

# Minutes

## NEW BERLIN PARKS AND RECREATION COMMISSION MEETING

Monday, February 18, 2002

The regular meeting of the Parks and Recreation Commission was called to order by Vice-Chairman Paul Gihring at 7:05 p.m. in the Common Council Chambers at New Berlin City Hall.

Present: Commissioners; Chuck Bedwell, Nancy Duff, Paul Gihring, James Gradel, Larry Kilmer, Rick Kocchi, Tony Mescher, and Council Representative Paul Gallagher.

Also Present: Brian Lennie from Bonestroo, Rosene, Anderlik, and Associates, Jeff Casper from the Great Lakes Disc Golf Course Club, Director of Streets, Parks and Recreation Mark Schroeder and Administrative Coordinator Cheryl Bowers.

Excused: Chairman Bill Christel

### MINUTES:

Motion by Commissioner Tony Mescher to approve the minutes of the regular Parks and Recreation Commission Meeting of January 24, 2002 as amended under Correspondence to reflect Commissioner Paul Gihring making the motion to reconsider the vote, not Commissioner Jim Gradel. Seconded by Commissioner Jim Gradel and carried unanimously.

**CORRESPONDENCE:** None

### COMMISSION BY-LAWS:

The Commission was presented with the revised by-laws stating the meeting day has been changed to "*the third Monday of each month*". Article V was also updated to include the "*Plan Commission Member's Report*".

Motion by Commissioner Nancy Duff to revise the Park & Recreation Commission by-laws to state the meeting day has been changed to "*the third Monday of each month*". Article V was also updated to include the "*Plan Commission Member's Report*". Seconded by Commissioner Larry Kilmer and carried unanimously.

### SPECIAL PRESENTATION:

Eagle Scout Kyle Egide conducted a PowerPoint presentation of the benches he made for High Grove Park for his Eagle Scout Project. The Commission presented Mr. Egide with a plaque stating the Commission's appreciation for his outstanding service to the Park System through his Eagle Scout leadership.

### BILLS AND FINANCIAL REPORTS:

The Commission reviewed the December 2001 Expenditure Detail in the amount of \$36,225.64 and the January 2002 Expenditure Detail in the amount of \$6,533.51. They also reviewed the copies of the December and January Revenues and Expenditures. After a brief discussion, motion by Commissioner Rick Kocchi to approve these financial documents. Seconded by Commissioner Chuck Bedwell and carried unanimously.

### COMMITTEE REPORTS:

Council Representative – Alderman Paul Gallagher reminded everyone to vote on Election Day February 19<sup>th</sup>.

Recreation Program Committee – No Report

Parks and Facilities Committee – No Report

Planning Committee – No Report

## **CHAIRMAN'S REPORT: No Report**

### **PLAN COMMISSION MEMBER REPORT:**

Commissioner Gihring informed the Commission on current items the Plan Commission is working on. The last meeting was held on February 4, 2002. There were three items that would be of interest to the Parks and Recreation Commission:

The Pro Health Care Park cell tower that was approved by the Parks and Recreation Commission was presented to the Plan Commission. The Plan Commission and the Cell Tower Company both requested additional information before language could be placed in the contract between the City and the Cell Tower Company. Mark Lake, Director of Planning and Mark Schroeder will be working together on the agreement so the Commission's interests will be represented.

The Plan Commission would like an update on the status of the Johnson Quarry reclamation project. The Department has been reviewing the reclamation as the project has continued. The Parks and Recreation Commission will schedule a tour of the Park and review the plans.

The Alternate Transportation plan was discussed at the Plan Commission. The Plan Commission was concerned about the costs of the construction of the sidepaths.

### **UPDATES AND CONCERNS:**

Update on Site Locations for New Library - On January 30<sup>th</sup> the Library Board met to discuss the potential sites for the new library. The two sites evaluated were the Lion's Park site northwest of the current building and the Civic Center site north of City Hall in Malone Park. The Library Board reviewed the January 22<sup>nd</sup> letter which analyzed the pros and cons of these two sites. Mark Schroeder also presented the Park & Recreation Commission's recommendation to locate the library on the Sciano site north of the City utility building in Malone Park. The Library Board unanimously approved locating the new library at the Civic Center North site contingent on the recycling center relocation by the time the facility is open to the public.

