

Committee of the Whole

Minutes

COMMITTEE OF THE WHOLE MEETING 7:06 P.M.

November 23, 1999

Present: Mayor Gatzke, Aldermen Bullermann, Wysocki, Patzer, Scheuble, Wilkens, Chiovatero and Kaminski. Also present were City Attorney Paul Reilly, City Clerk Bill Bowers, Deputy City Clerk Nancy Hoffmann, Director of Planning Steve Hoese, Asst. Director of Planning Mark Lake, City Engineer Jeff Chase, Director of BIZ Bob Sigrist, Director of Human Resources Tami Potkay, Director of Finance Mike Holzinger, Director of Streets, Parks & Recreation Paul Leuthold, Office Coordinator Cheryl Bowers, Streets Superintendent Lee Ystad, Streets Supervisor Chuck Trevorow, Utility Operations Manager Tom Krumpitsch, and Police Lt. Frank Zsohar.

UTILITY

From 11-10-99

Sewer Claims

Motion by Alderman Bullermann to recommend to Council approval of payment of Sewer Utility Claims in the amount of \$111,577.08, all of which represents payments to vendors. Seconded by Alderman Wysocki and carried unanimously.

Water Claims

Motion by Alderman Chiovatero to recommend to Council approval of the payment of Water Utility Claims in the amount of \$134,672.85, all of which represents payments to vendors. Seconded by Alderman Wilkens and carried unanimously.

For 11-24-99

Sewer Claims

Motion by Alderman Kaminski to recommend to Council approval of payment of Sewer Utility Claims in the amount of \$230,422.11, all of which represents payments to vendors. Seconded by Alderman Wilkens and carried unanimously.

Water Claims

Motion by Alderman Wilkens to recommend to Council approval of the payment of Water

Utility Claims in the amount of \$901,288.67, all of which represents payments to vendors. Seconded by Alderman Chiovatero and carried unanimously.

LICENSES

Bartender's Licenses

Motion by Alderman Wysocki to recommend to Council approval of the Bartender's Licenses for the year 1998/2000 to Lisa M. Bender, Tina M. Engel, William R. Kriskovic, Robin L. Nelson, John M. Piontkowski, Mike A. Roth, and Michael J. Waedekin. Seconded by Alderman Patzer and carried unanimously.

Restriction on Check Out of Liquor at Grocery Stores

Motion by Alderman Kaminski to recommend to Council that the requirement of a separate liquor checkout for those establishments with multiple checkouts be waived if the store sells liquor through a checkout with a licensed operator manning the checkout; the requirement that only liquor can be run through the dedicated checkout if used be eliminated; and that the City Attorney be directed to draft the proper Ordinance. Seconded by Alderman Wilkens and carried with Alderman Bullermann voting "no".

PERSONNEL

Authorization to Fill Position of Clerk/Dispatcher

Motion by Alderman Bullermann to recommend to Council to fill the position of Clerk/Dispatcher and any residual vacancies. Seconded by Alderman Wysocki and carried unanimously.

Authorization to Fill the Following Positions: City Clerk, Assessment Technician, Lead Operator - Sewer, and Inspector/Plan Reviewer

Motion by Alderman Kaminski to recommend to Council to authorize the Director of Human Resources to fill the following positions along with any residual vacancies: City Clerk - immediately; Assessment Technician - January 4, 2000; Lead Operator - Sewer - January 4, 2000; Inspector/Plan Reviewer - January 4, 2000. Seconded by Alderman Wilkens.

Motion by Alderman Wysocki to divide the question. Seconded by Alderman Chiovatero and carried unanimously.

Motion by Alderman Kaminski to recommend to Council to authorize the Director of Human Resources to fill the following positions along with any residual vacancies: City Clerk - Immediately; Assessment Technician - January 4, 2000; Inspector/Plan Review - January 4, 2000. Seconded by Alderman Wilkens and carried with Alderman Scheuble voting "no".

Motion by Alderman Wysocki to refer the Lead Operator - Sewer Position to the Utility Committee. Seconded by Alderman Bullermann and carried with Alderman Patzer voting "no".

Utility Reorganization

Motion by Alderman Kaminski to recommend to Council to:

Create a Finance and Utility Department by combining the existing personnel from the Accounting Department and Utility;

Eliminate the Utility Superintendent position and reassign Larry Wilms, PE, to the Engineering Department as a Division Engineer;

Rename the Treasurer/Comptroller position to Director of Finance and Utilities and include the business administrative functions of the utility in the job description of the Director;

Elevate One Water Operator position to Lead Water Operator status;

Retitle the Utility Supervisor position to Utility Operations Manager, revise the job description to include responsibility for the overall operations of the technical division of Utilities and have the Director of Human Resources analyze this position utilizing the Decision Band Method.

Seconded by Alderman Patzer.

Motion by Alderman Patzer to refer this item to the Utility Committee. Seconded by Alderman Bullermann and carried unanimously.

