

**Minutes
Storm water Committee Meeting
New Berlin City Hall
3805 S. Casper Drive
Council Chambers
October 14, 2003**

Please note: Minutes are unofficial until approved by the Stormwater Committee at their next regularly scheduled meeting.

Present: Alderman Bullerman, Alderman Gallagher, Mayor Wysocki, and City Engineer J.P. Walker

Excused: Alderman Wilkens

Others Present: Ray Grzys (Director Utilities and Streets), Eric Nitschke (Division Engineer), Cathy Schwalbach (Storm Water Engineer), Chuck Trevorow (Storm water Supervisor), Jeffrey Thornton -SEWRPC(Southeastern Wisconsin Regional Planning Commission)

Meeting called to order at 4:45 pm by Alderman Bullerman and a quorum was declared.

Item SW 01-03 Approval of the September 9th, 2003 minutes

Motion by Mayor Wysocki to approve the September 9, 2003 minutes. Second by Alderman Gallagher. Upon voting, motion passed unanimously, with Alderman Bullerman abstaining since he was absent at the meeting.

Item SW 24-03 Storm Water Budget Discussion

Director Grzys reviewed the 2004 revenues and noted that the increase was due to new customers and some back-billing. He also reviewed the expenses and said the 2004 budget reductions were due to reorganization of Utility personnel and administrative accounts.

Motion by Mayor Wysocki to recommend Council approve the 2004 Stormwater Operating Budget. Second by Alderman Bullerman, and upon voting the motion passed unanimously.

Director Grzys reviewed the Stormwater Capitals stating that after working with the Finance Department, some funds were reallocated to ensure that we could move ahead with projects that we can work on now. There are no Stormwater rate increases scheduled through 2006. The Stormwater projects for 2004 will be Buena Park for \$815,135 (the Mayor noted that this was a reduced figure from the budget book that Council had) and Gatewood Storm Sewer for \$1,397,500.

Mayor Wysocki asked Eric Nitschke if there was any opportunity for any grants? Mr. Nitschke replied that the City had received two new grants from the State and there is always the potential for additional opportunities. They use an extended outlook in Engineering to see when grants are available and when to apply for them.

Motion by Mayor Wysocki to recommend Council approve the 2004 Stormwater CIP budget. Second by J.P. Walker, and upon voting, the motion passed unanimously.

Item SW 26-03 Kelly Lakes Owner's Association Request

Eric Nitschke said that the packet enclosed a brief summary of the Kelly Lakes Owner's Association (KLA) request for the assistance of the Storm Water Utility in the preparation and implementation of engineering designs for a proposed stream relocation and wetland restoration project.

Jeffrey Thornton of Southeastern Wisconsin Regional Planning Commission provided a map of the area and a brief discussion of the project. He said that the association had received a Lake Management Planning grant and was working with the City's Stormwater Management plan to deal with water quality concerns, water quantity management (especially at Grange Ave and St. Mary's Drive) and the efforts of the City in implementing the MMSD Ch 13, Surface Water and Stormwater Rules within the watershed of the tributary to the Root River that forms the drainage area of the Upper Kelly Lake.

Mr. Thornton stated that the KLA has received grants-in-aid through the Wisconsin lake management and lake protection grant programs totaling in excess of \$300,000, of which \$110,000 is targeted to begin site preparation, a detailed engineering design and construction of a stream relocation and wetland restoration project on land east of Frances Ave and south of St. Mary's Drive. The KLA would like the City to provide further assistance in the preparation of engineering designs for the proposed relocated stream, and provide the HSPF models of the site to reflect the new stream length.

The KLA further requests the Stormwater Utility to support construction of this project including: reconstruction of the Frances Ave/St. Mary's Drive culvert, assistance in the construction of the relocated channel of the unnamed stream tributary to Upper Kelly Lake (if needed); removal of fill materials in portions of the wetland; removal of side cast materials. The KLA has received State grants-in-aid to facilitate this work in the east wetland.

