

# Minutes

## NEW BERLIN PARKS AND RECREATION COMMISSION MEETING

Monday, May 20, 2002

Chairman Bill Christel called the regular meeting of the Parks and Recreation Commission to order at 7:05. p.m. in the Common Council Chambers at New Berlin City Hall.

Present: Chairman Bill Christel, Commissioners; Chuck Bedwell, Paul Gihring, James Gradel, Larry Kilmer, Rick Kocchi (left at 7:15 p.m.), Vern Radtke, and Council Representative Paul Gallagher.

Also Present: Ken Dretzka of the Wisconsin Off Road Bike Association, Dave Burch of Bonestroo, Rosene, Anderlik and Associates, Director of Streets, Parks and Recreation Mark Schroeder and Administrative Coordinator Cheryl Bowers.

Excused: Nancy Duff

The Commission welcomed Vern Radtke as the new Commissioner and thanked Tony Mescher for his years of service.

### **SPECIAL PRESENTATION:**

Commissioners Kocchi and Bedwell introduced Science teacher Mr. Strupp to the Commission. Mr. Strupp and his students had built bluebird houses for the City Park System and presented the birdhouses to Mark Schroeder and Park Supervisor Dave Jeske. In appreciation for their outstanding service, Mr. Strupp and the Eisenhower Middle School 8<sup>th</sup> grade class were presented with a plaque from the Commission.

Commissioner Kocchi left the meeting at 7:15 PM

### **MINUTES:**

Motion by Commissioner Gihring to approve the minutes of the regular Parks and Recreation Commission Meeting of April 15, 2002 with the correction the amount of \$75,000 to \$75,864 under the Hickory Grove Center Window Bids. Seconded by Commissioner Bedwell and carried unanimously.

### **DIRECTOR'S REPORT:**

Malone Park Bike Trails – Review and Recommendation on Proposed Trail Development - Consensus of the Commissioners to move to the Malone Park Bike Trails of the Director's Report to accommodate the visitors present. Ken Dretzka of the Wisconsin Off Road Bike Association recommended two bike trails, one for bikers and one for hikers. Signs would be posted along the trails to indicate a biking or hiking trail. No fee would be required to use the trails.

The Commission gave the Malone Park neighbors permission to address the Commission. Anne Dubats of 3900 South Calhoun Road, Ricca Voboril of 4000 South Calhoun Road, and Don Serkowski of 4030 South Calhoun Road stated they were concerned with trespassing and disruption of the nature area. They requested the Commission demand at least a 50ft. setback from the trails and the neighbors lot lines but they would prefer 100ft.

Motion by Commissioner Kilmer to move forward with the trails as designed by the Wisconsin Off Road Bike Association but to included a 75ft setback. Seconded by Commissioner Gradel.

The Wisconsin Off Road Bike Association would be responsible to build and maintain the trails. Chairman Christel suggested a friendly amendment to adjust the footage to 100ft instead of 75ft. Commissioners Kilmer and Gradel agreed to the friendly amendment. Consensus of the Commission for the neighbors, City Staff, and a member from each Commission subcommittee to walk trails again and to report to the full Commission. Commissioner Kilmer withdrew his motion and Commissioner Gradel withdrew his second.

### **VOLUNTERR APPRECIATION WEEK PRESENTATION:**

Mayor Wysocki presented each Commissioner with a token of appreciation for their many hours of dedicated volunteer service.

### **CORRESPONDENCE:**

Mr. Fred Zimny of the United States Luge Association has requested use of the Soap Box Derby track at Valley View Park on July 27–28, 2002 as part of their nationwide recruitment tour. Both the Soap Box Derby Commission and staff have reviewed this proposal and would be in favor of renting the park subject to receipt of the required certificate of insurance. The department would assist with facility set up, i.e. Safety fencing, hay bales, and promotion of the clinic. The association would handle registration. Since there is no specific item in the Athletic Field Use Guidelines for reservation of the Soap Box Track, staff would recommend applying the User Fees listed under Clinics at \$50 plus \$2/clinic participant/day, which should cover staff time to help with set up. It would also be recommended to close the Disc Golf Course for the weekend.

Motion by Chairman Christel to approve the use of the Soap Box Derby track at Valley View Park on July 27-28, 2002 by the United States Luge Association as part of their nationwide recruitment. Seconded by Commissioner Kilmer and carried unanimously.

### **ELECTIONS:**

The floor was open for nominations for Chairman of the Commission. Commissioner Christel was nominated by Commissioner Gihring and seconded by Commissioner Bedwell. The floor closed for nominations. Upon voting Commissioner Christel was elected Chairman of the Parks and Recreation Commission by a vote of 6 to 0.

The floor was open for nominations for Vice Chairman of the Commission. Commissioner Gihring was nominated by Commissioner Bedwell and seconded by Jim Gradel. The floor closed for nominations. Upon voting Commissioner Gihring was elected Vice- Chairman of the Parks and Recreation Commission by a vote of 6 to 0.