Civil Engineer to Division Engineer Status

Motion by Alderman Bullermann to recommend to Council to approve the natural progression from Civil Engineer to Division Engineer status upon successful attainment of Professional Engineer certification. Seconded by Alderman Chiovatero and carried with Alderman Wysocki voting "no".

Authorization to Increase Hours of Clerk/Typist - Streets, Parks & Recreation

Motion by Alderman Bullermann to recommend to Council to increase the hours of one Clerk/Typist in Streets, Parks & Recreation by 17.5 hours per week. Seconded by Alderman Patzer and carried unanimously.

MISCELLANEOUS

Streets Representative to Safety Commission

Motion by Alderman Bullermann to recommend to Council acceptance of the appointment of Don Ullman, Streets Supervisor, as the representative from the Streets Division to the Safety Commission. Seconded by Alderman Wysocki and carried unanimously.

Structure of Technology Committee

Motion by Alderman Bullermann to recommend to Council that the membership of the Technology Committee be three (3) aldermen appointment by the Council President and two (2) citizen members appointed annually by the Chair of the Committee. Seconded by Alderman Wysocki and carried unanimously.

Heating System at Hickory Grove Center

Motion by Alderman Patzer to recommend to Council a transfer of \$37,000 from contingency account (616) to the 1999 Parks Building Improvement Account (591.820) for the repair of piping to the south wing of Hickory Grove Center, and to direct the City Attorney to prepare the proper Resolution. Seconded by Alderman Kaminski and carried unanimously.

Trunked Radio Contract Agreement and Promissory Note Resolution No. 99-46

Motion by Alderman Wysocki to recommend to Council approval of the Trunked Radio Contract Agreement and recommend the Promissory Note Resolution No. 99-46 to Council. Seconded by Alderman Kaminski.

Friendly amendment that this be subject to Section 6.4 providing for an insurance policy to cover all the member communities as part of a policy to cover all liability concerns.

Upon voting, the motion carried unanimously.

Vehicle Fleet

Motion by Alderman Wilkens to refer this item to the Board of Public Works. Seconded by Alderman Kaminski and carried unanimously.

Council Meetings

Motion by Alderman Scheuble to recommend to Council to resume alternating Common Council and Committee of the Whole Meetings, and require any alteration of cancellation be approved by Common Council. Seconded by Alderman Bullermann.

Motion by Alderman Bullermann to end debate. Seconded by Alderman Kaminski and carried unanimously.

Upon voting, the motion fails with Alderman Scheuble voting "yes".

Dredging Linnie Lac/Communication from Linnie Lac Management District

Motion by Alderman Bullermann to refer this item to the Common Council Meeting for Budget discussion. Seconded by Alderman Wysocki and carried unanimously.

Public Safety Building:

Radio Equipment

Motion by Alderman Wysocki to recommend to Council that Motorola, Inc. be approved as the supplier of the radio system equipment for the Dispatch Consoles for the amount of \$109,279. Seconded by Alderman Kaminski and carried unanimously.

Radio Equipment Installation

Motion by Alderman Wysocki to recommend to Council that Waukesha County Radio Services be approved to handle the move and reinstallation of the Police/Fire Department

radio system for the amount of \$16,449.05. Seconded by Alderman Kaminski and carried unanimously.

Landscaping

Motion by Alderman Wysocki to recommend to Council that Kasian Landscaping be approved to handle the landscaping for the amount of \$39,705. Seconded by Alderman Kaminski and carried unanimously.

Exercise Flooring

Motion by Alderman Wysocki to recommend to Council that Malkin's Carpet be approved to purchase and install the exercise room flooring in the Public Safety Building for the amount of \$6,385. Seconded by Alderman Kaminski and carried unanimously.

Furniture

Motion by Alderman Wysocki to recommend to Council that C.J. & Associates be approved to purchase and install the furniture for the total amount of \$247,813.72. Seconded by Alderman Kaminski and carried unanimously.

TABLED ITEMS

CIP Budget

Motion by Alderman Wysocki to remove this item from the table. Seconded by Alderman Patzer and carried unanimously.

Motion by Alderman Wysocki to recommend to Council approval of the 2000 CIP budget in the amount of \$2,904,871. Seconded by Alderman Bullermann and carried unanimously.

FINANCE

Transfer of Funds

Motion by Alderman Wysocki to recommend to Council approval of transfer of \$340,546 from the Contingency Account to various accounts per the attached document from City Treasurer Holzinger, and to direct the City Attorney to prepare the proper Resolution. Seconded by Alderman Patzer and carried unanimously.

Claims

From 11-10-99

Motion by Alderman Bullermann to recommend to Council approval of the bi-weekly claims in the amount of \$1,192,575.87, all of which represents payments to vendors. Seconded by Alderman Patzer and carried unanimously.

For 11-24-99

Motion by Alderman Bullermann to recommend to Council approval of the bi-weekly claims in the amount of \$1,243,174.89, all of which represents payments to vendors. Seconded by

Alderman Patzer and carried unanimously.

Motion by Alderman Chiovatero to adjourn the meeting at 8:15 p.m. Seconded by Alderman Kaminski and carried unanimously.

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