

## NEW BERLIN PARKS, RECREATION & FORESTRY COMMISSION MEETING

Monday, June 19, 2006

***Please note: Minutes are unofficial until approved by the Parks, Recreation and Forestry Commission at their next regularly scheduled meeting.***

The regular meeting of the Parks, Recreation and Forestry Commission was called to order by Chairman Bill Christel at 6:25 p.m. in the Common Council Chambers at New Berlin City Hall.

Present: Commissioners; Bill Christel, Chuck Bedwell (arrived 7:00 pm), Nancy Duff, Paul Gihring, Vern Radtke and Council Representative Bill Moore.

Also Present: Director of Parks, Recreation and Forestry Mark Schroeder and Administrative Coordinator Cheryl Bowers.

Excused: Dick Kinney and Rick Kocchi

*This meeting was noticed on June 15, 2006 in accordance with Open Meetings law.*

### STORMY ACRES PARK INFORMATIONAL MEETING:

Chairman Christel welcomed and thanked the public for attending the information meeting. Area residents were asked for their opinion regarding on the future development of a park master plan for Stormy Acres Park. New Berlin's goal is to create a park master plan that preserves the natural features of this site, while providing both passive use and site appropriate active use recreational opportunities for the residents. The following residents spoke before the Commission:

20960 West Windsor Drive – representing neighbors totaling 19 acres and 10 kids that would like the park to stay as it is. This area is needed for storm water runoff. The neighbors enjoy watching the wildlife and they have their own basketball courts, pools, and play equipment.

21100 West Windsor Drive – the park is not needed and the funds for this park should be given to the Fire Department.

21970 West MacGregor Drive – the park is not needed

21111 West Windsor Drive – there is not enough park staff to maintain another City park. Roger's Glen subdivision already has walking trails in their conservancy subdivision so it is not necessary for Stormy Acres Park.

21055 West Windsor Drive – would like the park to remain as it is for the wildlife.

21140 West Windsor Drive – the park is not needed

5725 South Oxford Drive – the park should not have soccer fields, ball diamonds or restrooms. It should only have trails. A sign should be posted that no ATVs are allowed in the park.

Chairman Christel informed the residents that the Commission members are volunteers that serve on the board and are New Berlin residents. This Park was a land dedication for parkland from the developer of Stormy Acres which was part of the developer's agreement. The Commission is very interested in the residents input, and plans for the park will be made based on their requested wants and needs for the neighborhood. Neighborhood parks do not have restrooms, parking lots, nor do they have any organized sports played in them. These parks are designed to be used by the neighbors that live within walking distance. The Park was previously toured by the Commission and the majority of the site would remain a passive area. It was thought that a small area along Windsor Drive would be a nice area for a gazebo and a tot-lot where neighborhood kids could come to on their bikes. The park would be similar to Weatherstone Park.

6015 South Aberdeen – the park should have joining walking paths connecting the Weston Antique Apple Orchard, Quarry Park and Stormy Acres Park.

20995 West Windsor Drive – walking trail in the park would be fine but it is not very scenic.

21111 West Windsor Drive – our neighborhood gathers in each others yards and we are very rural with large lots and should not be compared to Regal or Weatherstone subdivisions.

21140 West Windsor Drive – a walking trail would be ok but it should not be funded or maintained with taxpayers' money.

Chairman Christel thanked everyone for their comments. Staff was directed to contact the Storm Water Division Engineer regarding the Stormwater runoff into Stormy Acres Park and removal of the silt fence, and erecting signs that state "No Motorized Vehicles Allowed per City Ordinance." Residents that did not speak or were unable to attend were asked to send their comments to the Commission and they would be reviewed at the July meeting.

#### **COMMITTEE APPOINTMENTS:**

**Sub-committee Appointments** - The Sub-committees only meet when additional research is needed on a project or concern. Committee Appointments – Chairman Christel will make the remaining appointments to the Parks, Recreation and Forestry Commission Committees at the July meeting when the new Commissioner has been appointed:

Plan Committee – Bill Christel and Paul Gihring\*

Parks and Facilities Committee – Chuck Bedwell\* and Vern Radtke

Recreation Committee – Nancy Duff\* and Dick Kinney

(\*) indicates chairman

#### **MINUTES:**

Motion by Commissioner Duff to approve the minutes of the regular Parks, Recreation and Forestry Commission Meeting of May 15, 2006. Seconded by Commissioner Radtke and carried unanimously with Commissioner Moore voting present.

