

Minutes

NEW BERLIN PARKS AND RECREATION COMMISSION MEETING

Monday, February 17, 2003

Chairman Bill Christel called the regular meeting of the Parks and Recreation Commission to order at 7:04 p.m. in the Common Council Chambers at New Berlin City Hall.

Present: Chairman Bill Christel, Commissioners; Chuck Bedwell, Nancy Duff, James Gradel, Larry Kilmer, Rick Kocchi, and Council Representative Paul Gallagher.

Also Present: Mayor Ted Wysocki, Alderman Dave Ament, Brian Lennie of Bonestroo, Rosene, Anderlik and Associates Director of Parks, Recreation and Forestry Mark Schroeder and Administrative Coordinator Cheryl Bowers.

Excused: Paul Gihring and Vern Radtke

MINUTES:

Motion by Commissioner Gradel to approve the minutes of the regular Parks and Recreation Commission Meeting of January 20, 2003. Seconded by Commissioner Gallagher and carried unanimously.

CORRESPONDENCE: None

BILLS AND FINANCIAL REPORTS:

The Commission reviewed the December 2002 Expenditure Detail in the amount of \$34,356.37. They also reviewed the copies of the December Revenues and Expenditures. Mark Schroeder informed the Commission that all the department divisions were under budget and the Parks Division will have additional revenues that have not been posted yet. The Parks Division also had Storm Water Charges that were not in the 2002 Budget but have been included in the 2003 Budget. Final numbers will be available after the Financial Audit in March.

Motion by Commissioner Kocchi to approve these financial documents. Seconded by Commissioner Gallagher and carried unanimously.

The Commission reviewed the January 2003 Expenditure Detail in the amount of \$4,665.66. They also reviewed the copies of the January Revenues and Expenditures. After a brief discussion, motion by Commissioner Kocchi to approve these financial documents. Seconded by Commissioner Gradel and carried unanimously.

COMMITTEE REPORTS:

Council Representative – No Report

Recreation Program Committee – No Report

Parks and Facilities Committee – No Report

Planning Committee – No Report

Golf Course Committee – No Report

CHAIRMAN'S REPORT: No Report

PLAN COMMISSION MEMBER REPORT: No Report

UPDATES AND CONCERNS:

Update on ProHealth Care Park - Brian Lennie of Bonestroo, Rosene, Anderlik and Associates informed the Commission that the Incidental Take Permit for the Butler Garter Snake has been approved by the DNR Bureau of Endangered Resources, the application for the WDNR Permit has been submitted, the development bid process will start in April 2003, MMSD and the Engineering Department are working on approval of the plans, and the 50% matching grant from the DNR must be expended by December 31, 2004. Because of the snake buffer zone, the soccer field will be positioned east to west instead of north to south. The DNR recommends a boardwalk instead of a bridge therefore, with this reduced cost, it can be included in Phase I of the plan. Mark Schroeder also indicated that Joyce Salzman is no longer interested in relocating her historic house to the park. Bill Christel publicly thanked Joyce Salzman for her generous offer to donate the house.

Update on New Berlin Hills Stream Bank Stabilization Project - Brian Lennie of Bonestroo, Rosene, Anderlik and Associates informed the Commission that 90% of the plans are now completed. The DNR 50% matching grant application is due on May 1, 2003. The estimated total cost of the project is \$200,000 with \$100,000 paid by the DNR if the grant is awarded to the City of New Berlin. The Golf Course Committee, Parks & Recreation Commission and Common Council approved this design project in 2002. Monies are included in the 2003 Stormwater Utility CIP budget.

Update on Quarry Park Master Plan - Brian Lennie of Bonestroo, Rosene, Anderlik and Associates reviewed with the Commission the preliminary cost estimates for Phase I of the northeast one-third of the park, which includes the prairie, soccer and baseball fields, parking, utilities, trails, landscaping and playground areas, would be approximately \$600,000 to \$1,000,000. The shelter buildings with restrooms are included in Phase I at a cost of \$250,000 to \$400,000. The "nature based" portion of the park is eligible to apply for a grant application for funding through the DNR Stewardship Program.

Update on Calhoun Park Pond Stabilization Project – Brian Lennie of Bonestroo, Rosene, Anderlik and Associates informed the Commission that the Engineering Department and the DNR are working on this Project. 90% to 95% of the material has been removed from the pond and will be carried off-site to Quarry Park. The next phase will be the removal of the outlet structure and construction of the new outlet structure. Ten feet of vegetation will be removed from around the pond and a pier will be installed. This project should be completed by July 4, 2003.

DIRECTOR'S REPORT:

Park and Open Space Plan – Chapters 4 & 5 of the Plan have been updated by SEWRPC with the Commission's changes. The revised Plan will be presented to the Plan Commission on March 3rd and to the Common Council on March 11th.

Hickory Grove Phase III Window Replacement; Review and Recommendation on reallocation of 2003 CIP Budget monies - Monies were included in the 2003 CIP Budget (\$105,000) for the third and final phase of window replacement at Hickory Grove Center. Monies were also included in the 2003 Operating Budget (\$38,000) to repair/replace two sections of the roof. During the budget process the roof monies were cut. Staff is recommending reallocating a portion of the window replacement monies to complete the roof replacement. The roof replacement has become a higher priority as continued leaking will cause structural damage. Staff would then proceed with securing bids for both projects.

Motion by Commissioner Duff to recommend to the Common Council to reallocate \$38,000 from the Hickory Grove Windows CIP Account to repair the roof at Hickory Grove. The remainder of the \$105,000 from the CIP Account will be used toward the Hickory Grove Window Project. Seconded by Commissioner Kilmer. Motion carries unanimously.

Historic Park Parking Lot Paving; Review and Recommendation on Reallocation of 2003 Budget Monies - Monies were included in the 2003 Operating Budget (\$8,900) to pave the parking lot at Historic Park. However the roof of the Winton – Sprengel House is in need of replacement. The roof was patched by the Parks staff late last fall, but a new roof is needed to prevent damage to the interior of the house. Staff is recommending reallocating parking lot monies to complete the roof project. A proposal of \$7,300 was received for the roof replacement. The remainder of the funds would possibly be used to upgrade the electrical service in the house.

Motion by Commissioner Kocchi to recommend to the Common Council to reallocate \$8,900 for the paving of the Historical Park Parking Lot to be used for the roof replacement of the Winton-Sprengel House at Historical Park. Seconded by Commissioner Kilmer. Motion carries unanimously.

It was the Consensus of the Commission for the Historical Society and Mark Schroeder to work together on the electrical upgrade.

NEW BUSINESS: None

NEXT MEETING: March 17, 2003

ADJOURNMENT:

Motion by Commissioner Duff to adjourn at 8:05 p.m. Seconded by Commissioner Gradel and carried unanimously.

Respectfully submitted by Cheryl Bowers for Nancy Duff, Secretary
Parks and Recreation Commission

ND/cb