

Minutes

CIVIL SERVICE COMMISSION

July 17, 2003

Please note: Minutes are unofficial until approved by the Civil Service Commission at their next regularly scheduled meeting.

Present: Commissioners Bernie Kramer, Virginia Moths, Kelly Parbs, and Helen Uhan

Excused: Sue Robison-Matheson

Also present: Mayor Wysocki and Tami Potkay

Chairperson Kramer called the meeting to order at 5:05 p.m.

WELCOME NEW COMMISSIONER

Kelly Parbs was welcomed as a new commissioner.

ELECTION OF OFFICERS

Motion by Comm. Uhan to nominate/elect Comm. Moths as Chairperson of the Civil Service Commission. Seconded by Comm. Kramer and carried unanimously.

Motion by Comm. Moths to nominate/elect Comm. Uhan as Secretary of the Civil Service Commission. Seconded by Comm. Kramer and carried unanimously.

APPROVAL OF MINUTES

Motion by Comm. Uhan to approve the June 26, 2003 minutes. Seconded by Comm. Kramer and carried unanimously.

GENERAL DISCUSSION ON NEW POSITIONS, EMPLOYEES, ETC. FROM THE DIRECTOR OF HUMAN RESOURCES

Tami Potkay stated there were no new employees or vacant positions to be discussed.

DISCUSSION OF SECTION 11-11 THROUGH 11-13 AND POSSIBLE ACTION

It was agreed that Comm. Parbs will read Chapter 11 and all the Commissioners will be ready to discuss possible changes at the next meeting. Mayor Wysocki will forward a copy of a letter, from Mark Blum about revisions to Chapter 11, to Tami Potkay to distribute to the Commissioners before the next meeting.

REVIEW AND DISCUSSION OF CHAPTER 11-11 THROUGH 11-13 FOR POSSIBLE ADDITIONS, REVISIONS, ETC AND POSSIBLE ACTION

Mayor Wysocki explained that Tami Potkay is the resource within the employment of the City of New Berlin for questions on Chapter 11. The Commission can request the Common Council to authorize an external consulting entity specializing in review of city codes to assist the Commission with any revisions.

Next meeting will be August 7, 2003 at 5:00 p.m.

Motion by Comm. Kramer to adjourn the meeting at 5:35 p.m. Seconded by Comm. Parbs and carried unanimously.

Submitted by,

Virginia Moths

Civil Service Commission