

Park & Recreation Commission



Minutes

NEW BERLIN PARKS AND RECREATION COMMISSION MEETING

Monday, October 29, 2001

The regular meeting of the Parks and Recreation Commission was called to order by Chairman Bill Christel at 7:07 p.m. in the City Hall Council Chambers.

Present: Chairman Bill Christel, Commissioners; Chuck Bedwell, Nancy Duff, Paul Gihring, James Gradel, Rick Kocchi, Tony Mescher, and Council Representative Paul Gallagher.

Also Present: Director of Streets, Parks and Recreation Mark Schroeder and Clerk-Typist Lori Schulpus.

Excused: Larry Kilmer

MINUTES:

Motion by Commissioner Gihring to approve the minutes of the regular Parks and Recreation Commission Meeting of September 24, 2001. Seconded by Commissioner Kocchi and carried unanimously.

CORRESPONDENCE:

Communication from Bill Gardner regarding parking by Deer Creek Sanctuary. The Commission feels there is adequate street parking. Mark Schroeder will send a letter to Bill Gardner stating the street parking will remain at Deer Creek Sanctuary.

Commissioner Gihring reported on the "Year of the Trails" and requested the Commissioners and the Parks & Recreation staff bring their trail ideas to the next meeting.

Mark Schroeder informed the Commission about the new security at City Hall. Future meetings maybe held in Conference Room A-B. The Commissioners were asked to closely check their agendas to see where the meetings will be held.

BILLS AND FINANCIAL REPORTS:

The Commission reviewed the September 2001 Expenditure Detail in the amount of \$ 30,208.54. They also reviewed the copies of the September Revenues and Expenditures. After a brief discussion, motion by Commissioner Gihring to approve these financial documents. Seconded by Commissioner Mescher and carried unanimously.

COMMITTEE REPORTS:

Council Representative – No Report

Recreation Program Committee – No Report

Parks and Facilities Committee – No Report

Planning Committee – No Report

Golf Course Committee – Meeting has been scheduled for November 14, 2001

CHAIRMAN'S REPORT:

No Report.

PLAN COMMISSION MEMBER REPORT:

No Report.

UPDATES AND CONCERNS:

Update on Civil War Reenactment at Valley View Park - A neighborhood meeting to review the details of this event was held on Thursday, October 11th at 5:30 p.m. at Valley View Park Shelter #2. Those attending included Mayor Ted Wysocki, Alderman Dave Ament, Parks and Facilities Sub Committee members Paul Gallagher, Chuck Bedwell and Larry Kilmer, Parks Supervisor Dave Jeske, Park & Recreation Director Mark Schroeder, Paul Repischak from the Police Department and Tim Herrick and Terry Lipchow of the Civil War group. A small group of neighborhood residents were in attendance and all indicated this event would be a positive for the neighborhood and the community. Mayor Wysocki will be working on the fundraising for the event, and once the monies needed to hold the event are in place, a second neighborhood meeting will be scheduled.

Update on 2002 Park & Recreation Budgets - The Public Hearing for the 2002 Budget was held on Tuesday, October 23rd. The **Parks Budget** currently stands at \$800,632, an increase or 17.3% or \$118,040, over the 2001 budget of \$682,592. Projects and/or equipment funded in the 2002 Budget include: Tennis Court resurfacing at Malone Park, Malone Park shelter heating and siding, Hickory Grove Center step reconstruction, a 4x4 pick up truck, and a skid loader, trailer, and attachments that would be used in snow removal for the sidepaths along with other year round park maintenance operations. The only capital project item removed from the Parks Budget was the resurfacing of the parking lot at Hickory Grove Center. The operating budgets for **Recreation, Administration, New Berlin Athletic Association**, and the **Fourth of July** were approved as submitted. The **Capital Improvements Budget** included monies for two projects: \$85,000 for continued window replacement at Hickory Grove Center, and \$200,000 for a restroom/shelter facility at Valley View west. The windows remain in the budget, however monies for the restroom/shelter have been removed. The 2002 Budget is scheduled for adoption by the City Council on November 13th.

Update on relocation of Youmans House to Historic Park - The Historical Society obtained the funding necessary to move the Youmans House to Historic Park in late September. On October 1st, the Plan Commission granted site approval. On October 21st, the house was moved to the park site. The city engineering department completed a survey of the park and building location site for purposes of locating and excavation of the basement. The Parks Department will assist with the installation of the electric service as with other buildings at the site.

