

**Minutes  
Storm water Committee Meeting  
New Berlin City Hall  
3805 S. Casper Drive  
Council Chambers  
June 8, 2004**

***Please note: Minutes are unofficial until approved by the Stormwater Committee at their next regularly scheduled meeting.***

Present: Alderman Hopkins, Alderman Hegeman, Alderman Harenda, Mayor Wysocki & City Engineer J.P. Walker

Others Present: Eric Nitschke (Division Engineer), Ray Grzys (Director of Utilities and Streets), Chuck Trevorrow (Stormwater Supervisor)

Meeting called to order at 4:45 pm by Mayor Wysocki and a quorum was declared with all members present.

**Item SW 01-04 Approval of the April 13, 2004 minutes**

Motion by Mayor Wysocki to approve the April 13, 2004 minutes. Seconded by J.P. Walker, and upon voting, the motion passed unanimously.

**Item SW 13-04 Election of Stormwater Committee Chairperson**

Mayor Wysocki stated that there are 3 new members on the Committee and that a new chairperson would need to be elected. He asked for nominations.

Motion was made by Alderman Hopkins to nominate Alderman Harenda for Stormwater Committee Chairman. Seconded by Alderman Hegeman and upon voting the motion passed unanimously.

At this point, Alderman Harenda took over as Chairman of the meeting.

**Item SW 11-04 Approval of Standard Culvert Installation Costs**

Eric Nitschke stated that the Engineering Department was directed by the Stormwater Committee at a previous meeting to standardize the method of determining culvert installation charges. Mr. Nitschke directed the Committee to review the spreadsheet enclosed in the packet. J.P. Walker asked if this would be updated annually and Mr. Nitschke replied that the Stormwater Engineers would update the Standard Price List for Culvert Replacements annually. He added that the owner of the property would be given a copy of the spreadsheet and this information will also be put onto the website.

Alderman Hegeman asked if individual residents would have the option to get their own independent contractor instead of using the City to install their culvert? Mr. Nitschke replied yes.

Alderman Harenda asked if these prices were at cost or were marked up? Eric Nitschke replied they were at cost. Alderman Harenda asked how culverts that the Street Department installed annually? Chuck Trevorrow replied that it depended on the project, but normally about six per year.

Alderman Harenda asked if the culvert was on a City Right-of-Way if the City covers the cost? J.P. Walker answered that if it is a City project, the City pays for it, and otherwise the individual resident must pay for it.

Mayor Wysocki asked if this charge can be attached to the owner's property tax as an option of a special assessment. Mr. Trevorrow answered yes.

Motion by Mayor Wysocki to recommend to the Common Council the approval of a Standardized Method of Determining Culvert Installation charges, to be updated annually based upon current material and labor

costs. Seconded by Alderman Hegeman, and upon voting the motion passed unanimously.

**Item SW 14-04 Buena Park Capital Improvement Project Contingency Request**

Eric Nitschke read the requested action to increase the contingency rate for the Buena Park Drainage Improvement Project from 10% to 20% for a total contingency cost of \$235,000. He directly the Committee to review the three change orders submitted by Capitol Pavers. Mr. Nitschke stated that \$2.1 million is in the 2003-2004 approved budget, but that they had to go through the Stormwater Committee for actual contract approval. Mr. Nitschke explained that the 3 change orders were made to make sure that the project work was not only done to an acceptable level, but a high quality standard so that we do not have to come back in the future to fix a problem.

Mayor Wysocki asked if the \$2.1 million was the original cost, how far is the project completed and when is the targeted completion date? Eric Nitschke replied that the \$2.1 million was set up in 1995 for the Stormwater Management Plan. The Stormwater Committee approved the project, determined flooding problems and conveyance problems. The areas were flooding even in 10-year storms. He added that the hardest areas of the project were completed already, namely Roosevelt, 166<sup>th</sup> and 164<sup>th</sup> discharge points, approximately 50-60%. He added that the completion date was to have been completed in July, but because of the rain, it is now scheduled for August.

JP Walker asked if this project was a City requirement? Eric Nitschke said for the most part, the City is meeting citizen's needs and requests to be able to maintain ditches. Alderman Harenda asked if we fix the steep ditches in this area, do we have to do it all over the City, is it for aesthetics? Eric Nitschke replied that the Stormwater Division receives many requests each day, but some are denied because they are merely for aesthetics. Mr. Nitschke added that in this case on 170<sup>th</sup> Street, the difference was that the City cut down the road 3-4 feet in the 50's and created 2 ½:1 and 3:1 side slopes. The residents have written letters for the past 20 years requesting repairs. Alderman Harenda asked if the retaining walls were on the homeowner's side? Mr. Nitschke replied yes, and there would be a lip large enough to walk on.

After further discussion, the Committee agreed that the work down in Buena Park so far has made a tremendous difference in the flooding and conveyance problem and doing things right the first time will save money over the years.

Motion by Mayor Wysocki to recommend to the Common Council to increase the contingency rate for the Buena Park Drainage Improvement Project from the previously approved 10% to 20% for a total contingency of \$235,000. The Source of Funds are as follows:

Storm Water Utility CIP Account Number 4-252-580 for \$1,284,865.00

Storm Water Utility CIP Account Number 4-252-640 for \$815,135.00

Seconded by Alderman Hopkins and upon voting the motion passed unanimously.

**Item SW 04-04 Grant Award Update**

Eric Nitschke said that the Stormwater Division has been focused on achieving grants and helping the budgeting process. Mr. Nitschke discussed the New Berlin Hills Streambank Stabilization Project, the Industrial Park Stormwater Quality Management Plan, the Root River Streambank Stabilization Project and a 4<sup>th</sup> grant that they are waiting on the DNR for an amount for the Tess Corners Creek pond. He explained the process of obtaining grants, and how each community bids on the money available.

JP Walker stated that 2004 has been a Bell Weather year with Buena Park, Gatewood, etc as these grants have helped make improvements in these areas. He added that the Stormwater Utility fees paid for by residents are a separate fund, and is self-sufficient. Residents pay \$5.00/month and industrial or commercial accounts pay according to the amount of impervious area that they have.

**Item 08-04 Determination of Stormwater CIP Project Budget Accounting Procedures**

Eric Nitschke asked that this item be removed from the agenda.

Motion by Alderman Harenda to remove this item from the table. Seconded by Mayor Wysocki, and upon

voting the motion passed unanimously.

Motion by Alderman Harenda to drop this item from the agenda based on staff recommendation. Seconded by JP Walker and upon voting the motion passed unanimously.

**Item SW 12-04                      Approval of Amendment of Section 201-8 of the City of New Berlin  
Municipal Code Concerning Downspout & Sump Pump Discharge**

This item was not discussed. The Stormwater Committee asked to wait until Attorney Blum was present.

Motion to adjourn by JP Walker at 5:52 pm. Seconded by Alderman Hegeman, and upon voting the motion passed unanimously.