

PROCEEDINGS OF THE CITY OF NEW BERLIN
COMMUNICATIONS COMMITTEE

Wednesday September 17, 2008 5:00 PM

NEW BERLIN CITY HALL
3805 S. Casper Drive
Common Council Chambers

Please note: Minutes are unofficial until approved by the Communications Committee at the next regularly scheduled meeting.

Call Meeting to Order

Alderman Hopkins called the meeting to order at 5:04 PM.

Roll Call; Declaration of Quorum and Public Notice

Members Present: Alderman Hopkins, Alderman Seidl, Alderman Poshepny and Kris Scalzo. Also present: Information Technology Director Nick Roethel, City Attorney Mark Blum and City Clerk Marilyn Gauger. Absent: Bruce Peterka

This meeting was noticed on Thursday, September 11, 2008 in accordance with the Open Meeting Law.

Minutes

Motion made by Kris Scalzo to approve the June 18, 2008 minutes as printed. Seconded by Alderman Seidl and carried unanimously.

New Business:

Discussion and possible action to recommend amendments to the Cable Television ordinance in light of 2007 Wis Act 42

City Attorney Blum referenced his letter to Alderman Hopkins pointing some options with regards amending our current ordinance – Chapter 88 of our Code. Letter is on file in the City Clerk's office. The City has the ability to receive fees however we can not regulate the amounts. The consensus from committee members was to direct City Attorney Blum to draft an ordinance that would repeal the existing chapter 88.

Franchise fee budget allocation for Cable TV account

IT Director Nick Roethel indicated the Cable TV account has a balance of \$50,000 which is maintained from year to year. Small dollar amounts are spent on maintenance at times. If any amounts are spent it gets replenished at the end of each year to the \$50,000 balance. He recommends eliminating that account and budget for those items through the IT budget based on a recommendation from this committee; however this not IT absorbing the cost to maintain the equipment with the Council Chambers. Finance should create another account under IT for this budgeting. The \$50,000 would go into the 2009 general fund. The Finance Department also would like to see this change.

Motion by Alderman Hopkins to transfer unencumbered fund balance of \$50,000 from the Cable TV Account into the general fund and close the fund effective January 2009. Seconded by Kris Scalzo and carried unanimously.

Old Business:

City of New Berlin Web-site Update

IT Director Roethel gave a brief power point of the new and improved City website. He had a committee work on the aspects and the needs. It was fashioned after a site in California.

Responsibilities of the Communications Committee/Structure/By-Laws

No action taken.

Discussion on electronic (paperless) agenda packets/Council E-Packet System & Paperless Initiative

Next agenda item. IT Director Roethel gave a handout to all on the pros and cons of the trial results.

City Clerk Gauger read the following:

Closed Session

- **The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85 (1) (e) of the Wisconsin State Statutes.**

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; more specifically Time Warner unpaid cable payments.

Motion by Alderman Seidl to go to Closed Session at 5:36 PM. Seconded by Kris Scalzo and carried unanimously per roll call vote.

Open Session

Motion by Alderman Seidl to go to Open Session at 5:42 PM. Seconded by Kris Scalzo and carried unanimously per roll call vote.

Adjourn

Motion by Kris Scalzo to adjourn at 5:44 PM. Seconded by Alderman Seidl and carried unanimously.

Respectfully submitted:

Marilyn Gauger, MMC
City Clerk