

Minutes

NEW BERLIN PARKS AND RECREATION COMMISSION MEETING

Monday, June 16, 2003

The regular meeting of the Parks and Recreation Commission was called to order by Chairman Bill Christel at 7:08 p.m. in the Common Council Chambers at New Berlin City Hall.

Present: Chairman Bill Christel, Commissioners; Chuck Bedwell (arrived at 7:20 PM), Nancy Duff, Paul Gihring, James Gradel, Vern Radtke, and Council Representative Paul Gallagher.

Also Present: Director of Parks, Recreation and Forestry Mark Schroeder and Administrative Coordinator Cheryl Bowers.

Excused: Rick Kocchi

MINUTES:

Motion by Commissioner Gradel to approve the minutes of the regular Parks and Recreation Commission Meeting of May 19, 2003. Seconded by Commissioner Gallagher and carried unanimously.

CORRESPONDENCE: None

BILLS AND FINANCIAL REPORTS:

The Commission reviewed the May 2003 Expenditure Detail in the amount of \$46,570.51. They also reviewed the copies of the Revenues and Expenditures. Mark Schroeder informed the Commission the NBAA had over spent the baseball account but the bottom line is all right. After a brief discussion, motion by Commissioner Gallagher to approve these financial documents. Seconded by Commissioner Radtke and carried unanimously.

COMMITTEE REPORTS:

Council Representative – No Report

Recreation Program Committee – No Report

Parks and Facilities Committee – No Report

Planning Committee – No Report

Golf Course Committee – Meeting on May 28 at New Berlin Hills Golf Course. The Golf Course Committee reviewed the streambank stabilization project and recommended to the Commission to work with the Stormwater Utility to complete this project. Crown Golf has invested capital in two new mowers and leased a rake to maintain the grounds. Paving will be done on the cart paths. The sign sponsorship is almost complete. The new computer system is now up and running.

CHAIRMAN'S REPORT: None

PLAN COMMISSION MEMBER REPORT:

Commissioner Gihring informed the Commission on current items the Plan Commission is working on. The new communication tower ordinance is now updated. After a public hearing, a recommendation from the Plan Commission will be sent to the Common Council for approval on June 10, 2003.

UPDATES AND CONCERNS:

The site plan for all three phases of development for ProHealth Care Park was approved by the Plan Commission on June 11, 2003. The bid opening for Phase I development will be held on June 17, 2003 and the recommendation to Council to award the contract will be at the July Commission meeting.

The bid opening for the New Berlin Hills Streambank Stabilization Project will be held on June 17, 2003. The permit is now in place and the recommendation to Council to award the contract will be at the July Commission meeting. Grants have been applied for, and results will be known in August or September.

There is no update on the dog exercise park since there has not yet been a meeting.

DIRECTOR'S REPORT:

New Berlin Hills Streambank Stabilization Project – Review and approval of contract amendment for construction administration & inspection Services. Motion by Commissioner Duff to accept the amendment no. 3 Project #809-02-106 for the New Berlin Hills Golf Course Streambank Stabilization Project in the amount not to exceed \$16,424 for the professional services agreement between the City of New Berlin and Bonestroo, Rosene, Anderlik and Associates, Inc. Seconded by Commissioner Radtke. Carries with Commissioners Gradel and Gallagher voting no.

ProHealth Care Park Phase I Development – Review and Approval of Contract Amendment for Construction Administration & Inspection Services. Motion by Commissioner Radtke to accept the amendment no. 3 Project #809-02-108 for ProHealth Care Park Project in the amount not to exceed \$17,024 for the professional services agreement between the City of New Berlin and Bonestroo, Rosene, Anderlik and Associates, Inc. Seconded by Commissioner Gihring. Motion carries with Commissioners Gradel and Gallagher voting no.

Request to Acquire Weston's Antique Apple Orchard – On June 16th, Commissioners Duff, Gihring, Radtke and Director Schroeder, toured the orchard and conducted an information fact-finding meeting. The committee will meet again and take their concerns to the City Attorney.

Quarry Park – Review and Approval of Contract Amendment for Project Survey Services. Motion by Commissioner Gihring to accept the amendment no. 1 Project #809-02-111 for Johnson Quarry Park Project in the amount not to exceed \$8,982 for the professional services agreement between the City of New Berlin and Bonestroo, Rosene, Anderlik and Associates, Inc. Seconded by Commissioner Gradel. Motion carries with Commissioner Gallagher voting no.

AAT Wireless Proposal at ProHealth Care Park – AAT Wireless would like to bring the issue of placing a communication tower at ProHealth Care Park to the Commission now that the moratorium has been lifted. AAT Wireless will make a presentation at a future meeting.

Verizon Wireless Proposal at Hickory Grove Center – Verizon Wireless would like to bring the issue of placing a communication tower at Hickory Grove Center to the Commission now that the moratorium has been lifted. If the location is not available, they would like to request to co-locate on a tower at ProHealth Care Park. Verizon Wireless will make a presentation at a future meeting.

Request by Brian Johnson, New Berlin Police Department – Reservation of Malone Park Volleyball Courts. The Police Department would like to reserve two of the outdoor volleyball courts at Malone Park from 7:30 – 9:30 PM on Monday evenings starting on Monday, June 30, 2003. There will be no admission fees or concessions sold.

Consensus of the Commission to allow staff to approve park uses without bringing such requests to the Commission.

Request by the American Cancer Society to reserve a Community Park for a walk/run event on August 30, 2003. Consensus of the Commission to allow staff to approve park uses without bringing such requests to the Commission.

NEXT MEETING: July 21, 2003

ADJOURNMENT:

Motion by Commissioner Gallagher to adjourn at 8:55 p.m. Seconded by Commissioner Gallagher and carried unanimously.

Respectfully submitted by Cheryl Bowers for

Nancy Duff, Secretary

Parks and Recreation Commission

ND/cb