

## NEW BERLIN PARKS, RECREATION & FORESTRY COMMISSION MEETING

Monday, April 19, 2004

**Please note: Minutes are unofficial until approved by the Parks, Recreation and Forestry Commission at their next regularly scheduled meeting.**

The regular meeting of the Parks, Recreation and Forestry Commission was called to order by Chairman Bill Christel at 7:05 p.m. in the Common Council Chambers at New Berlin City Hall.

Present: Commissioners; Chuck Bedwell, Bill Christel, Nancy Duff, Paul Gihring, James Gradel, Rick Kocchi (arrived 7:07 pm), Michael McAdams, Vern Radtke and Council Representative Paul Gallagher.

Also Present: Mary Schick, David Burch of Bonestroo & Associates, Bryan Lazuka from Site Acquisition Consultants, Director of Parks, Recreation and Forestry Mark Schroeder and Administrative Coordinator Cheryl Bowers.

***This meeting was noticed on April 15, 2004 in accordance with Open Meetings law.***

### MINUTES:

**March 15, 2004 Minutes** - Motion by Commissioner Gradel to approve the minutes of the regular Parks, Recreation and Forestry Commission Meeting of March 15, 2004. Seconded by Commissioner Radtke and carried unanimously.

### CORRESPONDENCE:

**Communication from the Family of Charles Schick regarding a request to name the pond at Calhoun Park** – Mary Schick, and her family, requested of the Commission to name the pond located at Calhoun Park in honor of her husband, Charles Schick (1931 –2003). Mr. Schick had a great love of children, the community, and fishing. The family is interested in stocking the pond with fish.

Motion by Commissioner Gallagher to send this communication to the Parks and Facilities Committee for review and to present the Committee's recommendation at a future meeting. Seconded by Commissioner Bedwell and carried unanimously.

Consensus of the Commission to proceed to the review and recommendation on Quarry Park engineering services and Verizon Wireless proposal at Hickory Grove Center, under the Director's Report to accommodate the visitors present.

### DIRECTOR'S REPORT:

**Recommendation and review of Quarry Park engineering services** - Johnson Sand & Gravel has exercised its option to extend the lease agreement period for completion of the park reclamation for two additional years, through December 31, 2005. City staff met with Mr. Randy Johnson and consulting engineers from Bonestroo on March 18<sup>th</sup> to review and discuss the reclamation plan, and determine the scope of engineering services necessary to assist Mr. Johnson in completing all reclamation activities of the 110-acre site by the December 2005 deadline. David Burch of Bonestroo & Associates presented the scope of services for Phase 2 and 3 for Quarry Park including 9 tasks, with task 7 – preliminary Master Landscape Plan as optional.

Motion by Commissioner Kocchi to accept the scope of engineering services for Quarry Park Phases 2 & 3, as presented by Bonestroo & Associates, excluding optional task 7 – preliminary Master Landscape Plan, in the amount of \$20,250. The funds would come from the Public Site and Open Space Account 200.232.000.00. Seconded by Commissioner Gallagher and carried unanimously.

**Recommendation and review of the Verizon Wireless lease agreement for the communication tower proposal at Hickory Grove Center** - Bryan Lazuka from Site Acquisition Consultants appeared before the Commission to discuss the terms of the lease agreement. The lease agreement has been reviewed by the City Finance Director and City Attorney, and revisions have been made. This is a work in progress and needs a final revision and approval by the City Attorney.

Consensus of the Commission for Mark Schroeder to compare monthly lease payments for communication towers from other municipalities, compared with the lease agreement from Verizon. This issue will be discussed at the May meeting.

### ELECTION OF OFFICERS:

The floor was open for nominations for Chairman of the Commission. Commissioner Christel was nominated by

Commissioner Kocchi and seconded by Commissioner Bedwell. The floor closed for nominations. Upon voting Commissioner Christel was elected Chairman of the Parks, Recreation and Forestry Commission by a vote of 9 to 0.

**The floor was open for nominations for Vice Chairman of the Commission.** Commissioner Gihring was nominated by Commissioner Kocchi and seconded by Commissioner Gradel. The floor closed for nominations. Upon voting Commissioner Gihring was elected Vice- Chairman of the Parks, Recreation and Forestry Commission by a vote of 9 to 0.

**The floor was open for nominations for Secretary of the Commission.** Commissioner Duff was nominated by Commissioner Kocchi and seconded by Commissioner McAdams. The floor closed for nominations. Upon voting Commissioner Duff was elected Secretary of the Parks, Recreation and Forestry Commission by a vote of 9 to 0.

