

PROCEEDINGS OF THE
CITY OF NEW BERLIN
CIVIL SERVICE COMMISSION MEETING MINUTES
March 05, 2004 - 8:05am
NEW BERLIN CITY HALL
Conference Room "A/B"

Please note: Minutes are unofficial until approved by the Civil Service Commission at their next regularly scheduled meeting.

Present: Commissioners Virginia Moths, Gary Gray, Bernie Kramer, Tami Potkay, Helen Uhan
Also present: Pat Kure, Mayor Wysocki, Catey Barnish from the IT Department and Kaye Giesegeh from the Police Department. Excused: Kelly Parbs

Chairperson Moths called the meeting to order at 8:05 a.m.

III. APPROVAL OF MINUTES

Motion by Comm. Gray to Approve the December 18, 2003 minutes
Second - Comm. Kramer
Motion carried unanimously

IV. DISCUSSION OF DECISION BAND METHOD

V CLOSED SESSION

Motion by Comm. Uhan to move to Closed Session
Second by Comm. Gray
Motion carried unanimously

Pat Kure, Mayor Wysocki exited meeting

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) of Wisconsin State Statutes

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Review of Decision Band Method recommendation - Office Coordinator of Municipal Court.

OPEN SESSION

Motion by Comm. Gray to move to Open Session
Second by Comm. Kramer
Motion carried unanimously

Action of Decision Band Method recommendation - municipal court manager

Motion by Comm. Moths to recommend to the Common Counsel to approve the re-banding of Office Coordinator of Municipal Court to level C/4/3.

Second by Comm. Uhan
Motion carried unanimously

Motion by Comm. Kramer to change title from Office Coordinator Department of Municipal Court to Office Manager of Municipal Courts

Second by Comm Gray
Motion carried unanimously

VI. DISCUSSION OF RESULTS OF RFP

Discussion tabled until next meeting

VII. NEXT MEETING DATE

02 April 8:05a.m.

VIII. ADJOURN

Motion by Comm. Gray to adjourn meeting 8:43am
Second by Comm. Kramer
Motion carried unanimously

Submitted by Helen Uhan, Civil Service Commission