

MINUTES
BOARD OF PUBLIC WORKS MEETING
January 5, 2004
New Berlin City Hall Common Council Chambers
3805 S Casper Drive

Please note: Minutes are unofficial until approved by the Board of Public Works at their next regular scheduled meeting.

The meeting was called to order at 8:01 A.M.

Members Present: City Engineer J.P. Walker, Alderman Chiovatero, Alderman Harenda, Alderman Ament and Mayor Wysocki

Staff Present: Cathy Schwalbach, Division Engineer, Ron Schildt, Division and Ray Grzys, Director of Utilities & Streets

OLD BUSINESS

ITEM 01-04 APPROVAL OF MINUTES

Motion by Mayor Wysocki to approve the December 1, 2003 minutes. Seconded by Alderman Ament. Upon voting, motion passes unanimously.

ITEM 24-03 AMENDMENT TO WAUKESHA COUNTY STREET & HIGHWAY WIDTH MAP

Alderman Chiovatero made a motion to recommend to the Common Council approval of Ordinance 158-22 "Amendment to Waukesha County Street and Highway Width Map".

Seconded by J P Walker.

JP Walker - Stated that there was some confusion at a previous Board Meeting as to what was actually on the map and needed to have the confusion clarified. The main issue was Johnson Road. There was concern that at some point the County would reverse their course and extend Johnson Road to Racine Avenue. We had the understanding and knowledge that this had been taken off the books at the County level. The City does not desire this extension either. We asked the County to take green shading off where there were revisions and the map reflects what is truly on the books. There was concern by the Mayor that Cleveland is shown as 130' Right-of-Way width, the same as Moorland Road. Those are not changes. Those are widths that were on the previous maps. The County nor the City made any changes here. I don't believe that this indicates any further expansion.

Alderman Chiovatero - These are Rights-of-Way that are purchased or there may be some if the road was to be widened, this is just a plan correct?

JP Walker - These are the current Rights-of-Way that are on the books.

Alderman Chiovatero made a motion to approve width map as amended.

JP Walker seconded motion.

Alderman Chiovatero asked for discussion.

Mayor Wysocki - Stated that he is concerned about Cleveland Avenue showing the planned width being as wide as Moorland. He doesn't see a need for Cleveland Avenue to be that wide. It appears that the planned road width for Calhoun Road is 110' is that correct?

JP Walker- Yes, that is correct.

Mayor Wysocki - Will this width be adequate for four lanes of traffic? Especially the segment from Greenfield Avenue South.

Ron Schildt - The planned Right-of-Way is adequate for expansion for a 4-lane roadway; typically the 100' to 120' includes sidewalks and utilities.

Alderman Ament – Some of these roads are not County roads (Coffee, Calhoun and Small Road). Does the County plan to make these County roads someday in the future or did they just take information from the City?

Ron Schildt – The map encompasses all of Waukesha County.

Alderman Ament - The ones marked in color have no specific timetable is that correct?

Ron Schildt - The map is identifying certain roads. We are just preserving certain amount of roads for future widths, sometime 15 to 20 years in the future.

Alderman Harenda - Questioned why South of National Avenue, Racine Avenue is 110' and north of National Avenue is 120'.

Ron Schildt - The County has plans for doing an overpass design for that intersection and they wouldn't need right-of-way, depends on if they are going to go urban or rural.

Alderman Chiovatero made a motion to approve the Waukesha County Street and Highway Width Map.

JP Walker seconded the motion.

Upon voting, the motion passed with Alderman Ament opposing.

NEW BUSINESS

02-04 APPROVAL OF CHANGE ORDER TO THE 2003 ROADWAY MAINTENANCE PROJECT

Alderman Chiovatero made a motion to recommend to Common Council to approve Change Order No. 1 to the Contract for the 2003 Roadway Maintenance Project to the lowest responsive, responsible bidder, Payne & Dolan, Inc.

JP Walker seconded the motion.

JP Walker - Last spring we brought forth the 2003 Roadway Maintenance program, which included the bidding for Lincoln Avenue. We did not include 147th Street and Wilbur Drive because we weren't sure if there were going to be enough funds. Since Lincoln Avenue was completed, we determined there were funds available in the 2003 Roadway Maintenance account. According to the Director of Finance we need to have a contract in hand in order to escrow the funds – only way we could do this was to prepare a change order.

Mayor Wysocki – In the last sentence in states spring of 2003, is this for 2003 or 2004?

JP Walker – This is for 2003 for previous inspections.

Alderman Ament – Is the Wilbur roadway through.

Alderman Chiovatero – Yes, it is through.

Alderman Chiovatero asked for further discussion, after seeing none he made a motion to approve the change order.

JP Walker seconded the motion.

Upon voting, the motion passes unanimously.