#### COMMITTEE APPOINTMENTS:

**Sub-committee Appointments** - The Sub-committees only meet when additional research is needed on a project or concern. Committee Appointments – Chairman Christel appointed the following Commissioners to the Parks, Recreation and Forestry Commission Committees:

Plan Committee – Bill Christel, Paul Gihring\* and Jim Gradel  
Parks and Facilities Committee – Chuck Bedwell\*, Paul Gallagher, and Vern Radtke  
Recreation Committee – Nancy Duff\* Rick Kocchi and Mike McAdams  
(\* indicates chairman)

**Golf Course Committee Appointments** - The Golf Course Committee appointments were John Rader (Crown Golf Representative), Chuck Bedwell (Commission Representative), and Mark Schroeder. A Council Representative will be appointed by the new Council President Ken Harenda.

**Plan Commission Appointment** - Chairman Christel appointed Commissioner Paul Gihring to the City Plan Commission.

#### BILLS AND FINANCIAL REPORTS:

**March 2004 Bills & Financial Reports** - The Commission reviewed the March 2004 Expenditure Detail in the amount of \$25,874.47. They also reviewed the copies of the March Revenues and Expenditures. After a brief discussion, motion by Commissioner Kocchi to approve these financial documents. Seconded by Commissioner Gihring and carried unanimously.

#### COMMITTEE REPORTS:

**Council Representative** – Commissioner Gallagher thanked the Commission for their commitment and great work during his three years on the Commission. He has requested to remain on the Commission and will know in a week if the new Council President has re-appointed him.

**Recreation Program Committee** – No Report

**Parks and Facilities Committee** – No Report

**Planning Committee** – No Report

**Golf Course Committee** – No Report

#### CHAIRMAN'S REPORT:

Chairman Christel thanked Commissioner Gallagher for his service to the Commission.

Chairman Christel presented the Commission with an Atlas of New Berlin drawn from actual surveys and Waukesha County records. It was published in 1873.

#### PLAN COMMISSION MEMBER REPORT:

Commissioner Gihring informed the Commission on current items the Plan Commission is working on. Mr. Timmers request to divide his property was tabled due to the need to delineate the wetland on his property.

The Carlton Pointe development was tabled since the developer did not submit a traffic study analysis.

#### UPDATES AND CONCERNS:

**ProHealth Care Park** - Capitol Pavers was on site the week of April 5<sup>th</sup> – 9<sup>th</sup> to continue with Phase I. Work continued on the grading and spreading of topsoil along the ditch line on the west side of Sunny Slope Road, more stone was placed in the parking area and along the trails, and the area north of the parking area was graded.

**Westons' Antique Apple Orchard** – The Westons' and the City are close to making an agreement. The Ad-Hoc Committee is completing a report that will be presented to the full Commission in May.

**New Berlin Hills stream bank stabilization project** - With the exception of restoration work, all three phases of the project were completed by the site meeting date of April 2<sup>nd</sup>. The restoration areas have been roped off, signs placed, and both the front and back nine open for play. Another site meeting was held on April 12<sup>th</sup> to discuss project restoration activities, which will include a combination of seeding and sodding in the damaged areas of the fairways on #1, #3 and #9 holes. The Engineering Department is helping with the cost of sodding in lieu of seeding for earlier golf play. Mark Schroeder thanked the City Engineering staff of Mel Corley, Eric Nitschke, and Cathy Schwalbach for their administration of the project.

**2004 Gypsy Moth Aerial Suppression Program** - At the April 13<sup>th</sup> Common Council Meeting, approval was given to adopt Resolution No. 04-15, to amend the 2004 Parks, Recreation & Forestry Budget to increase Revenue and Expense Accounts for the 2004 Gypsy Moth Program. Both revenue and expense accounts were amended by \$20,000 to reflect the additional expenses incurred for an expanded aerial spray program including City staff time, and to account for the revenues to be received from the DNR grant program.

**2003 Tree City Award** - The National Arbor Day Foundation recently notified the City that New Berlin has been named Tree City USA for 2003. The DNR Urban Forestry Department will present the award at the April 27<sup>th</sup> Common Council Meeting. Mark Schroeder thanked Dave Jeske, Parks and Forestry Supervisor, and all department staff for their part in helping the City receive this award for the second consecutive year.

**NEW BUSINESS:** None

**NEXT MEETING:** Monday, May 17, 2004

**ADJOURNMENT:**

Motion by Commissioner Duff to adjourn at 9:15 p.m. Seconded by Commissioner Radtke and carried unanimously.

Respectfully submitted by Cheryl Bowers for  
Nancy Duff, Secretary  
Parks, Recreation and Forestry Commission

ND/cb