

**Minutes
Finance Committee
December 9, 2004**

Please note: Minutes are unofficial until approved by the Finance Committee at the next regularly scheduled meeting.

Members Present: Aldermen Augustine, Ament, and Chiovatero

Members Excused: Mayor Wysocki and Citizen member Keith Heun

Others Present: Mike Holzinger, Director of Finance/Administration

Meeting called the meeting to order at 6:03 PM

Approval of November 3, 2004 minutes:

Motion by Alderman Chiovatero to approve the November 3, 2004 minutes. Seconded by Alderman Ament, and approved unanimously.

Mayor Wysocki arrived at 6:35 PM

Review of Committee description and purpose:

There was general discussion about the duties of the committee concerning the duties and responsibilities of the committee. The Mayor explained that he thought that the committee should start by going through the City's financial policies. It was agreed that for the January meeting the committee should review Sections 1 – 6. It was agreed that Chairman Augustine would make a report to the Common Council.

Other Items on the agenda carried over to the next meeting:

- i. City of New Berlin Purchasing Policy
- ii. Policy on Write Off of uncorrectable Ambulance fees

Motion by Alderman Ament to adjourn at 7:35PM. Seconded by Alderman Chiovatero, and approved unanimously.