

Minutes

POLICE & FIRE COMMISSION MINUTES JANUARY 13, 2003

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at 7:00 P.M. Commissioners present were: Andries, Brejcha, Lorbiecki, O'Donnell and Pedersen. Also present were Police Chief Gary Blunt and Fire Chief Ed Dobernig.

APPROVAL OF MINUTES

Motion by Commissioner Brejcha to approve the Minutes of the Meeting held on December 4, 2002. Seconded by Commissioner O'Donnell and carried unanimously.

Motion by Commissioner Brejcha to approve the Minutes of the Meeting held on December 5, 2002. Seconded by Commissioner O'Donnell and carried unanimously.

COMMUNICATIONS

- 1) From Police Chief Dan Noordyk reference Ending Probationary Period for an Officer
- 2) From Gus Moulas reference Fall 2002 Report on Recruitment
- 3) Copy of a Letter Submitted by Fire Chief Ed Dobernig sent to Mayor Ted Wysocki requesting to Carry Forward his Vacation Time
- 4) Letter dated 12/23/02 from Police Chief Dan Noordyk reference Offer of Hire to a Police Officer
- 5) Copy of Letter from Police Chief Gary Blunt reference Rule Violation by a Police Officer

BILLS

- 1) Milwaukee Journal - Advertising for Fire Dept. - \$882.90

Motion by Commissioner Lorbiecki to approve payment to the Milwaukee Journal, in the amount of \$882.90. Seconded by Commissioner Brejcha and carried unanimously.

- 2) Occupational Development Consultants - Job Trait Assessment - \$2,150.00

Motion by Commissioner Brejcha to approve payment to Occupational Development Consultants, in the amount of \$2,150.00. Seconded by Commissioner O'Donnell and carried unanimously.

- 3) Geiger Inc. - Plaque Engraving - \$60.45

Motion by Commissioner O'Donnell to approve payment to Geiger Inc., in the amount of \$60.45. Seconded by Commissioner Brejcha and carried unanimously.

- 4) Chorus Occupational Health - Invoice 168065 - \$50.00

Motion by Commissioner Pedersen to approve payment to Chorus Occupational Health, in the amount of \$50.00. Seconded by Commissioner Brejcha and carried unanimously.

- 5) Chorus Occupational Health - Invoice 175725 (Muscular Skeleton) - \$50.00

Motion by Commissioner Lorbiecki to approve payment to Chorus Occupational Health, in the amount of \$50.00. Seconded by Commissioner Pedersen and carried unanimously.

NEW BUSINESS

Review Commission Rules re: New Hires - Fire Department

Motion by Commissioner Brejcha to create Section 11.0255 of the Police & Fire Commission Rules to read as follows:

Each original entrance review of Full-Time Command Staff Position shall consist of the following procedure:

- a) Legal Notice - pursuant to Section 3.01
- b) Application
- c) Appropriate resume of curriculum vitae
- d) Oral interview with Police and Fire Commission
- e) Each applicant that is approved for further processing shall be placed on an eligibility list for a period of 12 months from the date of approval, unless continued in force for a longer period or discontinued prior thereto by order of the Commission
- f) Following completion of (a) thru (e) above, the psychological testing, medical examination and character investigation shall be conducted in any sequence
- g) Applicants shall be subject to all other applicable Police and Fire Commission Rules

Motion by Commissioner Brejcha to move into Closed Session at 7:10 p.m. Seconded by Commissioner O'Donnell and carried unanimously.

CLOSED SESSION

To deliberate in Closed Session under Section 19.85(1)(c) & (f) Wisconsin State Statutes.

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) & (f) of the Wisconsin State Statutes.

- c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- Interview Lateral Hire Candidates - Police Department -

- Termination of Probation of Police Department Personnel -

- Update on Future Promotions - Police Department -

- Discussion on Reclassification and New Positions - Fire Department -

Motion by Commissioner Pedersen to convene into Open Session at 11:10 p.m. Seconded by Commissioner O'Donnell and carried unanimously.

OPEN SESSION

Possible Action on Interview of Lateral Hire Candidates - Police Department

Motion by Commissioner Pedersen to place five (5) Lateral Candidates on the eligibility list which was created at the December 4, 2002 meeting to expire on December 4, 2003. Seconded by Commissioner Brejcha and carried unanimously.

Possible Action on Termination of Probation of Police Department Personnel

Motion by Commissioner O'Donnell to ratify Police Chief Dan Noordyk's recommendation to terminate probationary status of Trent Santos and grant him permanent status as Police Officer for the City of New Berlin. Seconded by Commissioner Brejcha and carried unanimously.

The next meeting will be held February 26, 2003.

Motion by Commissioner O'Donnell to adjourn the meeting at 11:25 P.M. Seconded by Commissioner Lorbiecki and carried unanimously.

Renee Lorbiecki, Secretary
Police & Fire Commission