

## NEW BERLIN PARKS, RECREATION & FORESTRY COMMISSION MEETING

Monday, July 19, 2004

***Please note: Minutes are unofficial until approved by the Parks, Recreation and Forestry Commission at their next regularly scheduled meeting.***

The regular meeting of the Parks, Recreation and Forestry Commission was called to order by Chairman Bill Christel at 7:05 p.m. in the Common Council Chambers at New Berlin City Hall.

Present: Commissioners; Chuck Bedwell, Nancy Duff, James Gradel, Vern Radtke and Council Representative Paul Gallagher.

Also Present: John Rader, Manager of New Berlin Hills Golf Course; Brian Lennie of Bonestroo & Associates; Director of Parks, Recreation and Forestry Mark Schroeder; and Administrative Coordinator Cheryl Bowers.

Absent: Michael McAdams

Excused: Paul Gihring and Rick Kocchi

*This meeting was noticed on July 16, 2004 in accordance with Open Meetings law.*

### MINUTES:

Motion by Commissioner Duff to approve the minutes of the regular Parks, Recreation and Forestry Commission Meeting of June 21, 2004. Seconded by Commissioner Gallagher and carried unanimously.

Consensus of the Commission to proceed to the review and recommendation on the request by Russell and Patricia Hintz regarding the purchase of the City property located on the east end of Paddock Parkway, under the Director's Report to accommodate the visitors present.

### DIRECTOR'S REPORT:

**Review and recommendation on request by Russell and Patricia Hintz regarding the purchase of City property located on the east end of Paddock Parkway** - The Hintz family, address 13940 West Paddock Parkway, requested the Commission consider selling an approximately 2-acre out lot in the Canterbury Woods Subdivision for building a new home. This out lot is owned by the City and is part of the New Berlin Hills Golf Course. In checking with the Planning Department, this out lot was dedicated to the City for park purposes. The City agreed to accept out lot No. 1 to satisfy the Public Site and Open Space requirement per the Municipal Code. While there is capacity in the sewer basin for development, the land would need to be rezoned from park district to residential zoning which requires a Public Hearing. Neighboring residents have contacted the department to voice their displeasure in the City selling this lot for development. Staff feels it would be bad Public Policy to recommend to the Common Council to sell this property. Ron Paddock of 13670 West Paddock Parkway, was the developer of Canterbury Woods and donated the prime subdivision property. It was Mr. Paddock's intent to leave this property untouched.

Motion by Commissioner Gallagher to deny the sale of the City owned out lot on the east end of Paddock Parkway located in the Canterbury Woods Subdivision. Seconded by Commissioner Radtke and carried unanimously.

CORRESPONDENCE: None

### BILLS AND FINANCIAL REPORTS:

The Commission reviewed the June 2004 Expenditure Detail in the amount of \$17,204.89. They also reviewed the copies of the June Revenues and Expenditures. Mark Schroeder reported that the Parks Division revenues increased \$3,000 from this same date in 2003 and the Recreation Division revenues had increased \$30,000 over last year. After a brief discussion, motion by Commissioner Gradel to approve these financial documents. Seconded by Commissioner Gallagher and carried unanimously.

### COMMITTEE REPORTS:

Council Representative – No Report

Recreation Program Committee – No Report

Parks and Facilities Committee – No Report

Planning Committee – No Report

Golf Course Committee – No Report

**CHAIRMAN'S REPORT:** No Report

**PLAN COMMISSION MEMBER REPORT:** No Report

**UPDATES AND CONCERNS:**

**Update on ProHealth Care Park** - The landscape sub-contractor completed the planting of the trees and shrubs and the installation of the rose bed in June, and has been watering on a regular basis. Some of the plants have died and will need to be replaced. The landscape sub-contractor has not re-graded and reseeded the athletic fields to the City's satisfaction. There are several areas where the pathways have washouts that will need to be repaired. In addition, several of the punch list items need to be completed. Both Bonestroo and staff will need to make this a priority in the coming weeks.

**Update on Quarry Park** – Brian Lennie of Bonestroo and Associates reported that he and Randy Johnson of Johnson Quarry, have been working together on Phase I (ball diamond area) and will continue with Phase II and III of the park reclamation plan. The Commission will continue to be updated as the grading and seeding continues.

