

**Minutes  
Finance Committee  
November 8, 2005**

**Please note: Minutes are unofficial until approved by the Finance Committee at the next regularly scheduled meeting.**

Members Present: Aldermen Augustine, Ament, Moore, Mayor Chiovatero and Citizen Member Daniel Lavinio

Others Present: Mike Holzinger, Director of Finance/Information Technology

Meeting called to order at 6:01 PM and welcome to new citizen member Daniel Lavinio.

Motion by Alderman Ament to approve the October 13, 2005 minutes. Second by Alderman Moore, and approved with Mr. Lavinio abstaining.

**Old Business:**

I - Financial Policies

Mike stated that final "revised" copies of the financial policies were distributed to the members. There was general discussion about the Debt policy and the need for clarification about the dollar level for vehicles and rolling stock under item #1. Motion by Chairman Augustine to add "under \$50,000" to the second sentence under item #1. Second by Alderman Moore and approved unanimously.

Alderman Ament inquired about the format of the City budget document and if it could be changed. Mike responded that the staff uses the format that has been used for a number of years and it could be changed. Alderman Ament requested that under the category of Public Safety, future budget documents be changed to include only Police, Fire, Police/Fire Commission, Emergency Government and Public Fire Protection. Mayor Chiovatero said staff would make those changes for the 2007 budget.

The committee felt that with a new member, the committee should again review the full policy before submitting to the council. The committee requested that the staff date revisions for clarification purposes.

II – Purchasing Policy

Item remains tabled.

III – Equipment Disposal Policy

Item remains tabled.

IV – Long-term Strategic Planning

Mike stated that the council approved the contract with Ehlers & Assoc. to conduct a 5 Year Financial Plan. Meetings with the Mayor and staff are scheduled to start gathering information and data for the report.

**New Business:**

I - Tax Payment Timeliness

Mike explained that the staff had prepared the proposal to create a Tax Payment Appeal Board. The council's direction after the large number of citizens who appealed for the waiving of delinquent status on their tax payments was to "not" send citizens to the council. By State

Statutes, a citizen can appeal the lateness of a tax payment if they can prove it was caused by a postal service delay. The proposed policy would give authority to the board to review only postal service delay appeals. There followed general discussion concerning the authority of the board and make up of the board. Motion by Alderman Ament to table the proposal and request the City Attorney review the proposal. Second by Alderman Moore and approved.

Motion by Alderman Ament to adjourn at 7:28PM. Second by Mr. Lavinio, and approved unanimously.