

PROCEEDINGS OF THE CITY OF NEW BERLIN
COMMUNICATIONS COMMITTEE

Wednesday January 21, 2009 5:00 PM

NEW BERLIN CITY HALL
3805 S. Casper Drive
Common Council Chambers

Please note: Minutes are unofficial until approved by the Communications Committee at the next regularly scheduled meeting.

Call Meeting to Order

Alderman Hopkins called the meeting to order at 5:00 PM.

Roll Call; Declaration of Quorum and Public Notice

Members present: Alderman Hopkins, Alderman Seidl, Alderman Poshepny, Bruce Peterka and Kris Scalzo. Also present: City Attorney Mark Blum, Information Technology Director Nick Roethel and City Clerk Marilyn Gauger. Also present: Xorbix Corporation representative Asif Babar.

This meeting was noticed on Thursday, January 8, 2009 in accordance with the Open Meeting Law.

Minutes

Motion by Bruce Peterka to approve the November 19, 2008 minutes as printed. Seconded by Kris Scalzo and carried unanimously

New Business:

Web streaming and video on demand for City meetings

IT Director Nick Roethel indicated the City would need to purchase equipment to provide stream video to users at home. Time Warner will not provide that equipment however they have been nothing less than fantastic with assisting the city with troubleshooting and maintaining our current equipment. Costs estimate to purchase the needed equipment and needed updates is approximately \$10,000. The recurring yearly cost is \$250 per month for the off-site location storage. Based on the equipment we currently have and adding new would last approximately 7-10 years and is approximately \$37,000. Video streaming with AT&T equipment is too costly.

Old Business:

Review status of City website development and performance of Xorbix Corporation in providing those services

A representative from Xorbix was in attendance. IT Director Roethel indicated some situations occurred that slowed down the project but they are continuing to work with them to develop the website. A new timeline has been issued and the city is requiring Xorbix to continue with these timelines. They are satisfied with the design and what Xorbix has met to date.

Xorbix representative Asif Bakar indicated the key representative for the city's project was terminated. Mr. Babar indicated they are currently meeting deadlines – the last is 2-2-09 which will be met. Barring any major issues, the website will be rowed out the middle of March. IT Director Roethel indicated the user acceptance testing period would be a good time for members of the Communications Committee to review and use the site.

Responsibilities of the Communications Committee/Structure/By-Laws.

No action taken.

Discussion on electronic (paperless) agenda packets - Council E-Packet System & Paperless Initiative.

Motion by Kris Scalzo to remove from the agenda until further notice – not in budget at this time. Seconded by Bruce Peterka and carried unanimously.

City Clerk Gauger read the following:

Closed Session

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85 (1) (g) of the Wisconsin State Statutes, Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically involving Xorbix Corporation.

Motion by Alderman Seidl to go to Closed Session at 5:19 PM. Seconded by Kris Scalzo and carried per roll call vote unanimously.

Motion by Kris Scalzo to reconvene in Open Session at 5:34 PM. Seconded by Alderman Seidl and carried unanimously.

Open Session

Discussion and possible action on a recommendation to Council action regarding the City's contract with Xorbix Corporation

Alderman Hopkins indicated the Communications Committee members are concerned with delays the City has experienced and their expectation is that the new deadlines are met. Members of the committee have received questions from officials and residents regarding the new website and we have advised them that it appears that Xorbix is fulfilling their contract even though late.

Adjourn

Motion by Alderman Seidl to adjourn at 5:36 PM. Seconded by Bruce Peterka and carried unanimously.

Respectfully submitted:

Marilyn Gauger, MMC
City Clerk