

Minutes

CIVIL SERVICE COMMISSION

July 10, 2001

Present: Commissioners Bernard Kramer, Jerome Hudy, Ronald Pezze

Not Present: Jocelyn Bubolz and Michael Burr

Also Present: Mayor Wysocki, Employee Representative Patt Kure, Director of Human Resources Tami Potkay

Chairperson Kramer called the Civil Service Commission of July 10, 2001 to order at 7:37 a.m.

APPROVAL OF MINUTES OF MAY 15, 2001 CIVIL SERVICE COMMISSION MEETING

Motion by Comm. Hudy to approve the May 15, 2001 minutes as presented. Seconded by Comm. Kramer and carried unanimously.

GENERAL DISCUSSION OF NEW POSITIONS, CHANGES, ETC. FROM THE DIRECTOR OF HUMAN RESOURCES

1. New Director of Streets, Parks & Rec - Mr. Mark Schroeder starts July 25, 2001
2. City Engineer Jeff Chase resigned June 15, 2001. John (JP) Walker is serving as interim City Engineer.

STATUS OF ORDINANCE NUMBER 2137

The Common Council separated Ordinance No. 2137 into 3 ordinances for discussion separately. Comms. Kramer & Pezze plan to attend the Council meeting of 7-17-01.

CLOSED SESSION

The basis for items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) of the Wisconsin State Statutes.

- c. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Decision Band Recommendations -

OPEN SESSION

POSSIBLE ACTION ON DECISION BAND RECOMMENDATIONS

The Decision Band Committee has recommended that the titles for Office Coordinator in the Streets, Parks & Recreation Department, plus Community Development Department be changed from Office Coordinator to Administrative Coordinator.

Motion by Comm. Kramer to recommend to Council to direct the City Attorney to prepare the proper ordinance modifying section 4.04 and 4.18(3)(a) retitling the Office Coordinator Streets, Parks & Recreation and Office Coordinator Community Development to Administrative Coordinator. Seconded by Comm. Pezze and carried unanimously.

Fire Inspector - The Decision Band Committee has recommended that Fire Inspector be banded at C-4-1.

Motion by Comm. Pezze to recommend to Council to direct the City Attorney to prepare the proper ordinance modifying section 4.18(3)(a) to include Fire Inspector, salary range 7. Seconded by Comm. Kramer and carried unanimously.

Next CSC Meeting set for August 21, 2001 at 7:30 a.m.

Motion by Comm. Hudy to adjourn at 8:35 a.m. Seconded by Comm. Pezze and carried unanimously.

Ronald Pezze, Secretary

Civil Service Commission