**Update on New Berlin Hills Stream bank Stabilization Project** – The Commission received the updated photos of the project. The contractor has completed most of the outstanding items from the punch list with the exception of the restoration of the haul route. Final payment will not be released until the work has been completed to the city's satisfaction.

**Update on recommendation to name Calhoun Park Pond" Charles Schick Pond"** – At the July 13 meeting, the Common Council unanimously approved the recommendation of the P/R/F Commission to name the Calhoun Park Pond, the Charles Schick Pond, and to accept the offer of donation of \$5,000 from the Schick family.

**Update on the gazebo project at Historical Park** - At the October 2003 Parks, Recreation and Forestry Commission meeting, approval was given for the Historical Society to locate a Victorian style gazebo at the park. All funding for the purchase of materials is being provided through donations collected through the fundraising efforts of the Historical Society. The parks crews will supply labor for site preparation, construction of the gazebo, and landscaping. Construction of the concrete slab was completed the first week of July, and the posts and walls have also been installed. The roof should be completed in the next week followed by electrical work and site landscaping. The dedication is scheduled for August 15<sup>th</sup>.

**Update on National Avenue and Greenfield Avenue tree planting** - Bleumels, the landscaper for Phase I of the National Avenue project, completed the replanting of trees the week of June 28<sup>th</sup>. Department staff is completing the final inspection of the work for acceptance and payment to the contractor. The parks crew has been working on tree replacements on Greenfield Avenue that include species of maple, oak, ash, linden, and locust. 25 trees have been replaced. Residents and businesses are inquiring if the trees will be replaced. Most of the trees will be replaced, however, due in part to budget restraints, not all of them will be replaced. Streets crews will be reseeding the medians and terrace areas. Work has been slow with the heavy workload of both departments.

**Update on Weston's Antique Apple Orchard** – This item was tabled at the July 13<sup>th</sup> Common Council Meeting. Mark Schroeder will contact the Aldermen in order to answer any questions they may have.

**Update on Teen Center Proposal** - Youth Advisory Board members and department staff made a presentation on a proposed Teen Center at the July 13<sup>th</sup> Committee of the Whole Meeting. The Youth Advisory Board challenged the Council to: 1) Support further study of a Teen Center in New Berlin; 2) Approve the formation of the Teen Center Board of Directors; and 3) Confirm that the Teen Center can be located in either the former library or at Hickory Grove Center.

**Update on Verizon Wireless Cell Tower Proposal at Hickory Grove Center** - The Plan Commission approved the use, site and architectural approval for Verizon Wireless to construct a new 98' flagpole tower with 3 antennas contained with the

pole and equipment shelter at the Hickory Grove Center site subject to the application, plans on file and several conditions. The applicant must now provide all this information to secure a building permit from the City. The recommendation from the Parks, Recreation & Forestry Commission on the lease agreement will be going forward for Council approval tentatively on August 10, 2004.

**Update on Ordinance Amendments for the Parks, Recreation & Forestry Commission** - At the June Common Council meeting, unanimous approval was given to amend changes to Municipal Code, Chapter 6-5 to reflect the changes in areas of responsibility and oversight of the Commission per Ordinance No. 2238.

**DIRECTOR'S REPORT:**

**Review and recommendation on Carleton Point project proposal by TDI Associates** – John Rader, Manager of New Berlin Hills Golf Course, reported that TDI Associates proposed to construct a storm water pond, as a part of the project known as Carleton Pointe, would be approximately 150 yards onto the fairway, and impact the water drainage and course playability. Mark Schroeder reported that the Engineering Department indicated the facility is not a high priority in the City Stormwater Management Plan.

Motion by Commissioner Bedwell to recommend to the Planning Department, denial of the request by TDI Associates to place a storm water pond onto the New Berlin Hills Golf Course property for the proposed Carleton Pointe condominium project. Seconded by Commissioner Duff and carried unanimously.

**Review and recommendation on Park Naming Policy** – Consensus of the Commission for the Parks and Facilities Committee to meet and to report their recommendations to the full Commission.

**NEW BUSINESS:** None

**NEXT MEETING:** The Commission will be notified if an August meeting is needed. Next meeting date – September 20, 2004.

**ADJOURNMENT:**

Motion by Commissioner Duff to adjourn at 8:20 p.m. Seconded by Commissioner Gradel and carried unanimously.

Respectfully submitted by Cheryl Bowers for  
Nancy Duff, Secretary  
Parks, Recreation and Forestry Commission

ND/cb