

Park & Recreation Commission



Minutes

NEW BERLIN PARKS AND RECREATION COMMISSION MEETING

Monday, August 27, 2001

The regular meeting of the Parks and Recreation Commission was called to order by Chairman Bill Christel at 7:04 p.m. at the Parks and Recreation Office.

Present: Chairman Bill Christel, Commissioners; Chuck Bedwell, Paul Gihring, James Gradel, Larry Kilmer, Rick Kocchi, Tony Mescher, and Council Representative Paul Gallagher.

Also Present: SEWRPC Representatives Nancy Anderson and Robbie Robinson, Director of Streets, Parks and Recreation Mark Schroeder and Office Coordinator Cheryl Bowers.

Excused: Nancy Duff

MINUTES:

Motion by Commissioner Mescher to approve the minutes of the regular Parks and Recreation Commission Meeting of July 23, 2001. Seconded by Commissioner Gradel and carried unanimously with Bill Christel voting present.

DIRECTOR'S REPORT:

Consensus of the Commissioners to move to the Director's Report to accommodate the visitors.

Update on Park and Open Space Plan by SEWRPC – The Plan Committee met on July 30 to review the Park and Open Space Plan. Chapter Five "the Recommended Plan" was also reviewed. The Committee changes were sent to SEWRPC for revisions. The Commissioners previously received the revisions.

The Commission discussed additional changes with Nancy Anderson and Robbie Robinson of SEWRPC. The "Recommended Plan" will be prioritized by the Commission after the Plan is published. A public information meeting is planned for October 22, 2001 from 6:00 – 7:00 PM, prior to the Commission regular October Meeting.

CORRESPONDENCE:

Communication from Kay Vandebusch expressing her concern that tennis courts she would like to use are not available at a convenient time. Commission requested Mr. Schroeder to send a response to Ms. Vandebusch that there are no plans for additional tennis courts and to include a current schedule of available courts throughout the City.

Communication from David McDonald of Our Lord's Methodist Church requesting use of the Valley View parking lot for overflow parking from a scheduled concert at the Church on September 15, 2001. The church is located across the street from Valley View Park and the New Berlin Police Department does not have concerns with this situation.

Motion by Commissioner Mescher to extend the hours of Valley View Park to 10:00 PM on September 15, 2001 to accommodate the overflow parking of Our Lord's Methodist Church. The New Berlin Police Department will control the parking situation. Seconded by Commissioner Kocchi and carried unanimously.

BILLS AND FINANCIAL REPORTS:

The Commission reviewed the July 2001 Expenditure Detail in the amount of \$53,945.16. They also reviewed the copies of the July Revenues and Expenditures. After a brief discussion, motion by Commissioner Kocchi to approve these financial documents. Seconded by Commissioner Gihring and carried unanimously.

COMMITTEE REPORTS:

Council Representative – No Report

Recreation Program Committee – No Report

Parks and Facilities Committee – No Report

Planning Committee – Meeting held July 30, 2001 to discuss the Parks and Open Space Plan.

Golf Course Committee – No Report

CHAIRMAN'S REPORT: No Report

PLAN COMMISSION MEMBER REPORT:

Commissioner Gihring informed the Commission that the Plan Commission is working on updating the Zoning Code with a public hearing scheduled for September 4, 2001.

UPDATES AND CONCERNS:

Update on Civil War Reenactment at Valley View Park - The initial meeting to plan this event has been scheduled for Wednesday, August 29th at 4:30 p.m. at Valley View Park. Those invited include Mayor Wysocki, Parks and Facilities sub-committee members Commissioner Bedwell, Commissioner Gallagher and Commissioner Kilmer, Parks Supervisor Dave Jeske, representatives from the Police and Fire departments, and Civil War Re-enactors Tim Herrick and Terry Lipchow.

Update on shelter construction at High Grove Park - Materials have been delivered and construction began on Monday, August 20th by Wood-Lam, Inc. The shelter should be completed the week of August 20-24th. An official park dedication ceremony will be scheduled for this Fall.

Update on Tennis Court project at Valley View Park - Funds were included in the 2001 budget to remove and reinstall the tennis court fencing, center net posts and tie downs, fill cracks, patch low areas with resurfacer, apply two coats of both resurfacer and acrylic color, and reline the four courts. On August 8th the fencing contractor began removing the fencing, the fence posts and center net posts were reinstalled the week of August 13th – 17th. The power washing of the courts will be done the week of August 20th followed by resurfacing and color coating of the courts. The anticipated completion date for this project is September 15th

DIRECTOR'S REPORT:

Presentation on 2002 Parks and Recreation Department Budgets – Parks Supervisor Dave Jeske, Recreation Supervisor Jon Stolz, Streets Superintendent Lee Ystad, and Office Coordinator Cheryl Bowers had 99% of the Budgets completed prior to Director Mark Schroeder starting in his new position. Mr. Schroeder expressed his appreciation to his staff and after a brief discussion, the Commission congratulated him on a job well done.

Disc Golf Course at Valley View Park - On July 26th Commissioner Paul Gihring, Parks Supervisor Dave Jeske and Director Mark Schroeder, met with residents on site to review potential modifications to the disc golf layout to reduce problems with the neighbors. The Disc Golf Association was given the chance to review these proposed changes. On August 15th the parks staff completed work on the following holes; #2 Tee and Basket moved, #3 Basket moved, #4 Tee moved, and #15 Tee and Basket moved. The police department was contacted regarding the history of problems at the park and potential solutions. During a recent staff level meeting, the Mayor indicated his desire to have the Park & Recreation Commission review park usage policies including staffing, supervision and hours of operation. Staff will do a comparison study of other communities and their policies concerning the disc golf course. The Commission

will be kept informed of future concerns.

Hickory Grove Windows – Phase I Contract Award & Phase II of Project - Funds (\$85,000) were included in the 2001 Budget for installation of energy efficient windows at Hickory Grove Center. On August 14th, the Common Council awarded Phase I of the contract to the low bidder Ver Halen Pella in the amount of \$42,312. Work is scheduled to begin in late September. With bids coming in lower than expected, staff decided to move forward with the Phase II Design with the Bid Opening scheduled for August 30th.

Potential Land Acquisition of Katz properties on Calhoun Road - At the June 25th Parks and Recreation Commission meeting, Mr. Gerald Katz of Shorewest Realty presented information regarding properties located on Calhoun Road. This information was presented to the Community Development Department for future discussion. Community Development recommended the use of limited City funds for another site.

Motion by Commissioner Kocchi to no longer pursue the acquisition of the Katz proposed property located on Calhoun Road. Seconded by Commissioner Gallagher and carried unanimously. The Commission requested Director Schroeder to inform Mr. Katz of this decision.

Motion by Commissioner Gradel to no longer pursue the acquisition of the second Katz proposed property located on Calhoun Road adjacent to New Berlin Center Grade School. Seconded by Commissioner Gallagher and carried unanimously. The Commission requested Director Schroeder to inform Mr. Katz of this decision.

NEW BUSINESS: None

NEXT MEETING: September 24, 2001

ADJOURNMENT:

Motion by Commissioner Gihring to adjourn at 9:30 p.m. Seconded by Commissioner Gallagher and carried unanimously.

Respectfully submitted by Cheryl Bowers for

Tony Mescher, Secretary

Parks and Recreation Commission

TM/cb

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