Update on Disc Golf Fees - Staff researched the disc golf fees in other locations. There are over thirty courses in Wisconsin but only two private courses and one course in Dane County, Token Creek that charge an admission fee and or pass fee. Currently public courses are considered a service to the participants just as open play on tennis courts or ball fields. In addition, the disc golf club has assisted the City with design and layout of New Berlin's course, the donation of signs, the building of benches and concrete tees and the donation of a practice basket. They also assist with pick up of litter and enforcement of rules. So the City has and continues to receive support from the disc golf community.

Jeff Casper of the Great Lakes Disc Golf Course Club answered questions from the Commission regarding the Disc Golf League. There are players of all ages that participate in the League, from early twenties to mid-sixties. The League is just a group of people that get together to play disc golf. Anyone that does not belong to the league is welcome to play through on league nights.

Consensus of the Commission for the Disc Golf Course to remain free of charge.

### **DIRECTOR'S REPORT:**

**Pro Health Care Park** – Review & Recommendation on Phase I Design Services Contract – The Commission was presented with a copy of the adopted park master plan, cost estimates and phasing plan for ProHealth Care Park. The next step in the process is the development of design plans and construction documents for use in bidding out Phase I of construction. Brian Lennie of Bonestroo presented the service contract for this work. Funding for this design contract would come from the Public Site and Open Space Account.

The Commission instructed Mr. Lennie to remove the bridges and the path lighting for a reduction of \$348,000 to the plan. These items could be added at a later date or removed. It is possible to replace the bridges with a boardwalk. The Commission requested Mark Schroeder to contact the DNR and inquire if the City would qualify for a grant to enhance the nature based area of the park.

The Park Planning sub committee will meet to discuss funding for future park planning and development. Members of the Committee are Commissioners Bill Christel, Paul Gihring, and Jim Gradel with Paul Gihring acting as chair.

Motion by Commissioner Tony Mescher to approve the Professional Services Agreement between the City of New Berlin and Bonestroo, Rosene, Anderlik, and Associates for the Pro Health Care Park project. Seconded by Commissioner Nancy Duff and carried with Commissioner Paul Gallagher voting no.

Park & Open Space Plan - At the February 18, 2002 Commission meeting, SEWRPC was asked to modify the recommended plan to reflect the potential purchase of environmental lands in combination with protection of these areas through the City's conservancy zoning regulations. SEWRPC is still working on these plan revisions and will be attending the March Commission meeting.

National Avenue Landscaping Plan – The Commission was presented with the proposed landscaping plan and cost estimates for the National Avenue Corridor as prepared by the Landscape Architecture firm of Schreiber Anderson Associates. The Community Development and Parks & Recreation Departments have been working on this plan since last September. The plan includes hardscape and plantings for the terrace areas, city right of ways, and medians on National Avenue from Calhoun Road to 124<sup>th</sup> Street. The City has received a DNR Forestry Matching Grant for \$25,000 for this project. The Parks and Recreation Department will be responsible for administering this fall 2002 planting project and for future maintenance. The balance of the project will be completed, as monies become available, either through capital funds, grants or community donations. A special presentation with the consultant will be scheduled to review the plans in greater detail. An invitation would be sent to the Park and Recreation Commission Members to attend the Plan Commission Meeting.

**NEW BUSINESS:** None

**NEXT MEETING:** March 18, 2002

**ADJOURNMENT:**

Motion by Commissioner Rick Kocchi to adjourn at 9 p.m. Seconded by Commissioner Jim Gradel and carried unanimously.

Respectfully submitted by Cheryl Bowers for  
Tony Mescher, Secretary  
Parks and Recreation Commission

TM/cb