ITEM 03-04 DEVELOPMENT AGREEMENT FOR NATIONAL REGENCY EXPANSION

JP Walker – There is going to be a public infrastructure needed for the expansion to National Regency and a Development Agreement is needed to describe responsibilities associated with installation of that infrastructure. The public infrastructure is sanitary sewer within easements & water main that will be within easements within the property itself. Subject to pending Plan Commission action on adding to what is referred to as the Old Salzman property to the PUD, we have included a Special Condition in the Development Agreement where the contractor is required to upgrade ditching on the east side of Sunnyslope Road and put in a side path. This is all subject to the Plan Commission approval tonight.

JP made a motion to approve this.

Mayor Wysocki seconded the motion.

Alderman Chiovatero asked for discussion.

Alderman Ament – Inquired as whether Chapter 13 requirements had been met.

JP Walker – Responded that he would confirm this in time for the Council meeting.

Alderman Ament – Questioned if a signal will be needed at Fieldpointe & Sunnyslope Roads.

JP Walker – Responded that the traffic at this time does not warrant a signal being needed.

Alderman Ament – Questioned if the waiver of fees for public sites, open spaces and trail fees was part of the original Agreement.

Mayor Wysocki – Responded that yes it was part of the Agreement.

Alderman Chiovero – Said that these were agreed on before Alderman Ament’s term.

Alderman Ament – Questioned that if this was approved at Planning & Council then it won’t have to come back to the Board of Public Works, is that correct?

JP Walker – Yes, that is correct.

Alderman Chiovero asked for any discussion. There was none.

Upon voting, motion passes unanimously.

04-04 PERMIT FEE INCREASE FOR CULVERT INSTALLATION

Alderman Chiovero made a motion to recommend to Common Council the revision of the permit fee schedule for Culvert Installation.

JP Walker seconded the motion.

Ray Grzys – We are asking that the price to residents for new culverts be increased from \$100.00 to \$150.00 and also to charge \$150.00 for culverts that need to be replaced, whether the City or the resident makes request. The current fees are not adequate at this time to cover the expenses.

JP Walker – The rate increase is for the new culverts only. There is currently is no fee for replacements at this time, so \$150.00 would be a new fee.

Alderman Ament – Questioned if the culvert replacement & ditching is done through the Storm Water Committee, why is this at the Board Of Public Works? Do all culverts go through the Storm Water Committee or is the Board still doing these?

Cathy Schwalbach – When we looked at it last time, we were looking at one Section of Chapter 230-3 being sent to Storm Water Committee as far as responsibility. When this issue came up, we took a look at the ordinances and found a different section of Chapter 230 that addresses who is responsible for setting fees and it is currently the Board of Public Works. We are asking to approve the increase.

Alderman Ament – Generally we don’t have very many replacement culverts that are deteriorated and when I look at the cost and other items are storm water related. I feel more comfortable with what people are paying. If culvert is replaced because of deterioration the City pays correct?

Cathy Schwalbach – If it is part of an Engineering project, yes the City pays for it. If the situation is that the citizen wants to and needs to replace the culvert, then the City goes out and stakes the elevation. We have 60 – 100 requests for this per year. Some are because of new homes, but most are due to deterioration.

Alderman Ament – I have a problem with residents having to pay if it is determined that the problem is caused by storm water when they are already paying a \$60.00 storm water fee.

JP Walker – It costs the city \$150.00 for labor and material. At this time, the budget for the Storm Water Utility is not set up for replacement of existing culverts.

Mayor Wysocki – We recognized storm water facilities went to a certain level. The Master Plan did not intend to cover costs at the lowest level. The Storm Water Utility covers 80% storm water facilities.

Alderman Harenda – Are these 60 – 100 relatively new or replacements?

Cathy Schwalbach – Most cases are replacement.

Alderman Harenda – I would be able to approve the first part of this motion but not the second part.

JP Walker – The permits taken out this year were about 400, 250 – 300 for new and the rest are replacements, for a cost impact to the city of about \$6000.00.

Mayor Wysocki – We will be looking to the Storm Water Committee for this.

Mayor Wysocki – Made a motion to amend the motion to be for new culverts only with the price increase to \$150.00 with the idea to consider if this is for Board of Public Works and charge for replacements.

JP Walker – 2nd the motion but stated that he was not comfortable incurring costs that we are not recouping and that's why we are asking for this increase.

Alderman Ament – I will support with the amendment, it is in our best interest to get on the agenda quickly.

Alderman Harenda – Agreed with JP, but stated that he would need more information, and will meet halfway.

Alderman Chiovero – Commended JP Walker and Ray Grzys for bringing up the issue to look at the fees. I don't have a problem with people who use it having to pay for it.

Alderman Chiovero – Made a motion to amend the motion.

JP Walker – We are accepting the fee increase for new homes and removing the fee for replacements?

Mayor Wysocki – At this time I want to drop the replacement culverts.

After no further discussion, the motion to amend the original motion was voted on and passed unanimously.

Alderman Chiovero then made a motion to approve the fee increase for new culverts.

After no further discussion the motion passed unanimously.

Alderman Chiovatero made a motion to adjourn the meeting.

Mayor Wysocki 2nd the motion.

Upon voting the meeting was adjourned at 8:46 AM