

NOTE: Minutes are not approved until approved by the CDA.

NEW BERLIN COMMUNITY DEVELOPMENT AUTHORITY

NEW BERLIN CITY HALL COUNCIL CHAMBERS

September 4, 2003

Minutes

The Community Development Authority Meeting of September 4, 2003 was called to order by Mayor Wysocki at 7:32 P.M.

In attendance were Mayor Wysocki, Alderman Kenneth Harenda, Alderman Thomas Augustine, John Fillar, Doug Barnes. Also present were Greg Kessler-Director of Community Development, Mike Holzinger-Director of Finance and Administration, David Haines-Planning Services Manager, Nikki Jones-Associate Planner, Olofu Agbaji-Associate Planner, Mark Blum-City Attorney, David Cappon-Executive Director of the Waukesha County Housing Authority.

Excused: Bob Dude, Danielle Cast

Approval of 08/07/03 CDA Meeting Minutes (CDA 03-01)

No action.

Community Development Authority Secretary's Report. (CDA-03-02) - none

4. Finance and Occupancy Reports (CDA-03-14)

Mr. Cappon said our fiscal year ends September 30, 2003 and presented two reports indicating a summary of expenses by the month, # of households on the program, fees that we earned. Mr. Cappon estimated September should end with a total of 98.39% occupancy. The budget for 2004 will be decided in October 2003.

5. Apple Glen Certificate of Compliance (CDA-03-14)

No action.

6. Pinewood Creek Certificate of Compliance (CDA-03-14)

Pinewood Creek Statement from U.S. Bank was distributed to CDA members for review.

5. Communication To: CDA Commissioners
Communication From: Greg Kessler
Re: Outstanding Housing Authority Bond Summary Memo

CDA Members acknowledged receipt of this communication.

6. Communication To: CDA Commissioners
Communication From: Greg Kessler
Re: City of New Berlin Economic Development Comparison

CDA members acknowledged receipt of this communication.

OLD BUSINESS

7. *New Berlin Industrial Park Modernization Plan Update* - Presentation by Doug Barnes from Zimmerman Design Group (CDA-03-09)
 - a. Monument Sign Standards & Design Plan

Mr. Barnes explained due to a virus in the computer system the sign standards and design plan cannot be presented today. Once the files are recovered and restored, Mr. Barnes said he would mail the information that would have been presented. Mayor Wysocki suggested having the presentation at the next meeting.

NEW BUSINESS

10. Persons wishing to be heard.

No one addressed the Commission.

11. Adjournment.

Motion by Alderman Augustine to adjourn the Community Development Authority meeting at 7:50 P.M. Seconded by Mr. Barnes. Motion carried unanimously.