The floor was open for nominations for Secretary of the Commission. Commissioner Duff was nominated by Commissioner Bedwell and seconded by Commissioner Radtke. The floor closed for nominations. Upon voting Commissioner Duff was elected Secretary of the Parks and Recreation Commission by a vote of 6 to 0.

### **COMMITTEE APPOINTMENTS:**

The Sub-committees only meet when additional research is needed on a project or concern. Since two Commissioners were excused, Chairman Christel decided to make the Sub-committee Appointments when they are present. The Golf Course Committee appointments were John Rader (Crown Golf Representative), Chuck Bedwell (Commission Representative), Rush Wilkens (Council Representative), and Mark Schroeder.

### **BILLS AND FINANCIAL REPORTS:**

The Commission reviewed the April 2002 Expenditure Detail in the amount of \$65,393.88. They also reviewed the copies of the April Revenues and Expenditures. After a brief discussion, motion by Commissioner Gallagher to approve these financial documents. Seconded by Commissioner Gradel and carried unanimously.

### **COMMITTEE REPORTS:**

Council Representative – No Report

Recreation Program Committee – No Report

Parks and Facilities Committee – No Report

Planning Committee – No Report

Golf Course Committee – At the May 15<sup>th</sup> meeting, the committee met John Rader, the new representative for Crown Golf at New Berlin Hills. The Clubhouse is now being used for Friday Fish Fries, weddings, and other events. The Memorial Tree program is also a success at the golf course and a memorial/donations board will be displayed at the clubhouse. New Berlin Hills

is also interested in participating in the bluebird house program with the Eisenhower students.

#### **CHAIRMAN'S REPORT:**

On May 6<sup>th</sup> the Park and Open Space Plan was presented to the Plan Commission. The Park and Open Space Plan is just a plan. It will be used as a City guide for locations suitable for future parks. The Plan will be presented to Council on June 25<sup>th</sup>.

**PLAN COMMISSION MEMBER REPORT:** No Report

#### **UPDATES AND CONCERNS:**

Update on ProHealth Care Park - On May 1<sup>st</sup> staff submitted the grant application to the DNR for Phase I development. On May 6<sup>th</sup>, the park master plan was presented to the Plan Commission. Currently Bonestroo is working on design plans and construction documents for Phase I Construction. The permit process has been started with the DNR and ACOE. Also the Butler Garter Snake was found on the site, which means a habitat protection plan will be required. Exact impact on the park design is not known at this time.

Update on Park & Open Space Plan - The Park & Open Space Plan was presented to the Plan Commission by staff and representatives of SEWRPC on May 6<sup>th</sup>. The Wisconsin DNR requires adoption of the plan by a resolution of the Common Council to maintain eligibility to apply for grant funding. The plan will be presented to the Common Council at the meeting on June 25<sup>th</sup>.

Update on Kelly Lakes Wetland Restoration Projects - At the April 23<sup>rd</sup> Common Council Meeting, the Commission request, to apply for grant monies through the Chapter NR 191 Lake Protection Grant Program for Wetland Restoration Projects at both Kelly Lakes Park and on lands acquired by the Kelly Lakes Association, was referred to the Storm Water Committee for review and recommendation. With this decision, the project grant deadline of May 1<sup>st</sup> passed, and the project grant must now wait to be submitted by the May 1, 2003 funding cycle. A Storm Water Committee Meeting was held on May 14<sup>th</sup>. The recommendation was to deny funding with the opportunity to present more detailed information for committee review at a future meeting.

#### **DIRECTOR'S REPORT:**

Quarry Park – Review and Recommendation on Park Planning Contract - Dave Burch of Bonestroo, Rosene, Anderlik and Associates presented their planning services for Quarry Park. The scope of services would include an analysis of current site conditions and a refinement to the current plan which would better preserve and enhance the available resources, as well as providing for the desired program of recreational opportunities. This updated plan will also provide better direction to Bob Johnson for completion of his grading of the site for future park uses. It is staff's recommendation to start with this work as soon as possible with monies for the park planning contract to come from the Public Site and Open Space Account.

Motion by Commissioner Gihring to contract with Bonestroo, Rosene, Anderlik and Associates for planning services for Quarry Park. Seconded by Commissioner Bedwell and carried unanimously.

Discussion on Recognition of Outgoing Commission Members – Consensus of Commission for staff to display a recognition board of all the members that have served on the Commission. A plaque will be presented to Commissioners that have served less than 10 years and a print will be purchased for Commissioners that served more that 10 years.

**NEW BUSINESS:** None

**NEXT MEETING:** June 17<sup>th</sup> at New Berlin Hills. A golf outing, in honor of Tony Mescher, will follow the meeting.

#### **ADJOURNMENT:**

Motion by Commissioner Radtke to adjourn at 9:15 p.m. Seconded by Commissioner Gallagher and carried unanimously.

Respectfully submitted by Cheryl Bowers for

Nancy Duff, Secretary  
Parks and Recreation Commission

ND/cb