

Minutes  
Finance Committee  
Thursday, Nov 08, 2007

**Please note: Minutes are unofficial until approved by the Finance Committee at the next regularly scheduled meeting**

Members Present: Mayor Chiovero, Aldermen Augustine, Ament, Poshepny, and Citizen Member Lavinio  
Excused:  
Others Present: Mike Holzinger, Finance Director

Meeting called to order at 6:05 PM.

Approval of minutes:

Motion by Alderman Poshepny to approve the Sep 13, 2007 minutes. Second by Alderman Ament with Alderman Ament and Mayor Chiovero not voting.

Old Business:

New Business:

1. Discussion of Financial Policies

A. Revenue Policy:

Mike discussed the policy and the impact on the city's operational budget for the 2008 City budget. Approximately 66% of the operational revenues is the tax levy. State Shared revenues total 8.74% of the operational revenue and investment earnings is 3.5% of the revenues. The finance department prepares a 5 year projection annually to get budget direction from the Council. Each department is responsible for reviewing their user fees and charges.

General discussion about property values and doing revalues more frequently.

B. Capital Improvement Policy:

Mike went over the policy and how it came to be. He also stated that in recent years, number 11 has not been followed because of the levy limits. General discussion about the last sentence from number 11 dealing with Roadway Maintenance. Motion by Alderman Ament to delete "Per Council direction, Roadway Maintenance to increase 25% annually to \$1,000,000 starting at \$725,000 in 2005". Second by Mayor Chiovero and passed unanimously.

C. Equipment Disposal Policy:

General discussion about changes. Motion by Alderman Ament, second by Citizen member Lavinio, and passed unanimously.

D. Budget Process Policy:

General discussion of the policy. Mike commented that it is difficult to get the council to set budget targets other than the tax levy. General discussion about possibly changing annual budget to bi-annual budget.

2. General Obligation Debt

Mike explained that the City follows the debt policy (Tab 5) in issuing new debt. Annually, the Common Council approves the Capital Improvement Program (CIP) that results in the issuance of debt. General discussion about the debt issues outstanding and the issues after July 1, 2005 and affect on the tax levy.

**Adjourn**

Motion by Alderman Ament to adjourn at 7:10 pm. Second by Mr. Lavinio and approved unanimously.

Respectfully submitted  
Karin Ambrosh  
Office Coordinator, Finance Dept

c: fincomm/11-08-07/kma