#### **CORRESPONDENCE:**

**Correspondence from City Attorney Mark Blum regarding Act 477 and changes to the Impact Fee Law** - City Attorney Mark Blum sent the Commission written correspondence regarding Act 477 which was signed into law by Governor Doyle on May 31, 2006. This Act limits the types of public facilities that can be financed with impact fees, and prevents municipalities from charging fees in lieu of land dedications as a condition of approving a subdivision. The Act went into effect on June 14, 2006. Monies collected to date can still be expended but impact fees can no longer be collected for the development of trails or parks. City Attorney Mark Blum, Community Development Director Greg Kessler, and Mark Schroeder will be meeting to discuss rewriting the City ordinance.

The Commission would like this item placed on the July meeting agenda for discussion.

**Communication from Mary Schick regarding the dedication ceremony for Charles Schick Pond** - Mary Schick wanted to announce that the dedication ceremony has been scheduled for Sunday, August 13<sup>th</sup> at 1:00 p.m. at Calhoun Park.

#### **BILLS AND FINANCIAL REPORTS:**

The Commission reviewed the May 2006 Expenditure Detail in the amount of \$26,345.88. They also reviewed the copies of the May Revenues and Expenditures. After a brief discussion, motion by Commissioner Radtke to approve these financial documents. Seconded by Commissioner Gihring and carried unanimously.

#### **COMMITTEE REPORTS:**

Council Representative – Bill Moore reported he was happy to join the Commission.

Recreation Program Committee – No Report

Parks and Facilities Committee – A meeting was held on June 6<sup>th</sup>. The meeting will be discussed under the Director's Report.

Planning Committee – No Report

Golf Course Committee – A meeting was held on May 17<sup>th</sup>. The Committee discussed; the monument sign that would be located along 124<sup>th</sup> Street, a study is being completed on the irrigation system, including pump house and wells, the lease agreement with Crown Golf, John Rader reported on the work being completed, and the 53 non-golf related bookings at the Clubhouse.

Commissioner Radtke complimented Crown Golf on the great job they do to make the course so beautiful.

#### **CHAIRMAN'S REPORT:**

Chairman Christel reported that Milwaukee and Waukesha County Parks are under severe budget cuts for 2007. Chairman Christel complimented Mark Schroeder on the great job he and his staff do under the budget restraints that have already been placed on the department.

## PLAN COMMISSION MEMBER REPORT: No Report

### UPDATES AND CONCERNS:

**Update on ProHealth Care Park** - The contractor has completed the installation of the masonry block around the steel shelter columns, finished installing the shelter roof, and poured the concrete floor for the restroom/mechanical rooms and open shelter. A site inspection meeting was held on June 1<sup>st</sup> to verify remaining electrical, plumbing and mechanical installs as well as to confirm the locations for the parking lot light poles, and also to review the revised grading plan for the perimeter of the shelter. The grading plan and rain garden design completed by Bonestroo was recently approved by the City engineering staff. The contractor has also installed the concrete footings for the parking lot light poles as well as installing the electrical service. Staff has also submitted an application for the electrical service to WE Energies.

Last month staff ordered the playground equipment, benches, and picnic tables. The basketball court project has been bid out, and the contract should be awarded by council on June 27<sup>th</sup>, with construction starting in early to mid July. Staff has also ordered the gazebo which should be delivered in 6-8 weeks. The concrete work will be contracted out, but the parks crew will install the 18' diameter structure.

**Update on Valley View Park Disc Golf Course** - The Parks & Facilities Committee met at Valley View Park on June 6<sup>th</sup> to review and make recommendations to the commission regarding modifications to the disc golf course layout to reduce concerns of neighboring property owners on the east side of the park, while maintaining an 18 hole facility. The proposed plan would relocate two holes to the west side of the park near the Soap Box Derby Track, while five more holes would be relocated to areas in the open meadow in the central portion of the park. After review of the course and discussion on relocating current holes #11, #12, #13, #14, #15, and 16 which met the satisfaction by members of the Committee, Disc Golf Course Association and the residents, the following motion was made: Motion by Commissioner Radtke to recommend to the Parks, Recreation and Forestry Commission to modify /realign the disc golf course layout per the presented plan.

