

PROCEEDINGS OF THE CITY OF NEW BERLIN
COMMUNICATIONS COMMITTEE
Wednesday May 17 5:00 PM
Common Council Chambers

Please note: Minutes are unofficial until approved by the Communications Committee at the next regularly scheduled meeting.

Call Meeting to Order

Chairman Ken Harenda called the meeting to order at 5:01 PM.

Roll Call; Declaration of Quorum and Public Notice

Members Present: Alderman Paul Gallagher and Alderman John Hopkins. Quorum was met with 3 of the 5 members present. Also present: City Attorney Mark Blum, Alderman William Moore and City Clerk Marilyn Gauger - Secretary/non-voting member.

Excused: David Broker. *The Committee has one vacancy.*

Minutes

Motion by Alderman Hopkins to approve the March 15, 2006 minutes as printed. Seconded by Alderman Gallagher and carried unanimously.

Review City of New Berlin policies for allowing public usage of Council Chambers for meetings, this includes use of AV equipment and broadcasting capability and Resolution No. 96-26A, Resolution Declaring Official Rules For Use of City Hall by New Berlin Organizations.

Alderman Harenda indicated these policies went to Council at which time Alderman Moore had some input and then Council referred back to this Committee to make some further adjustments.

Alderman Gallagher indicated this is a facility for governmental meetings and we should end all the extra meetings. The School District could meet but will exclude the voter forums. The Christmas parade could not be shown on our cable.

Alderman Moore cautioned the committee against not allowing the voters forum. It is historical.

Discussion continued on the Use of City Hall Facilities: Motion by Alderman Hopkins to accept City Attorney Blum's wording with adding #8 from Alderman Moore's under Policy. Seconded by Alderman Harenda and carried with Alderman Gallagher voting no.

Discussion continued on the Government Access Channel Usage: Motion by Alderman Gallagher to have the City Attorney redraft the policy to remove any refer to outside use of government access cable channel. Seconded by Alderman Hopkins and carried unanimously.

Networking of City Structures – Fiber Optics – Time Warner Contract.

No action taken.

Responsibilities of the Communications Committee/Structure/By-Laws.

No action taken.

Discussion on electronic (paperless) agenda packets.

Alderman Gallagher indicated we do not have to go full blown paperless. Can distribute some documents electronically in a PDF format. City Clerk Gauger indicated she received several emails from IT persons indicating a document management system needs to be in place prior to starting this project. Because it is absolutely essential to work with IT on this project we (City Clerk's office) are

waiting for the IT Director to be hired. Chairman Harenda asked that this issue be taken up at the IT Advisory Committee. Members felt there should be some start up and easy steps to take.

Discussion on Wireless Communications – WiFi Issue.

Alderman Harenda indicated the County representative was not available for this meeting however he will invite him to attend the next. Members felt they need more information prior to taking this to Common Council.

Discussion on Franchise Agreements – Federal Level (FCC).

City Attorney Blum indicated nothing done at federal level yet. Chairman Harenda indicated their decision could impact our future revenues.

Request to provide internet access in the Council Chambers & discussion on funding this installation/service.

Alderman Gallagher indicated that previously the city had wireless access. This is only \$100 to \$200 and 100% secure. He felt there is no reason why we can't do this. Chairman Harenda asked that IT staff report back on this.

Discussion regarding request from AT&T for a license for their light speed program within the City of New Berlin.

AT & T wants to offer high speed without franchise agreements. They feel they do not fall under the cable franchise law. They want their lines in the City's right-of-ways. The League is researching and we have not, to date received information from them. City Attorney Blum recommended moving slow on this issue.

CLOSED SESSION

City Clerk Gauger read the following: The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85 (1) (e) of the Wisconsin State Statutes., deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; more specifically discussion on the renewal of the Time Warner Cable Contract.

Motion by Alderman Hopkins to go to Closed Session at 5:50 PM. Seconded by Alderman Gallagher and carried per roll call vote unanimously.

Motion by Alderman Hopkins to reconvene in Open Session at 6:05 PM. Seconded by Alderman Gallagher and carried unanimously.

Open Session

Discussion on the renewal of the Time Warner Cable Contract – Expires 4/25/07.

No action taken.

Adjourn

Motion by Alderman Hopkins to adjourn at 6:06 PM. Seconded by Alderman Gallagher and carried unanimously.

Respectfully submitted:

Marilyn Gauger, CMC/WCMC
City Clerk