

PROCEEDINGS OF THE
CITY OF NEW BERLIN
CIVIL SERVICE COMMISSION MEETING MINUTES
December 4, 2003 - 8:05 A.M.
NEW BERLIN CITY HALL
3805 S. Casper Drive
Conference Room "A/B"

Please note: Minutes are unofficial until approved by the Civil Service Commission at their next regularly scheduled meeting.

Present: Commissioners Virginia Moths, Gary Gray, Bernie Kramer, Kelly Parbs
Excused: Helen Uhan
Also present: Pat Herrmann, Mayor Wysocki

Chairperson Moths called the meeting to order at 8:05 a.m.

III. APPROVAL OF MINUTES

Comm. Kramer motioned to amend minutes of November 20, 2003 meeting with the statement "Tami Potkay Director of Human Resources, takes exception to the October 16, 2003 minutes." This should be added in the November 20, 2003 minutes section of the minutes.
Motion to Approve the November 20 minutes as amended by Comm. Kramer
Second - Comm. Parbs and Carried unanimously.

IV. Motion by Comm. Kramer to reconsider the minutes of the October 16 minutes.
Motion died due to lack of a second.

FORM OF MINUTES

Motion that future minutes will be written so that time of arrival will be reflected in the minutes for all Commissioners, the Mayor and Aldermen and persons on the agenda, if arriving after the start of the meeting by Comm. Gray. Comm. Parbs seconded and carried unanimously.

V. RFP

No vote was needed, only to inform City Attorney Blum to proceed.

VI. NEXT MEETING DATE December 18, 2003 8:05 a.m.

GENERAL DISCUSSION OF CHANGE OF CSC MEETING DATES - Possible change to the first Wednesday of the month, with second meeting remaining on the 3rd Thursday, of the month.

VII. ADJOURN

Motion by Comm. Gray and seconded by Comm. Parbs to adjourn meeting 8:45 a.m. and carried unanimously.

Submitted by Helen Uhan, Civil Service Commission