



Minutes

NEW BERLIN PARKS AND RECREATION COMMISSION MEETING

Monday, November 26, 2001

The regular meeting of the Parks and Recreation Commission was called to order by Chairman Bill Christel at 7:00 p.m. at the Parks and Recreation Office.

Present: Chairman Bill Christel, Commissioners; Chuck Bedwell, Nancy Duff, Paul Gihring, James Gradel, Larry Kilmer, Rick Kocchi, Tony Mescher, and Council Representative Paul Gallagher.

Also Present: Director of Streets, Parks and Recreation Mark Schroeder, Clerk - Typist Lori Schulpus, Joe Izzo from the NBAA, Pat Clark from the New Berlin Hills Golf Course, Nancy Anderson & Robbie Robinson from SEWRPC, Mike Bieniek and Andrew Flowers from Site Acquisition Consultants (for cell tower).

MINUTES:

Motion by Commissioner Paul Gihring to approve the minutes of the regular Parks and Recreation Commission Meeting of October 29, 2001. Seconded by Commissioner James Gradel and carried unanimously with Commissioner Larry Kilmer voting present.

CORRESPONDENCE:

None

BILLS AND FINANCIAL REPORTS:

The Commission reviewed the October 2001 Expenditure Detail in the amount of \$ 51,555.60. They also reviewed the copies of the October Revenues and Expenditures. After a brief discussion, motion by Commissioner Tony Mescher to approve these financial documents. Seconded by Commissioner Rick Kocchi and carried unanimously.

COMMITTEE REPORTS:

Council Representative – No Report

Recreation Program Committee – No Report

Parks and Facilities Committee – No Report

Planning Committee – No Report

Golf Course Committee – The Commission reviewed the minutes from the November 14, 2001 meeting.

CHAIRMAN'S REPORT:

None

PLAN COMMISSION MEMBER REPORT:

None

UPDATES AND CONCERNS:

Update on 2002 Parks and Recreation Budgets - On November 13th, the Common Council adopted the 2002 Budgets. The Parks, Recreation, N.B.A.A., Fourth of July, and Capital Improvements Budgets were all approved with no changes from our last update.

Update on Hickory Grove Window Replacement Project - As of November 16th, all windows have been installed and the contractor is finishing all interior and exterior trim work. The Parks Department will then complete all interior stain work. The department is very pleased with the quality and appearance of the windows and also the quality of workmanship of the contractor, Ver Halen Pela. Monies, \$85,000, have been approved for Phase II in the 2002 budget.

Sidepath Maintenance on National and Greenfield Avenues - The Parks Department staff will soon begin the task of clearing snow from the approximately 13 miles of sidepaths along National and Greenfield Avenues. The Mayor has directed our staff to remove snow from the entire length of these two sidepaths. The current ordinance calls for private homeowners and/or businesses to clear the paths if their driveway crosses the sidepath. The Common Council will need to adopt a new ordinance to reflect the city's maintenance of these sidepaths.

DIRECTOR'S REPORT:

Park and Open Space Plan - Public comments concerning the park and open space plan have been minimal since the public informational meeting. Two meetings have been held with the Planning Department and SEWRPC since then to address inconsistencies with several of the plan maps, and secondly to review the amount of land the Plan recommends that the City purchase. The planning department has been reviewing the plan to identify which lands the City should actually purchase and which lands should be kept under private ownership and preserved through land use regulations. These recommendations will be forwarded to SEWRPC for inclusion on the plan maps and also within the plan narrative.

Nancy Anderson and Robbie Robinson from SEWRPC presented maps for the park and open space plan. The only land the City would acquire are park sites, the environmental corridors would be protected. The trails should not be taken out of the plan. The plan does not say whose budget the money will come out of, and the plan should still show the off road trails.

Specific future park site recommendations include:

Site B – (Section 5) has 36 acres and would be a neighborhood park.

