

CITY OF NEW BERLIN
PROCEEDINGS OF THE COMMITTEE OF THE WHOLE
Tuesday, May 24, 2011

[Please note: Minutes are unofficial until approved by the Committee of the Whole at the next regularly scheduled meeting.](#)

CALL MEETING TO ORDER

Mayor Jack F. Chiovatero called the Committee of the Whole meeting to order at 7:01p.m.

ROLL CALL; DECLARATION OF QUORUM; PUBLIC NOTICE

Present were Aldermen Karvala, Seidl, Harenda, Liska, Horbinski and Ament. Alderman Hopkins had an excused absence. Also present was City Clerk Kari Morgan, City Attorney Mark Blum, Police Chief Joe Rieder, Fire Chief Lloyd Bertram, IT Director Nick Roethel, Finance Director Ralph Chipman and City Engineer J.P. Walker.

This meeting was noticed on Thursday, May 19, 2011 in accordance with the Open Meetings Law.

APPROVAL OF MINUTES

- [May 10, 2011](#)

Motion by Alderman Horbinski to Approve the May 10, 2011 minutes. Seconded by Alderwoman Liska.

Motion Passed 6 to 0.

The following items will be considered for approval or denial by the Aldermen with a recommendation to Common Council on the Consent Agenda

UTILITIES & FINANCE

- [Recommend to Council approval of May 25, 2011 claims for Water Utility Claims in the amount of \\$23,542.59, Sewer Utility Claims in the amount of \\$33,718.97 and Bi-weekly claims in the amount of \\$870,380.80.](#)

Motion by Alderwoman Karvala to Approve the May 25, 2011 claims for Water Utility Claims in the amount of \$23,542.59, Sewer Utility Claims in the amount of \$33,718.97 and Bi-weekly claims in the amount of \$870,380.80. Seconded by Alderman Horbinski.

Motion Passed 6 to 0.

LICENSES & PERMITS

Bartender Licenses for the year 2010-2012 to Taylor Bessey, Robin Bluemner, Harjinder Bains and Kristy Wiedenhoeft.

Motion by Alderman Seidl to Approve the Bartender Licenses for the year 2010-2012 to Taylor Bessey, Robin Bluemner, Harjinder Bains and Kristy Wiedenhoeft. Seconded by Alderman Ament.

Motion Passed 6 to 0.

St Elizabeth Ann Seton loudspeaker extension for July 29 and July 30, 2011 Funfest to enable music to play until 11:00 p.m.

Motion by Alderman Horbinski to Approve the St Elizabeth Ann Seton loudspeaker extension for July 29 and July 30, 2011 Funfest to enable music to play until 11:00 p.m. Seconded by Alderman Ament.

Motion Passed 6 to 0.

MISCELLANEOUS

- [Discussion & Possible Action on 2012 Budget](#)

- [Ehlers Presentation on Financial/Strategic Management Plan](#)

Finance Director Ralph Chipman presented the Council a layout of the 2012 budget with assumptions including the WRS contributions and half co-pay for all others, 0% wage increases, utilities going up, borrowing \$7.1million for the CIP budget and an increase in fuel by \$85,000.

He also looked at revenues including State's shared revenue cut of \$327,000 to the City and the State Transportation Aids reduction of \$323,000 to the City and assumed that the State Computer Aid will be eliminated. He also took into account the development revenues which are going to remain flat and a fund balance of \$1,000,000 used.

Mr. Chipman took into account that the assessed value would increase by .5% which would increase the levy by \$118,000 and the 0% levy required in the State's budget bill.

He stated that under this scenario there is a shortfall of approx. \$2,000,000.

Greg Johnson from Ehlers presented the Council with an outline that is consistent with the City's financial policies.

Mr. Johnson suggested the Council and Department Heads hold a budget workshop to provide an opportunity for Council to address concerns early on.

He also discussed changes in the governor's proposed budget bill & joint finance committee as well as summarized the levy limit law changes which is allows for a 0% increase or the net of new construction.

Mayor Chiovero will provide dates to the Council for the budget workshops which will hopefully be in the next few weeks.

Council discussed the budget numbers presented by Finance Director Chipman and questioned some of the variables presented and how they affect the final numbers.

- [Annual Audit Presentation by John Knepel of Baker Tilly Virchow Krause, LLP](#)

John Knepel of Baker Tilly Virchow Krause was present to discuss the Annual Audit.

He discussed the three major funds in the City as well as the three enterprise funds and summarized the general fund revenues and expenditures.

Mr. Knepel stated that the City does demonstrate a fiscally responsible budget.

- [Recommend to Council approval of a fireworks permit completed by Bartolotta Fireworks Company and approved by the fire department. The vendor is based on a contract and recommendation of the Fourth of July Commission.](#)

Motion by Alderman Ament to Approve fireworks permit completed by Bartolotta Fireworks Company and approved by the fire department. The vendor is based on a contract and recommendation of the Fourth of July Commission. Seconded by Alderman Harenda.

Motion Passed 6 to 0.

- [Authorization of the Fire Chief to enter into a Clinical Affiliation Agreement with Gateway Technical College](#)

Motion by Alderman Harenda to Authorize the Fire Chief to enter into a Clinical Affiliation Agreement with Gateway Technical College. Seconded by Alderman Horbinski.

Motion Passed 6 to 0.

Chief Bertram stated that Gateway approached them and asked if they would be willing to provide their clinical training program students hands on experience.

He feels this is a compliment to be asked to do this and it shows that New Berlin is a good quality department.

Discussion on the contract including costs and time of personnel.

The contract expires March 31, 2012.

- [Recommend to the Common Council that the moratorium for the City Center area be extended by 30 days.](#)

Motion by Alderman Harenda to Approve the moratorium for the City Center area to be extended by 30 days with a friendly amendment by Alderman Harenda that it is extended by 60 days instead of the proposed 30 days.
Seconded by Alderman Ament.

Motion Passed 6 to 0.

- [Approval of Consultant Services Agreement for HMGP Grant Application for Underwood Creek Project.](#)

Motion by Alderman Harenda to Approve the Consultant Services Agreement for HMGP Grant Application for Underwood Creek Project. Seconded by Alderman Horbinski.

Motion Passed 6 to 0.

City Stormwater Engineer Nicole Hewitt was present and explained the grant which is sponsored by FEMA and the State and the need for the consultant to aid in the grant application because of the short timeframe the City has to apply.

It was explained that this issue did not go through the WRM committee because of the time constraint.

DEFERRED, REFERRED & TABLED ITEMS

- [Eisenhower Pool replacement & possible partnership between City of New Berlin & New Berlin School District. Future of swim program in Park & Rec. TABLED 4/26/2011 w/motion on table](#)

ADJOURN

Motion by Alderwoman Liska to Adjourn at 8:01PM. Seconded by Alderman Ament.

Motion Passed 6 to 0.

Respectfully Submitted:

Kari Morgan
City Clerk