

**PROCEEDINGS OF THE CITY OF NEW BERLIN  
COMMUNICATIONS COMMITTEE  
Wednesday June 20, 2007 5:00 PM**

**NEW BERLIN CITY HALL  
3805 S. Casper Drive  
Common Council Chambers**

***Please note: Minutes are unofficial until approved by the Communications Committee at the next regularly scheduled meeting.***

**Call Meeting to Order**

Chairman Ken Harenda called the meeting to order at 5:02 PM.

**Roll Call; Declaration of Quorum and Public Notice**

Members Present: Alderman John Hopkins, Alderman Ron Seidl, Kris Scalzo and Bruce Peterka arrived at 5:13 PM. Also present: Information Technology Director Nick Roethel and Deputy City Clerk Sherry Grant.

**Minutes**

Motion by Kris Scalzo to approve the March 21, 2007 as printed. Seconded by Alderman Hopkins and carried unanimously. Alderman Seidl voted as present.

**New Business:**

**City of New Berlin Web-site Functionality & Status Update – Future Recommendations**

Nick Roethel presented the members with a Power Point presentation with history of the current system and suggested options for the future. Alderman Harenda inquired as to how long our website will work in its current state and Nick Roethel responded that it will eventually stop working depending on Microsoft. We are already experiencing some problems with the current version. Nick described what other communities do for their websites and gave some examples.

**Old Business:**

**Networking of City Structures – Fiber Optics – Time Warner Contract.**

No action.

**Responsibilities of the Communications Committee/Structure/By-Laws.**

No action.

**Discussion on electronic (paperless) agenda packets.**

**Council E-Packet System & Paperless Initiative.**

Nick Roethel presented two scenarios of communities that have tried the paperless packets. City of Muskego which implemented their process in 2001. When new laptops were needed the committee decided to discontinue the program. Village of Sussex uses the system as a completely paperless system. The Aldermen are given disks with complete packets and the media is given a smaller version with the items removed that may be for closed session. Laptops are provided and housed at the village hall. They are only used the night of the meeting. They do have an option of taking home, but no one has ever removed a laptop from the building. Developers are required to provide copies of large maps to the committee along with a digital format to be used on the disk. Alderman Harenda will talk to Plan Commission members to discuss if they would be willing to use one of their members as a test pilot.

**Discussion on Franchise Agreements – Federal Level (FCC).**

No action taken.

**Request to provide internet access in the Council Chambers & discussion on funding this installation/service.**

This topic ties in with the E-Packet system. This item was originally in the budget but has since been removed. This could be considered part of the pilot program for the E-Packet system. Nick Roethel stated this would be configured for a dual purpose. It could be put on the back burner and placed in the 2008 budget. This service would mainly be used by staff in the Council Chambers. Currently we do not have wireless in the City Hall.

**Discussion regarding request from AT&T for a license for their light speed program within the City of New Berlin.**

This item is in closed session.

**Discussion regarding AT&T's New U-Verse TV Service within the City of New Berlin.**

This item is in closed session.

Chairman Harenda read the following:

**Closed Session**

**The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85 (1) (e) of the Wisconsin State Statutes, deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; more specifically discussion on the AT& T New U-Verse TV Service within the City of New Berlin.**

Motion by Alderman Hopkins to go to Closed Session at 5:45 pm. Seconded by Alderman Seidl and carried per roll call vote unanimously.

Motion by Alderman Hopkins to reconvene in Open Session at 5:58 pm. Seconded by Kris Scalzo and carried unanimously.

**Adjourn**

Motion by Alderman Seidl to adjourn at 5:59 pm. Seconded by Bruce Peterka and carried unanimously.

Respectfully submitted:

Sherry Grant, WCMC, CMC  
Deputy City Clerk