Site A – has 55 Acres and would be a community park.

Site D – has 20 Acres would be a neighborhood park but unsure of access to park.

Site F – (Section 28) has 15 acres would be a neighborhood park. Should move this north of National.

Site E - (Section 33) has 25 acres would be a neighborhood park. Should move this north, subdivision access, downsize to 15 acres.

Site G – (Section 32) has 8 acres would be a neighborhood park.

Site H - (Section 35) has 25 acres would be a neighborhood park, move south, trail connection.

Pro Health Care Park Master Plan - A Parks & Facilities Committee meeting has been scheduled for Tuesday, December 4th at 6:30 p.m. to receive comments from the public for development of the park master plan. The department mailed approximately 700 letters to the residents as well as contacting the local soccer club and N.B.A.A. for their input. Mark Lake, Planning Director, will be providing additional information regarding the cell tower proposed for this site. Based on the web site, interest survey, and neighborhood meeting held on November 15th, an organized turnout for the meeting can be expected.

Motion by Commissioner Paul Gihring to recommend to the Plan Commission that a cell tower may be placed in Pro Health Care Park under the following conditions:

1). The funding of the restroom/shelter building at the cost of \$200,000 should be provided by

the leaser.

- 2). Funding of the portion of the paved access road which serves the cell tower facility should be provided by the leaser.
- 3). Landscaping associated with the cell tower should be provided by the leaser.
- 4). The revenues from the cell tower lease should be placed in the Public Site and Open Space Account for future park improvements instead of the General Fund.
- 5). The location of the tower in the park will be determined by the Parks and Recreation Commission at a future date.

Seconded by Commissioner James Gradel and carried unanimously.

2002 Picnic Fees - Every two years the department conducts a survey of surrounding municipalities regarding the fees charged for picnic shelter rental. The Commission was presented with the information and the 2002 staff recommended fees for Commission approval.

Motion by Commissioner Chuck Bedwell to approve the new 2002 picnic fees as presented. Seconded by Commissioner Larry Kilmer and carried with Alderman Paul Gallagher and Commissioner James Gradel voting no. Alderman Paul Gallagher suggested reviewing charging for the use of Valley View Disc Golf Course next year.

New Berlin Hills Golf Course (Review and recommendation on 2002 Greens Fees) - At the November 14th Golf Course Committee meeting, the committee reviewed the Greens Fees Market Comparison and proposed greens fees for 2002. The Commission was presented with the proposed 2002 Greens Fees which have been reviewed and recommended for approval by the Golf Course Committee.

Pat Clark from the New Berlin Hills Golf Course discussed the new fees that were proposed. An extensive survey was done with about 15 golf courses that are similar to the New Berlin Hills Golf Course to compare the fees.

Motion by Commissioner Chuck Bedwell to approve the new 2002 Greens Fees as approved by the Golf Course Committee. Seconded by Nancy Duff and carried unanimously.

Request by N.B.A.A. for use of park facilities for baseball tournament (July 2002) - The N.B.A.A. has requested use of the fields at Malone, Calhoun, Valley View and Buena Parks for July 26 – 28th for a baseball tournament.

Mr. Joe Izzo was present from the NBAA to discuss the tournament. He would like to reserve Malone, Valley View, and Calhoun Parks for the July 26 – 28th weekend. This would be for kids from our community to play in the tournament. The Commission requested that Mr. Joe Izzo return closer to the tournament and update them on what is going to be done during the tournament.

Motion by Commissioner Rick Kocchi to support the N.B.A.A. tournament for July 26 – 28th. Seconded by Nancy Duff and carried unanimously

NEW BUSINESS:

None

NEXT MEETING:

January 28, 2002

ADJOURNMENT:

Motion by Commissioner Rick Kocchi to adjourn at 9:35 p.m. Seconded by Commissioner James Gradel and carried unanimously.

Respectfully submitted by Lori Schulpus for

TM/lis

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