

Park & Recreation Commission



Minutes

NEW BERLIN PARKS AND RECREATION COMMISSION MEETING

Monday, September 24, 2001

The regular meeting of the Parks and Recreation Commission was called to order by Chairman Bill Christel at 7:00 p.m. at the Parks and Recreation Office.

Present: Chairman Bill Christel, Commissioners; Chuck Bedwell, Nancy Duff, Paul Gihring, James Gradel, Larry Kilmer, Rick Kocchi, Tony Mescher, and Council Representative Paul Gallagher.

Also Present: New Berlin West Football representative Jim Lindenberg, SEWRPC Representative Robbie Robinson, Ald. Paul Lincoln Scheuble, Director of Streets, Parks and Recreation Mark Schroeder and Office Coordinator Cheryl Bowers.

MINUTES:

Motion by Commissioner Gradel to approve the minutes of the regular Parks and Recreation Commission Meeting of August 27, 2001. Seconded by Commissioner Gihring and carried unanimously with Nancy Duff voting present.

CORRESPONDENCE:

Jim Lindenberg of the New Berlin West Youth Football, Inc. informed the Commission this organization is interested in working with the City to purchase and/or develop property that could be used for youth football. The group is willing to commit funds to help with the project.

Motion by Commissioner Mescher for the Parks and Facilities Committee to research City/School owned properties for possible use by the New Berlin West Youth Football, Inc. Seconded by Commissioner Gradel and carried unanimously.

The Plan Commission referred the Landmarks Commission request to approve Tans Drive and Crowbar Road as a State Rustic Road by the Parks and Recreation Commission. The City of Muskego is initiating the process and would like New Berlin's approval.

Motion by Commissioner Gihring to recommend to the Plan Commission endorsement by the Parks and Recreation Commission the application by the City of Muskego for the State of Wisconsin Rustic Road Status for Tans Drive and Crowbar Road. Seconded by Commissioner Kilmer and carried unanimously.

Mary Fennig reported on behalf of the neighbors surrounding the disc golf course at Valley View. Since the problem holes were moved there have been no additional complaints. The neighbors thanked the City and the Commission for their cooperation.

Bob Eckert of the New Berlin Independent Sports Club (NBISC) requested waiving of the fees for a benefit marathon baseball tournament to benefit the American Red Cross September 11 fund. The benefit would be held either the weekend of September 29th or October 13th.

Motion by Commissioner Kocchi to waive the tournament fees contingent on all the proceeds being donated to the

American Red Cross September 11 fund. Seconded by Commissioner Duff and carried unanimously.

BILLS AND FINANCIAL REPORTS:

The Commission reviewed the August 2001 Expenditure Detail in the amount of \$37,676.87. They also reviewed the copies of the August Revenues and Expenditures. After a brief discussion, motion by Commissioner Kocchi to approve these financial documents. Seconded by Commissioner Bedwell and carried unanimously.

COMMITTEE REPORTS:

Council Representative – No Report

Recreation Program Committee – No Report

Parks and Facilities Committee – Met on August 29th to discuss the Civil War Reenactment at Valley View Park.

Planning Committee – No Report

Golf Course Committee – No Report

CHAIRMAN'S REPORT:

Chairman Christel reported the High Grove Park dedication and the unveiling of the Gene Park Clubhouse sign were a success thanks to Mark Schroeder and Cheryl Bowers.

PLAN COMMISSION MEMBER REPORT:

No Report.

UPDATES AND CONCERNS:

Civil War Reenactment at Valley View Park - The initial meeting to plan this event was held on Wednesday, August 29th at 4:30 p.m. at Valley View Park. Those attending included Mayor Ted Wysocki, Parks and Facilities Sub Committee members Paul Gallagher and Larry Kilmer, Parks Supervisor Dave Jeske, Streets, Parks & Recreation Director Mark Schroeder, Randy Alf from the Police Department and Tim Herrick and Terry Lipchow of the Civil War group. Items discussed included park set up requirements, parking, security, fundraising, etc. The next meeting for the Parks and Facilities Committee has been scheduled for Thursday, October 11th at 5:30 p.m. at Valley View Park shelter #2 to hear any concerns of the park neighbors.

