

\*\*\* Revised 2/8/01

## Minutes

### NEW BERLIN UTILITY COMMITTEE

February 6, 2001

Members Present: Alderman Wysocki, Alderman Patzer, Mike Holzinger (Director of Finance & Utilities), and Robert Dude (Citizen Member)

Others Present: Tom Krumpitsch (Utility Operations Manager), Mark Welch (Control System Tech.), Alderman Wilkens, Wayne Faust (University of Wisconsin Extension)

Member Excused: Alderman Bullermann

Alderman Wysocki called the meeting to order at 8:00 a.m.

#### ITEM 1A-01 Approval of Minutes, January 15, 2001

Motion by Alderman Patzer to approve the minutes for the January 15, 2001 meeting. Second by Mr. Dude. Motion passed unanimously.

#### ITEM 04-01 Sewer Survey Results

- Wayne Faust conducted a survey asking customers if they would like the portion of the sewer bill that could be placed on the property tax to be done so. There were 1,000 surveys sent out randomly to residential customers. 419 surveys were returned. With 419 surveys, there is a +/- 5% accuracy of the results. There were slightly more yes surveys returned but it was not a significantly positive result.
- Mike Holzinger stated that the City does send MMSD the assessed values of the properties. MMSD breaks down its charges into two components. The second component charge may be part of the Stormwater Utility billing because it has to do with water run off.
- Alderman Wysocki would like to table this item until Alderman Bullermann is present.
- Mr. Dude asked if the property owners could decide if they wanted to put the sewer portion on their tax bill or leave it on their quarterly bills.
- Alderman Wysocki stated that State Law, Chapter 70 would prohibit us from doing that.
- Alderman Patzer stated that the City fought against using assessed values; we should use usage for billing.

Motion by Mr. Dude to table this item. Second by Mike Holzinger. Motion passed unanimously.

#### ITEM 05-01 SCADA Upgrade

- Tom Krumpitsch stated that the SCADA system upgrade has been moving forward. The budgeted item is for hardware. The integrater funding is missing from the budget. Wonderware is the software that the Utility will be using. Ruekert & Mielke helped write up a specifications for the integrater. Quotes were received and then interviews were done.
- Alderman Wysocki asked how many proposals were sent out.
- Mark Welch stated that six proposals were sent out and five responded. He further stated that everyone met the specifications.

- Mr Dude asked if it was typical to have a consultant work on the specifications and then bid on those specifications.
- Mr. Welch stated that Ruckert & Mielke were told to make the specifications open ended, which they did.
- Mr. Holzinger stated that the system is a hybrid one.
- Tom Krumpitsch is concerned with the lowest bid. Are they aware of all that it takes to get the system up and running? He stated that Ruckert & Mielke were aware of the problems that were in our existing system, therefore they will know how to handle those problems.
- Alderman Wilkens stated that Ruckert & Mielke's technical support is fantastic. He further stated that the proposal from Ruckert & Mielke was not sufficient; we need a more detailed proposal.
- Mark Welch stated that the proposal from Ruckert & Mielke is not a contract. They will be providing a detailed contract.
- Mr. Dude stated that we should go back to Ruckert & Mielke and ask them if they can lower their bid.
- Mr. Krumpitsch stated that Ruckert & Mielke are the easiest to defend in terms of what they can do for us and the hardest to defend in terms of cost. During a conference call with Ruckert & Mielke, he asked where they might be able to lower their price. Ruckert & Mielke stated that they could make this a time and materials job.
- Alderman Wysocki stated that the current SCADA system was run by Hydrolynk (software).
- Mark Welch stated that Hydrolynk does all the control of our system. We will be duplicating that control operation and will be putting it on a Programmable Logic Controller (PLC) instead of a PC.
- Alderman Patzer stated that Ruckert & Mielke already know where the built in problems are. He asked if the other companies would come back to the Utility with a change order.
- Tom Krumpitsch stated that the other companies would probably come back with change orders.
- Mr. Dude stated that Ruckert & Mielke already received money for the specifications work, therefore they should be able to lower their bid to compensate for that. He further stated that the contract should state time and materials and not to exceed bid price.
- Mark Welch stated that Energenecs work with another company, Best Systems, that would configure and support the Wonderware In Touch Graphics Interface Software.
- Tom Krumpitsch stated that LW Allen has put in most of the PLC's in our system. LW Allen has had a lot of prolonged delays with this project.

Motion by Mike Holzinger to recommend to Common Council that the proposal to perform the required SCADA replacement for the Water and Sewer Utilities be accepted from Ruckert & Mielke on a time and material cost basis with the cost not to exceed \$188,500. The additional funding requirement coming from impact fees beyond the budgeted amount. Second by Mr. Dude. Motion passed unanimously.

#### **ITEM 02-01 Revision of Water/Wastewater Billing Format**

- Mike Holzinger proposes to put the Water/Wastewater bills on a one page document similar to the new tax bills. The Stormwater Utility will go on the new bill also. He further stated that we will be able to insert more information on the new bills.
- Alderman Wysocki asked what the additional cost would be.
- Mr. Holzinger stated that if we do it in-house, the cost difference would be very small. We would use an outside service to do the folding and mailing.

Motion by Mr. Dude to recommend to Common Council that the Utility billing format be changed to the 8 2 X 11 forms and that the printing and mailing be handled by an outside source if the Utility and City staff is unable to process. Second by Alderman Patzer. Motion passed unanimously.

#### **ITEM 50-00 Utility Operations Update**

**Well #8**

- Tom Krumplitsch discussed the issues of Well #8. The well pump is in the process of being pulled because of low meg readings. The well is not only deficient in its mechanics but also in water quality.
- Ruekert & Mielke had sent a proposal on how they would proceed with the well logging. There is a chance that we can get nearly free services out of the State Geological Survey.
- Alderman Wysocki asked what the major concerns on this well are.
- Tom Krumplitsch stated that the main issues are water quality and the integrity of the pump motor.
- Alderman Wysocki asked how deep the well is. Mr. Krumplitsch stated that the well is about 2,000 feet deep and has a capacity of 1,400 gallons a minute.

#### **Dead End Project**

- Tom Krumplitsch stated that the dead end project is done and we will be checking these every three months.

#### **Regal Manor Liftstation**

- Regal Manor Liftstation has had a force main bypass installed. This bypass will allow flow to be pumped with a backup portable pump to the force main in the event the station has to be out of service.

#### **ITEM 03-01 Public Water Supply Site Concerns**

- The mayor had received a letter from a citizen concerning the public water supply at the shop site.
- Alderman Wysocki stated that he does not like the water supply site because citizens are using it who could be on city water. Also, there are people who get the water and do not live in the city.
- Tom Krumplitsch stated that he was considering placing the public water supply temporarily out of service to gage the reaction of the public. \*\*\*
- It was a consensus for this item to be tabled until the next meeting.

Motion to adjourn the meeting at 9:34 a.m. by Mike Holzinger. Second by Mr. Dude. Motion passed unanimously.