Mayor Wysocki said that it was important to review the Citywide Stormwater plan in regard to the Kelly Lakes Association as well as other locations. He asked Eric Nitschke to record the number of hours committed by Staff to this project and coordinate any potential impacts to other stormwater issues.

There was a brief discussion of the grants and funding for the Kelly Lakes Association. Mr. Nitschke stated that the SEWRPC and KLA came to him several months ago with a letter to the City to support the KLA and asked what the City can do to help. He stated that Staff was booked for time already, but had asked KLA to show their commitment for how they were going to get the project completed. They responded by obtaining 3 grants and by purchasing land. Mr. Nitschke said that there was a special account in the Stormwater budget account 7-600-825.00 that should be used to assist Kelly Lakes Management and SEWRPC to start work. This will help the Stormwater Plan with the NR-216 total suspended solid issue.

J.P. Walker noted that two neighboring projects may be assisted by the Kelly Lakes project: the pump station on Grange associated with Milwaukee water, and the Grange Avenue reconstruction.

Alderman Gallagher questioned whether there is public access to this lake and that if this is something that helps our Stormwater Management Plan, then we should help, if not, we need to require more contributions by KLA. J.P. Walker tasked Eric Nitschke with the question of what value is this project for the Stormwater Management Plan.

Jeff Thornton stated that the lake does have public access in Hales Corners, and another location and that anglers were using the lake. Eric Nitschke said that although this is considered a private lake, it is necessary for our NR-216 requirements.

Director Grzys said that there is a little surplus in the 825 account available and it could be earmarked for it in 2003. Eric Nitschke estimated City costs to be approximately \$35,000.

Eric Nitschke was tasked to keep track of:

1. NR-216 requirements – how it helps
2. Water quality effort – trying to improve
3. Hours spent by staff on the project

Item 27-03 Stormwater Billing for Municipal Properties

Eric Nitschke stated that City owned property was back billed out of the Building Maintenance Budget, but that this was a hardship. The properties included the Fire, Public Safety, Park/Rec, Streets, and Utility. Alderman Gallagher said that it is hard to keep track of each account if we pool the funds like we do for fuel, and IT. Mayor Wysocki stated that the tracking can still be done in the Building Maintenance budget and we can identify each specific department.

JP stated that he thought perhaps the past 7 quarters back billing should be handled by each department. Director Grzys stated the amount was \$9,429.00. Mayor Wysocki stated that the current budget could handle the amount.

Item SW 17-03 2004 Implications: Proposed/Actual Budgets – 2004 CIP

Motion by Mayor Wysocki to move this item from the table. Second by Alderman Gallagher, and upon voting, the motion passed unanimously.

Motion by Mayor Wysocki to remove this item from the agenda. Second by Alderman Gallagher, and upon voting, the motion passed unanimously.

Item SW 25-03 Communication from Marquette Dr Residents

Alderman Bullerman made a motion to remove this item from the agenda since the citizen that brought the issue to the Committee was not present for a second time. J.P. Walker seconded the motion. Alderman Gallagher asked if staff has looked into this issue and if there were any real hazards?

Eric Nitschke stated that the technical analysis of the flow through the ditchline was done and the Street Department personnel had worked on this several times, recommending a concrete invert. Stormwater would supplement the bill by 50%, but the citizens didn't like the proposal. Alderman Gallagher asked if this situation was unusual? Eric Nitschke stated that other areas of the City have a history of wet ditches and added if this item is removed from the agenda, it will be back. Mayor Wysocki said that we should give the item more time.

Motion by Alderman Bullerman to table item 17-03. Second by J.P. Walker, and upon voting, the motion passed unanimously.

Motion to adjourn by Mayor Wysocki . Second by Alderman Gallagher, and upon voting the motion passed unanimously. Meeting adjourned at 5:40 p.m.