

Minutes

NEW BERLIN PLAN COMMISSION

NEW BERLIN CITY HALL COUNCIL CHAMBERS JANUARY 14, 2002

The Plan Commission meeting of January 14, 2002 was called to order by Mayor Wysocki at 6:05 P.M.

In attendance were Mayor Wysocki, Mr. Graber, Mr. Barnes, Mr. Gihring, Mr. Teclaw, Alderman Ament, Mr. Felda. Also present were Greg Kessler, Director of Community Development, Mark C. Lake, Director of Planning, Nikki Jones, Associate Planner, Tony Kim, Planning Tech.

Plan Commission Secretary's Report - Information was distributed regarding Plan Commission Workshops being offered by University of Wisconsin Extension. The registration form indicated one being held in Oconomowoc on January 18, 2002 as well as in Appleton on February 1, 2002. Any further information from UWM will be forwarded through the Planning Staff to the Plan Commissioners.

SPECIAL PRESENTATIONS

4. () State Planning Law & the Role of the Plan Commissioner – Paul Reilly, City Attorney

City Attorney Paul Reilly reported that the role of the Plan Commission under State Statutes was to hold public meetings, to review and make recommendations to the common council, to approve or deny such applications. He further explained that its role is what the courts consider to be administrative. Atty. Reilly detailed the Plan Commissions role in areas under the Zoning Code and Platting (Subdivision Code) and indicated the importance of keeping the Master Plan in mind. His report ended with an overview concluding that the Plan Commission is to make Policy recommendations when acting regarding Zoning Code changes and make Procedure/Application determinations when acting on Platting matters.

5. () City of New Berlin Plan Commission Bylaws – Gregory Kessler, Director of Community Development

Mr. Kessler provided copies to the Plan Commissioners of the By Laws with changes recommended by City Attorney Reilly and the Department of Community Development. Mr. Kessler said most of the changes are needed to reflect the new Zoning Code such as job titles and procedural items. It was decided that Plan Commissioners would be encouraged to visit all sites that are presented to the Commission for a vote. There was discussion concerning the various committees listed in Article IV and Mayor Wysocki encouraged Plan Commissioners to make commitments for representation on any of these committees.

Mr. Kessler asked that any further comments on the By-Laws by the Commissioners be forwarded to himself or Nikki Jones and suggested one final discussion perhaps at the next Plan Commission meeting incorporating modifications and preparation of a recommendation to Council to adopt a resolution.

6. () Smart Growth – What is it? – Nikki Jones, Associate Planner

Nikki Jones presented a power point presentation on Smart Growth, a copy of which was distributed to the Plan Commissioners. State Statutes that cover Smart Growth legislation were listed. Ms. Jones defined Comprehensive Plan and listed the elements that make up the Comprehensive Plan and the consistency requirements and identified the procedures for adopting comprehensive plans.

Ms. Jones said we will be working to develop all the elements. The Economic Element was worked on this past year as well as current attention to the Transportation Element. Identification of the elements and the order in which they should be taken was discussed. Mr. Teclaw suggested the Natural & Cultural Resources Element be worked on soon. Mr. Kessler said our recent land use planning process would determine the order. Ms. Jones indicated that the process needs to be completed by 2010.

The presentation continued with an overview of the adoption of model ordinances, new funding sources for planning, smart growth dividend aid program requirements and the fourteen goals of

planning grants. Mr. Kessler said the only grant we have right now is the transportation grant. The State allocates money funded to each municipality based upon population.

Mayor Wysocki said that we spend a lot of time in this community measuring what this community feels it is all about relative to its quality life standards and I would hope and expect that the Plan Commissioners as well as our Department of Community Development would take the real challenge that says, the Community has told us what they want with the Growth Development Management Plan, now it is our responsibility to make it work and we look forward to it whether the state wants to pay us to do it or not.

Mayor Wysocki thanked everyone for their presentations and updates and reminded the Plan Commissioners that the next regular scheduled Plan Commission meeting will be on February 4, 2002. On February 5, 2002 there will be a Committee of the Whole meeting in which the County Executive, his staff, and several people from SEWRPC will be presenting to the Council two major county issues. They will be talking about the proposed resolution in support of the county safety department and the cost associated with radio dispatching. The second item for discussion is the Vision 21st Century.

Motion by Mr. Felda to adjourn the Plan Commission Meeting at 8:14 P.M. Seconded by Mr. Barnes. Motion carried unanimously.