

# Minutes

## AD HOC FINANCE COMMITTEE

May 14, 2003

*Please note: Minutes are unofficial until approved by the Common Council at the next regularly scheduled meeting.*

Members Present: Aldermen Wilkens and Augustine, and Mike Holzinger (Director, Finance and Administration)

Member's Excused: Alderman Bullermann

Others Present: Mayor Wysocki, Alderman Ament and John Filar

Alderman Wilkens called the meeting to order at 6:02 p.m.

ITEM C-03 Approval of minutes of April 24th meeting

Motion by Alderman Augustine to approve the minutes of the meeting of April 24, 2003. Second by Alderman Wilkens, and approved unanimously.

ITEM 02-03 Discussion of Scope, role and task of Committee

This item to remain on future agendas until the complete scope and role are determined.

ITEM 03-03 Determine meeting schedule

A permanent meeting date and time for this committee has not yet been decided.

ITEM 05-03 Discussion

2004 Budget Guidelines/Directions

2004 Budget Document Format

2004 Budget Timetable

Discussion centered solely on Budget, with handouts from Mayor Wysocki, Alderman Wilkens, Mr. Holzinger and a budget guideline document submitted by Alderman Ament.

Motion by Alderman Wilkens to forward to Common Council, a packet including the 2004 Budget Projections, the 2004 Operating Budget Assumptions (0% & 2% tax rate increase), the Budget Parameters, the 2004 Budget Timetable, and Alderman Wilkens May 4th communication to the committee. Second by Alderman Augustine, and approved unanimously.

Next meeting date will be determined by the outcome of the Common Council meeting of May 27, 2003.

Motion to adjourn by Alderman Wilkens at 6:45 p.m. Second by Alderman Augustine, and approved unanimously.