Deer Creek Sanctuary Workday - The New Berlin Ecology Association has scheduled a workday for Saturday, September 29th. Commissioner Paul Gihring will be helping to coordinate this event.

Update on Tennis Court project at Valley View Park - Monies were included in the 2001 budget to remove and reinstall the tennis court fencing and center net posts and tie downs, fill cracks and patch low areas with resurfacer, apply 2 coats of both resurfacer and acrylic color, and reline the four courts. At the August meeting a completion date of September 15th was targeted for this project. Due to weather delays and contractor problems, it appears the completion of the resurfacing and color coating may need to be scheduled for Spring 2002 instead of being done yet this Fall. The necessary curing time for the asphalt and the upcoming fall weather will dictate if the work will be completed this year or next Spring.

DIRECTOR'S REPORT:

Update on Park and Open Space Plan by SEWRPC – The Commission reviewed Chapters V and VI of the park and open space plan. A Public Informational Meeting has been tentatively scheduled for Monday, October 29th at 6:00 p.m. Robbie Robinson of SEWRPC was in attendance on September 24th to review the revisions made to the plan.

Update on 2002 Park & Recreation Department Budgets - The 2002 budgets have been reviewed first by the Mayor followed by the City Council on September 6th. The **Parks Budget** currently stands at \$754,600, an increase of 10.5% or \$72,008, over the 2001 budget of \$682,592. This amount reflects a decrease of \$64,032 from the initial budget request of

\$818,632. Items eliminated from the budget include asphaltting Hickory Grove Center parking lot, and the skid loader, trailer, and attachments that would be used in snow removal for sidepaths along with other year round park maintenance operations. The operating budgets for **Recreation, Administration, New Berlin Athletic Association**, and the **Fourth of July** were approved as submitted. The 2002 **Capital Improvements Budget** included monies for two projects; \$85,000 for continued window replacement at Hickory Grove Center, and \$200,000 for a restroom/shelter facility at Valley View west. The restroom/shelter has been removed from the budget. The next budget meeting is scheduled for September 25th. The department has been asked to research the costs to privatize snow removal on the sidepaths should the City Council decide we are going to maintain them this winter.

Public Site & Open Space Account – The Commission reviewed the Public Sites and Open Space Account 5-Year Analysis and 2001 Account Revenues and Expenditures as of July 31, 2001 reflecting a balance of \$843,532.48. At conclusion of this budget year, the department will summarize the 2001 Public Sites and Open Space Account expenditures by project and park location.

Hickory Grove Windows – Phase II Contract Award and Review of Project Schedule - Monies (\$85,000) were included in the 2001 budget for window replacement. The Phase I Contract was awarded August 14th in the amount of \$42,312. At the September 11th City Council meeting, approval was given to award the contract to Ver Halen Pella for Phase II of the project for \$34,758.50. Contracts have been signed and windows ordered for Phase I with work scheduled to begin in early October. Phase II should follow shortly thereafter with final completion of the project planned for November 30th. The first two phases will complete the window replacement on the south and west sides of the two-story part of the center, and starts the windows on the east two story. Monies in the 2002 capital budget will complete the East Side and begin the one story part of the building.

Status report on Kelly Lakes Park Grant - Gene Park, Community Services Specialist with the DNR, was contacted regarding the status of the Sport Fish Restoration Grant, which dates back to 1993. Gene indicated the funds are still earmarked for this project. The DNR has never received an official grant application for this project, and would need some work done on project design and cost estimating as part of this application. Inflation will obviously affect the grant numbers from 1993 costs to today. Before submitting a formal project grant application, the DNR suggested the City investigate where the Kelly Lake Association is with their land acquisition grant, and then determine if the city wants to submit the grant application. Director Schroeder met with Mike Cascio of the Kelly Lake Association and Mr. Cascio will attend the October 29th Commission meeting to update the Commission on the situation.

NEW BUSINESS: None

NEXT MEETING: October 29, 2001

ADJOURNMENT:

Motion by Commissioner Kilmer to adjourn at 8:50 p.m. Seconded by Commissioner Mescher and carried unanimously.

Respectfully submitted by Cheryl Bowers for

Tony Mescher, Secretary

Parks and Recreation Commission

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City of New Berlin

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