**Update on City of New Berlin Community Survey Project** - The City of New Berlin is currently in the process of developing a five-year strategic plan. In order to gather community input, the Common Council approved conducting a city-wide community survey of residential and business property owners. The Center for Urban Initiatives and Research at the University of Wisconsin-Milwaukee assisted the city by conducting a mail survey during March and April. The survey asked questions consisting of three general categories; 1) managing costs for current city services and planning services for the future, 2) community and economic development, and 3) satisfaction with city services. The response rate was 34% with 5,045 responses. Information related to parks and recreation programs and services can be found in the summary pages in the front of the report, and in the report narrative and charts found on pages 5 – 10, 18, 19, 20, and 23.

### DIRECTOR'S REPORT:

**Stormy Acres Park – Review and Recommendation on Park Master Plan process** - The Planning Committee met on April 26<sup>th</sup> to discuss the future development of Stormy Acres Park. The meeting followed a walking tour of the site. The committee discussed potential park and open space uses, funding options, park maintenance, and potential neighborhood support for this park development. From the responses from the informational meeting to discuss the potential development of a park master plan for the park, staff was directed to contact the Storm Water Division Engineer regarding the Stormwater runoff into Stormy Acres Park and removal of the silt fence, and erecting signs that state "No Motorized Vehicles Allowed per City Ordinance."

#### **Valley View Park Disc Golf Course – review and recommendation on proposed changes to the course layout -**

On June 6<sup>th</sup>, the Parks & Facilities Committee made a recommendation to the commission to modify/realign the disc course layout per the presented plan. If approved, staff will work to have the course modifications completed as soon as possible in July. The holes create more of a circle and are no longer close to any homes. Holes 9 & 15 were moved to reduce the impact on the woods and grassland areas. Motion by Commissioner Radtke to modify/realign the 18 hole disc golf course as presented. Seconded by Commissioner Duff and carried unanimously.

#### **Quarry Park – Presentation by Dave Burch, Landscape Architect, Bonestroo, Rosene, Anderlik & Associates -**

Dave Burch was unable to attend but will make his presentation at the July Commission meeting. The last formal update on the reclamation progress was in August 2005. At that time Johnson had completed work on the Phase I area (ball diamonds), graded and seeded the berm along I-43, removed the sand and continued shaping the eastern lake, constructed the Phase 2 parking area, installed the roadway which leads around the west side of the east lake to the picnic area, and graded and seeded the north slope of the eastern lake. Johnson also began grading around the area for the future spillway/overflow structure which will need to be installed on the eastern lake.

In early fall, Bonestroo set benchmark elevations for Phase 3 (western lake area) and Johnson continued grading in this area as weather permitted. In October, the Common Council approved an Addendum to the Lease Agreement which extends the reclamation completion date until December 31, 2006. In April, Johnson hired Mann Brothers to assist with the grading of the west lake area. As you can see from the pictures taken on May 23<sup>rd</sup> and June 8<sup>th</sup>, a tremendous amount of shaping and grading of the slopes has taken place in the last two months. The northern slopes of the west lake were verified by staff and Bonestroo on June 8<sup>th</sup>. Johnson started spreading topsoil on June 16<sup>th</sup>. Seeding of the North Slope should start in the next two weeks.

Staff and Bonestroo has also met with city engineering to review storm water management for the site, and is in the process of setting up a meeting with the DNR to discuss the design of the spillway/overflow structure. A punch list has been started for all remaining work that Johnson needs to complete by the end of the year.

**ProHealth Care Park Basketball Court Construction Project PRF# 02-06 – Review and Recommendation on Project Bids** - Monies were included in the 2006 CIP Budget for Phase II of development of ProHealth Care Park including the construction of the basketball court. Bid opening was held on June 14<sup>th</sup>. A total of three companies bid on the project. Staff is recommending to contract with Payne & Dolan, Inc. for this work at the bid amount of \$33,791.50. The common council would award the contract on June 27<sup>th</sup>, with the project scheduled to start in mid July and be completed by September 1, 2006.

Motion by Commissioner Duff recommend Council award contract to Payne and Dolan Inc. in the amount of \$33,791.50 for the ProHealth Care Park Basketball Court Construction Project. Monies to come from Public Site and Open Space Account #2111-0000-59070. Seconded by Commissioner Radtke and carried unanimously.

**NEW BUSINESS:** None

**NEXT MEETING:** July 17, 2006

**ADJOURNMENT:**

Motion by Commissioner Duff to adjourn at 8:46 p.m. Seconded by Commissioner Gihring and carried unanimously.

Respectfully submitted by Cheryl Bowers for  
Nancy Duff, Secretary  
Parks, Recreation and Forestry Commission

ND/cb