Update on Malone Park ice skating rink - The Parks Department will be constructing an ice rink at Malone Park for community use this winter season. This facility will replace the five pond rinks that have been prepared in the past. This decision was made to improve skating conditions for park users, and also to make more efficient use of parks staff who will be adding the responsibilities associated with plowing of the sidepaths along National and Greenfield Avenues. If, after the snow is removed from the sidepaths and parking lots are cleared, and the Malone Park rink is prepared, parks staff may be able to plow one or two pond rinks for public use.

Motion by Commissioner Gradel to maintain the man-made ice rink at Malone Park and not the ponds. Seconded by Commissioner Duff and carried unanimously.

Update on Hickory Grove Window Replacement Project - On October 23rd, work began on the window replacement project. Completion date for this first phase is expected to be November 30th. Windows replaced this year include the south and west sides of the two-story part of the building, and the start of window replacement on the east two-story. Monies in the 2002 budget will complete the east two-story and begin the one-story part of the center.

DIRECTOR'S REPORT:

Update on Park and Open Space Plan by SEWRPC - Copies of Park and Open Space Plan, and the summary sheet have been available to the public at city hall. A Public Informational Meeting was held Monday, October 29th, from 6-7 p.m. with SEWRPC assisting with

presentation of the plan. Public comments will be received through November 12th for discussion by the commission at the November meeting. Before the plan is sent to the Plan Commission for review, staff recommends the following be addressed: **1. Review all Proposed Park Site Locations to determine the actual availability of park and open space lands. 2. Incorporate the updated recommendations of the Alternate Transportation Committee regarding bicycle and pedestrian pathways, and 3. Make sure the Park and Open Space Plan is consistent with the Master Land Use Plan and Zoning Plan of the City.**

Status Report on the Kelly Lakes Land Acquisition Project - Mike Casio from KLA gave a report that Kelly Lakes Park will stay where it is. Motion by Commissioner Kocchi to investigate and develop a plan for design and construction at Kelly Lake Park including a pier. Seconded by Commissioner Mescher, with Alderman Gallagher voting no. This does include the following: Design of pier, cost of pier and to see if a grant is still available from the DNR.

Pro Health Care Park – review and recommendation on the Park Master Plan – The Commissioners received a copy of the revised park master plan, preliminary cost estimates and proposed phasing plan for this park development. The updated master plan includes several park facilities discussed at an earlier commission meeting. Since that meeting a wetland delineation was completed which shows a wetland boundary of 4.6 acres compared to the 2.53 acres of floodplain boundary that was used in the previous plan design. The proposed new park plan includes a restroom/shelter facility, two play areas, parking facilities off Sunny Slope Road and Fieldpointe Drive, a basketball court, a smaller picnic shelter, two stormwater ponds to handle runoff from the parking areas, and a lighted trail system. Two additional items are the proposed telecommunications tower, and the 120' wetland buffer. Mark Schroeder asked Mark Lake, Planning Director, to join the Commission to discuss the cell tower proposal. If the commission recommends the placement of the tower at this site, the following conditions should be required of the selected telecommunications company: **1. Funding of the restroom/shelter building at the cost of \$200,000, 2. Funding of the portion of paved access road which serves the cell tower facility, and 3. The revenues from the cell tower lease should be recommended to be placed in the Public Site and Open Space Account for future park improvements instead of the General Fund.** The 120-foot wetland buffer will apply if this site is determined by the DNR to be a site of the Butler Garter Snake. If this is the case, a Habitat Preservation Plan, and Site Management Plan will be needed. Once the master plan has been approved by the Park & Recreation Commission, it will be forwarded to Plan Commission for site plan approval.

Motion by Commissioner Kocchi to refer this item to the Parks & Facilities Sub Committee which will meet with the organizations and try to meet the needs of everyone. Seconded by Commissioner Duff and carried unanimously.

NEW BUSINESS:

None

NEXT MEETING:

November 26, 2001

ADJOURNMENT:

Motion by Commissioner Kocchi to adjourn at 9:40 p.m. Seconded by Commissioner Gihring and carried unanimously.

Respectfully submitted by Lori Schulpius for

Tony Mescher, Secretary

Parks and Recreation Commission

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City of New Berlin

3805 S. Casper Drive, New Berlin, Wisconsin, USA 53151-5097
(262) 786-8610

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