

**Proceedings of the Board of Review
Friday, May 23, 2008
3:00 PM**

**New Berlin City Hall
3805 S. Casper Drive, New Berlin
Council Chambers**

A. Call to Order; Roll Call; Declaration of Quorum

Chairman Gary Beier called the meeting to Order at 3:02 pm.

Present: Board members Amy Narus, Cliff Pautz, and Gary Beier.

Also Present: City Assessor Paul Koller and Deputy City Clerk Sherry Grant.

B. Election of Vice-Chair

Motion by Cliff Pautz to nominate Amy Narus as Vice-Chair. Seconded by Gary Beier and carried with Amy Narus abstaining.

C. Review of Procedures – Deputy City Clerk Grant

The Board members felt comfortable with the procedures since they were just reviewed a few days ago. Chairman Beier requested that if a formal hearing was held today we review them at that time for the benefit of the objectors.

D. Hear Scheduled Appeal to Assessment

1. Salima & Rozina Sunrise Citgo of NB at 13975 W Cleveland Avenue/Agent Attorney Kim Powers.

Deputy City Clerk Grant provided the Board with a letter dated May 21, 2008 from Attorney Kim Powers. The Board was interested in what opinion the City Attorney may have for the Board. Deputy City Clerk Grant informed the members that she had spoken with City Attorney Blum. He is of the opinion that they have given the objector the required 48 hour notice which was sent by certified mail to Attorney Powers on May 20, and the Board sets the date and time of hearing. It is at their discretion to hold the Board open or adjourn if they so choose. The members discussed if they should adjourn to another date and try to accommodate Attorney Powers' schedule. They all agreed that they had made an effort to be in attendance including cancelling appointments with clients. The Board also stated that the objector gave no suggestions as to dates and times of her availability. Therefore it would be difficult to accommodate her without this information.

Motion by Cliff Pautz to close the objection before us from Salima & Rozina LLC. Seconded by Amy Narus and carried unanimously.

Chairman Beier asked if there was any other business that the City Assessor would like heard at this time.

City Assessor Paul Koller presented a personal property assessment stating that since the Board's meeting this past Monday on the 19th they did receive a personal property return in their office on May 20th. Since the Board technically is still in session he is requesting that the Board take this matter under consideration. This property identified as personal property account 3088-00 HSM Electronic Protection Services; the initial assessment was a dooamage assessment. They did not file their personal property return with the office so the appraisers placed a dooamage assessment on the assessment role. Since they filed the personal property return with the office, staff reviewed the return and it appears to be in order, City Assessor Koller would request that the Board accept this assessment. The original assessment was posted on the assessment role of \$6,390 and based on

the filing of the return; the revised assessment would be \$5,540.

Amy Narus asked for an explanation of a doamage assessment and why this was late. City Assessor Koller explained what a doamage assessment meant.

Motion by Amy Narus to accept the revised personal property for HSM Electronic Protection Services (from \$6,390 to \$5,540). Seconded by Cliff Pautz and carried unanimously.

E. Create a new hearing schedule for any additional written objections, if necessary
No new schedule is needed as there are no cases to be heard.

F. Adjourn

Motion by Amy Narus to adjourn sine di at 3:15 pm. Seconded by Cliff Pautz and carried unanimously.

Respectfully submitted:

Sherry Grant, CMC/WCMC
Deputy City Clerk

PLEASE NOTE:

- ✓ It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
- ✓ Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Marilyn Gauger at New Berlin City Hall, 786-8610.