

Minutes

BOARD OF PUBLIC WORKS MEETING

January 6, 2003
New Berlin City Hall Common Council Chambers
3805 S. Casper Drive

The meeting was called to order at 8:09 a.m.

Members Present: Mayor Wysocki, City Engineer J.P. Walker, Alderman Chiovatero, Alderman Harenda, Alderman Ament.

Staff Present: Director of Community Development Greg Kessler

ITEM 01-02 Approval of Minutes

A motion was made by Mayor Wysocki to approve the November 4th, 2002 minutes; seconded by Alderman Harenda. Upon voting, the motion passed unanimously.

ITEM 02-03 Vacation of Service Road at 16701 W. Cleveland Avenue

A motion was made by Alderman Chiovatero to vacate the service road at 16701 W Cleveland Avenue; seconded by Alderman Ament. Upon voting, the motion passed unanimously.

- City Engineer J.P. Walker is also to report back to the Board after the City Attorney draws up the resolution regarding vacating of the service road.

ITEM 01-03 Adoption by the Board of revisions made to the Developer Handbook

- Alderman Chiovatero expressed a concern regarding the cost of the handbook.
- City Engineer J.P. Walker mentioned that the largest cost would be printing the document for elected city officials and for staff members. He stated that it is his intention to burn CD copies of the handbook which would be more economical for distributing to contractors and consultants.

A motion was made by Alderman Chiovatero to adopt the Developer's Handbook; seconded by Alderman Ament.

- Alderman Harenda stated that he would like to see the table of contents changed to add more details.
- City Engineer J.P. Walker said that some editorial changes are needed. He stated that developers, engineers, and contractors have expressed appreciation regarding the handbook as it helps them to better understand their responsibilities. He also said that from the city's point of view, the handbook also clears up the gray areas that we have to deal with.
- Mayor Wysocki stated that providing the handbook is a more efficient way to deal with proposals and that the developers should be able to now come in with a project proposal for a one time review and approval.
- Alderman Chiovatero stated that he agreed with the Mayor's statement.

- Mayor Wysocki said that all the bases are now covered under the handbook.
- Alderman Ament stated that is good to clear up the gray areas to make the process simpler for everyone, including the Plan Commission. He said that he had questions regarding the storm water ordinance.
- City Engineer J.P. Walker responded by stating that the existing storm water ordinance has not been formally adopted as of yet.
- Alderman Chiovatero wondered what criteria would be used for the traffic impact analyses for future developments.
- Mayor Wysocki said that we could adopt the handbook now, but that a special study report could be done and presented to the Board based on staff's review of specific areas. He noted that at that point, we could look at the standard differently based on each specific project. He said that this should be annotated in the handbook.

The motion to adopt the revisions to the Developer's Handbook was then passed unanimously.

A motion to adjourn the meeting was made by J.P. Walker and seconded by Mayor Wysocki. The motion to adjourn was passed unanimously.

The meeting adjourned at 8:33 a.m.