

Minutes

Civil Service Commission Meeting January 10, 2003

Present: Commissioners Bernard Kramer, Mark Jorgensen, Virginia Moths, Sue Robison-Matheson and Ron Pezze.

Also Present: Director of Human Resources Tami Potkay, Patt Kure, Mayor Wysocki, Katie Schulz, Michael Holzinger, Eric Henry, Catey Barnish, Susan Schaefer and Mark Timmers.

Chairperson Kramer called the meeting to order at 4:19 p.m.

DECISION BAND RECOMMENDATIONS

Representatives of the IT Department indicated that they had met again with the Decision Band Committee on 1-6-03 regarding the banding of various IT positions. The DBC did reconsider its prior banding decision and decided no modifications were necessary. Discussion was held regarding the banding of IT personnel in general and specifically as to these individuals.

Motion by Commissioner Kramer to move into closed session. Seconded by Commissioner Jorgensen and carried unanimously.

CLOSED SESSION

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) of the Wisconsin State Statutes.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Decision Band Recommendations -

- 2003 Salary Ranges & Matrix -

OPEN SESSION

POSSIBLE ACTION ON DECISION BAND RECOMMENDATIONS

Motion by Commissioner Pezze to instruct the Director of Human Resources to coordinate having Ernst & Young evaluate the position description questionnaires for civil service employees in the IT Department. Those employees will have the opportunity to review their position description questionnaires prior to submission. Seconded by Commissioner Kramer and carried unanimously.

POSSIBLE ACTION ON 2003 SALARY RANGES AND MATRIX

The proposed salary ranges were presented by Ms. Potkay. The adjustments were developed in accordance with City policy. It was reported by Ms. Potkay that this proposal has been reviewed by Mayor Wysocki and that it had met with his approval.

Motion by Commissioner Pezze to approve the 2003 Salary Ranges as proposed (3%+1%) with a sliding Matrix to be developed to meet budgetary guidelines. Seconded by Commissioner Jorgensen and carried with Commissioner Robison-Matheson abstaining.

ADJOURN

Motion by Commissioner Jorgensen to adjourn at 6:15 p.m. Seconded by
Commissioner Robison-Matheson and carried unanimously. The next CSC meeting has not been scheduled.

Ronald Pezze, Jr.

Secretary
Civil Service Commission