

# Minutes

## SPECIAL BOARD OF PUBLIC WORKS MEETING

AUGUST 6, 2001

New Berlin City Hall Common Council Chambers

3805 S. Casper Drive.

Meeting was called to order at 8:05 a.m.

Members Present: Mayor Wysocki, Interim City Engineer J.P. Walker, Alderman Chiovatero. Alderman Ament was excused. Alderman Scheuble was absent.

Staff Present: Division Engineer Larry Wilms.

### ITEM 01-01 Approval of Minutes

July 2, 2001

July 17, 2001

**Motion by Alderman Chiovatero to approve July 2, 2001 minutes. Second by Mayor Wysocki. Upon voting, motion passes with J.P. Walker voting present.**

**Motion by J.P. Walker to approve July 17, 2001 minutes. Second by Mayor Wysocki. Upon voting, motion passes unanimously**

### ITEM 16-01 Adoption by the Board of the Developer Handbook

“ Mayor Wysocki states this will be a comprehensive guide for new developments as well as modifications to our infrastructure and congratulates Interim City Engineer J.P. Walker and all involved in creating the document. J.P. Walker stated the handbook will allow for future amendments, corrections or updates to be posted on our website. Alderman Chiovatero concurs that it is an excellent document and should prevent future problems with residents and developers.

**Motion by Alderman Chiovatero to adopt the Developer Handbook. Second by Mayor Wysocki. Upon voting, motion passes unanimously.**

### ITEM 27-01 Professional Services Agreement Amendment

#### K-329 Deer Creek Sanitary Interceptor

“ J.P. Walker informed that the requested action is to recommend to Council to approve amendment of Professional Services Agreement with Graef-Anhalt-Schloemer & Assoc. in the amount of \$24,108 for performing work beyond the Scope of Services for Project #K-329 to be funded by Wastewater Utility Account #107.

“ Division Engineer Larry Wilms presented the Design Services Amendment for Project #K-329. The increased total project cost is \$24,108 or 2.69% of the construction contract. The entire project is included in the approved Year 2001 CIP and is funded via Account #107.

“ Mayor Wysocki asked how far along the lift station abandonment is and Larry Wilms responded that it should be completed before the end of September 2001.

“ Alderman Chiovatero asked if this was done outside of the contingency provided for this project. Larry Wilms stated there was no contingency for this project. Alderman Chiovatero stated that there is normally a 7 - 10% contingency put into projects to cover unforeseen item like this.

**Motion by Alderman Chiovatero to recommend to Common Council to approve amendment of Professional Services Agreement with Graef-Anhalt-Schloemer & Assoc. in the amount of \$24,108 for performing work beyond the Scope of Services for Project K-329 to be funded by Wastewater Utility Account #107. Second by Mayor Wysocki. Upon voting, motion passes unanimously.**

**Motion by Mayor Wysocki to adjourn. Second by J.P. Walker. Upon voting, motion passes unanimously.**

**Meeting adjourned at 8:18 a.m.**