

# Minutes

## NEW BERLIN STORMWATER COMMITTEE MINUTES

**February 11, 2003 - Council Chambers  
New Berlin City Hall; 3805 S Casper Dr**

Present: Mayor Wysocki, Alderman Wilkens, and City Engineer JP Walker

Not Present: Alderman Gallagher and Alderman Bullerman

Others Present: Ray Grzys (Director Utilities and Streets), Cathy Schwalbach (Project Engineer-Stormwater), Eric Nitschke (Division Engineer), Chuck Trevorrow (Stormwater Supervisor) and Greg Kessler (Director of Community Development)

Meeting called to order at 4:45 P.M.

Alderman Wilkens stated that he was sitting in for Alderman Bullerman

Item 01-03 Approval of the January 7, 2003 minutes

- Motion by Mayor Wysocki to approve the January 7, 2003 minutes. Second by J.P. Walker. Upon voting, motion passed unanimously.

Item 19-02 Concrete Invert Policy (Update)

- Not discussed due to several committee members being absent.

Item 21-02 Ditch Enclosure Policy (Update)

- Not discussed due to several committee members being absent.

Item 04-03 Malone Park Pond – Approval of Contract for Re-directed Scope of Services

- Discussion on re-directed scope of Malone Park Stormwater Facility Contract. Eric Nitschke stated the rationale of this item as listed on the requested action. "Because of the changes in Wisconsin DNR requirements relating to stormwater pond facilities, the City of New Berlin must change its direction in managing stormwater runoff from the Public Safety Building and Malone Park properties. The scope of the contracts previously awarded to Bonestroo must be changed in order to proceed in a manner approvable by the Wisconsin DNR. This re-direction of scope will allow the City to move forward with a viable stormwater management facility. This facility should require minimal permitting, and is hoped to be ready for construction in 2003."

- Mr. Nitschke stated that part of the reason we are resubmitting the application to the DNR is that Ruckert and Mielke originally only supplied them with one plan, that being a traditional above ground stormwater facility. Since the original application, the DNR has a new set of standards and the City is also trying to meet its own stormwater requirements at the Safety Building. Bonestroo's 2-phased design uses an underground retention facility that would eliminate some of the issues that were holding up the permitting of the old plan such as snake habitat, wetlands and possibly eliminating the need for a Chapter 30 discharge permit.

- Phase 1 would include the Safety Building and Star of Bethlehem church and use underground retention under the parking lot north of the gazebo. Phase 2 incorporates the regional plan.

- Alderman Wilkens asked Mr. Nitschke if he agrees with the DNR that we did not have final approval on the project. Mr. Nitschke replied yes. He added that funding construction services for phase 1 along with the design of phase 1 and 2 would move the project along. This would help Bonestroo to assist the City in preparing construction documents, bidding

out to contractors and assist in doing inspections of the work. He added that the contractors would also have experience with the project and that designing phase 1 and 2 together would prevent additional design costs from backtracking later. In addition, the City can try to get phase 1 and 2 approved at the same time by the DNR and this would help us start on projects faster. Mayor Wysocki interjected that we do have the funding and that the total sum should be drawn from the 2001 account.

- J.P. Walker cautioned that a permit requirement may push the City to start phase 2 faster than we want to. Permit NR216 needed for disturbing more than 1 acre of ground and a Chapter 30 permit for discharging may not be required if it is not a navigable stream. He asked staff when did they expect results from the DNR about whether the stream was navigable. Mr. Nitschke stated that Pam from the DNR is working on that issue with us and we should probably get results in 2-4 weeks from the DNR. J.P. Walker advised that it is important when they talk with the consultants that the part of the stream being unnavigable is in writing since the DNR letter that we have now is from 1999.

Motion by Ted Wysocki to recommend to Common Council to approve the re-directed scope of the Malone Park Pond Stormwater Facility Planning and Design Contract with Bonestroo, Rosene, Anderlik, and Associates. Second by Alderman Wilkens. Upon voting, motion passed unanimously.

Item 05-03 Continuing to update the public on the status of Capitol planning, projects and new items relating to Stormwater Management (Discussion only)

- Because two of the committee members were missing, Alderman Wilkens asked that a note be made for the Committee to revisit this item of discussion.

- Cathy Schwalbach stated that they would be updating the public on Stormwater projects by including an article and a photo (if possible) in every quarterly newsletter, and posting project updates on the website. Ms. Schwalbach asked for suggestions and direction from the Committee.

- Alderman Wilkens stated that the Customer Service Committee was discussing an idea about a kiosk in the lobby to update citizens on various activities at the City. J.P. Walker said that they had received a few requests from the public to see an accounting of the funds coming in. He suggested that the budget spreadsheet be updated regularly and that the public could request an open records review. Mayor Wysocki replied that the City was purchasing new software to provide new reporting mechanisms for financial statements. Mr. Grzys stated that he discussed with his staff some ideas on a convenient way of making the budget available for citizens and Council. He suggested that citizens can pick up a copy at City hall and pay for it there.

- Alderman Wilkens suggested that when doing the newsletter, Stormwater should submit a short paragraph reminding people of what the Stormwater issue is about. Mayor Wysocki agreed and said that there was a lot of information on the Stormwater issue on the website. He added that we should educate the public about DNR requirements, identify permits that are needed and explain the standards we are meeting to maintain water quality and quantity that leaves the boundary of our City.

- Mr. Grzys said that there is already a standard for addressing complaints or inquiries for information.

Motion by Mayor Wysocki to adjourn. Second by Alderman Wilkens. Upon voting motion passed unanimously.

Meeting adjourned at 5:14.