

**MINUTES**  
**SPECIAL PROJECTS COMMISSION**  
**January 12, 2006**

The Special Projects Commission Meeting was called to order at 2:04 P.M.

In attendance was Mary Claire Lanser, Citizen Member; Ronald Salke, Hotel/Motel Representative; Lori Schinker, Citizen Member; and James Simonson, Citizen Member. Also present was Greg Kessler, Director of Community Development and Nikki Jones, Planning Services Manager.

Mr. Kessler stated the Committee will have to vote on a Chairman and Vice Chairman.

**NEW BUSINESS**

1. Mr. Kessler discussed how the Small Grant Program works, and then went on to review the project materials. No Action.
2. Following is the Summary of the Small Grants Program Timeline agreed to by the Committee:
  - January 13, 2006 – Applications Mailed.
  - February 14, 2006 – Phase I Application Due.
  - March 2, 2006 – Special Project Commission Meeting – Review of Phase I Apps.
  - March 3, 2006 – Phase II Applications/Invitations Mailed.
  - March 24, 2006 – Phase II Applications Due.
  - March 30, 2006 – Special Project Commission Meeting – Review of Phase II Apps. – Council Recommendations.
  - April 11, 2006 – Common Council Approval of Grant Recommendations.

Meeting adjourned at 2:20 P.M.