

NEW BERLIN PARKS, RECREATION & FORESTRY COMMISSION MEETING

Wednesday, September 5, 2007

***Please note: Minutes are unofficial until approved by the Parks, Recreation and Forestry Commission at their next regularly scheduled meeting.***

**CALL TO ORDER; ROLL CALL; DECLARATION OF QUORUM:**

The special meeting of the Parks, Recreation and Forestry Commission was called to order by Chairman Bill Christel at 5:36 p.m. in the Common Council Chambers at New Berlin City Hall.

Present: Commissioners; Bill Christel, Chuck Bedwell, Michelle Della, Darrell Standish, and Allison Thompson

Also Present: Rich Blum of The Architectural Workshop LLC, Director of Parks, Recreation and Forestry Mark Schroeder and Administrative Coordinator Cheryl Bowers.

Excused: Commissioners; Paul Gihring, Rick Kocchi, Vern Radtke, and Council Representative Bill Moore.

**PUBLIC NOTICE:**

*This meeting was noticed on August 30, 2007 in accordance with Open Meetings law.*

**MINUTES:**

Motion by Commissioner Standish to approve the minutes of the regular Parks, Recreation and Forestry Commission Meeting of July 16, 2007. Seconded by Commissioner Thompson and carried unanimously with Commissioner Della voting present.

**CORRESPONDENCE:**

**Communication from Mark Nennig, New Berlin Soccer Club regarding parking for New Berlin Soccer Club Tournament** - The Commission received a letter from the NBSC requesting permission to charge a parking fee for the tournament held in September at Valley View Park. This item is on the agenda under Director's Report for discussion purposes.

**COMMITTEE REPORTS:**

Council Representative – No Report

Recreation Program Committee – Meetings were held on August 23 and September 5 to review and discuss the Athletic Field Usage Fees and Policies which are a work in process and will be presented to the Commission at a future meeting.

Parks and Facilities Committee – No Report

Planning Committee – No Report

Golf Course Committee – The committee met on August 22 with Crown Golf Properties to discuss the lease agreement. More information will be presented at a future meeting.

**CHAIRMAN'S REPORT:** No Report

**PLAN COMMISSION MEMBER REPORT:** No Report

**DIRECTOR'S REPORT:**

**New Berlin Soccer Club – Review and Recommendation on request to charge parking fee for soccer tournament** – For the 2<sup>nd</sup> consecutive year, the New Berlin Soccer Club is requesting approval to charge a parking fee at Valley View Park to encourage participants to use the free shuttle bus from Eisenhower High School to the park instead of parking at Valley View Park which has limited available parking. Only participants/spectators of the tournament will be charged a \$2 fee, general park users will not be charged a fee. It was the consensus of the Commission for staff to approve this request in the

future unless there are follow-up concerns or comments due to the parking.

Motion by Commissioner Bedwell to allow the New Berlin Soccer Club to request donation parking at Valley View Park with the exception that park users not attending the soccer tournament on September 15 and 16<sup>th</sup> not be charged a parking fee. Seconded by Commissioner Standish and carried unanimously.

**Park Restroom Projects PRF-02-07, PRF-03-07, PRF-04-07 at Valley View, Lions, Calhoun, and Buena Parks – Review and Recommendation on Project Bids** – Rich Blum reported that six (6) general contractors pulled plans and three (3) bids were submitted. The bids were very competitive. Ray Stadler Construction, Inc. was the low bidder, and completed the shelter at ProHealth Park and has worked with other area municipalities on similar projects.

Motion by Commissioner Bedwell, seconded by Commissioner Standish to recommend to the Common Council to award the contract to Ray Stadler Construction, Inc., in the amount of \$454,213, for park Restroom Projects at Lions, Valley View, Calhoun, and Buena Parks. Monies to come from 2007 CIP Account #04059100-61109, and Hickory Grove cell tower Account #2111-0000-59070-64. Motion carries unanimously.

**NEXT MEETING:** September 17, 2007 at the New Berlin Community Center

**ADJOURNMENT:**

Motion by Commissioner Standish to adjourn at 5:50 p.m. Seconded by Commissioner Della and carried unanimously.

Respectfully submitted by Cheryl Bowers for  
Allison R. Thompson, Secretary  
Parks, Recreation and Forestry Commission

ART/cb