

Minutes

NEW BERLIN PARKS AND RECREATION COMMISSION MEETING

Monday, May 24, 1999

The regular meeting of the Parks and Recreation Commission was called to order by Chairman Bill Christel at 7:05 p.m. at the Parks and Recreation Office.

Present: Chairman Bill Christel, Commissioners; Charles Bedwell, Paul Gihring, Tony Mescher, and Michael Porter

Also Present: City Clerk Bill Bowers, Director of Parks and Recreation Paul Leuthold, and Office Coordinator Cheryl Bowers.

Excused: Gregg Hallberg, Peter Piotrowski, Ralph Schroeder, and Council Representative Dave Patzer.

Mr. Christel made the following appointments to the Parks and Recreation sub-committees:

Plan Committee - Bill Christel, Paul Gihring*, and Ralph Schroeder

Parks & Facilities Committee - Chuck Bedwell* Gregg Hallberg, and Dave Patzer

Recreation Committee - Tony Mescher*, Peter Piotrowski, and Mike Porter

(*) Indicates Committee Chairman

Consensus of Commissioners to move to Correspondence Item A of the Agenda to accommodate visitor City Clerk Bill Bowers.

CORRESPONDENCE:

Due to time restraints, Presentation of Open Meetings Law requirements by City Clerk Bowers will be discussed during the June Commission Meeting.

City Clerk Bill Bowers stated the City Code currently states the Parks and Recreation Commission is made up of 9 citizen members in which one must be a representative of the New Berlin Schools. Mike Porter stated that there currently is only one Administrator who is also a New Berlin citizen . Mr. Porter will meet with this Administrator and inquire if he/she is interested in serving on the Commission when he retires in June. Mr. Porter graciously will continue to serve as needed through the end of the Summer. If a replacement can not be found, the City Code could be change and the Commission will decide if this position needs to be filled by a School Representation who is an Administrator and/or New Berlin Resident.

The Commission thanked Bill Bowers for his time and looked forward to his presentation in June.

MINUTES:

Motion by Paul Gihring to approve the minutes of the regular Parks and Recreation Commission Meeting of April 26, 1999. Seconded by Tony Mescher and carried unanimously.

CORRESPONDENCE:

The New Berlin Hills Golf Course Clubhouse Grand Opening is scheduled for June 5, 1999.

The Disc Golf Course at Valley View Park has become very popular however, complaints have been filed by the neighbors with discs flying in their yard and golfers trespassing in their yard to retrieve their discs. One of these neighbors has requested a fence be installed on the boarder of her yard and Valley View Park. Mr. Leuthold suggested the City and the neighbor each pay half the cost. The neighbor will get back to Mr. Leuthold regarding this offer.

After the reconstruction of Casper Drive and the Fourth of July Celebration, Civic Drive will also be reconstructed. This will cause an inconvenience if not impossible access of the softball players to Malone Park. Therefore, an easement will be created off of Observatory Road into the West parking lot of Malone Park. Mr. Leuthold will discuss with the owner the possibility of acquisition of the six acre parcel.

Drainage problems have been occurring at Biwer Park. Water has been building up in the neighbors backyards along Crawford Drive. Engineering has been checking into the drainage problems.

BILLS AND FINANCIAL REPORTS:

The Commission reviewed the April 1999 Expenditure Detail in the amount of \$69,426.85. They also reviewed the copies of the April Revenues and Expenditures. After a brief discussion, motion by Paul Gihring to approve these financial documents. Seconded by Mike Porter and carried unanimously.

COMMITTEE REPORTS:

Council Representative - None

Recreation Program Committee - None

Parks and Facilities Committee - None

Planning Committee - A meeting was held prior to tonight's Parks and Recreation Commission Meeting. The Committee reviewed the draft of the letter to Pflum, Klausmeier& Gehrum Consultants, Inc. and recommended it be submitted. Consensus of the Commission for Mr. Leuthold to submit the correspondence regarding the services required for the updating of the Park & Open Space Plan to the consultant.

Golf Course Committee - None

CHAIRMAN'S REPORT:

During discussion for the Master Plan, the Plan Commission was distributed the top 10 issues of people's concerns. The #2 concern is Open Space Protection.

Storms' Driving Range will be moving from National Avenue and Coffee Road to East of Moorland Road and South of Grange Avenue.

There has been much discussion regarding the Casino in New Berlin.

UPDATES AND CONCERNS:

Neighborhood park Development on former Hlavinka Parcel - On Tuesday, May 17 COW accepted the low bid from J. Kasian & Sons Inc. of \$46,524.95 for grading seeding and asphalt work for this new park.

Contract for heating system conversion at Hickory Grove Center - On Tuesday May 17 COW accepted the low bid from Power Specialities Corp. of \$34,879.63 for steam to hot water conversion at this facility.

Access trail to County Bicycle trail - Asphalt paving is completed and WEPCO is mandating that a gate be erected at the site.

Construction around Malone Park -

1. Storm sewer is completed and rehab is in progress
2. Shelter is re-erected and final inspections are forthcoming.
3. Casper Drive progress is slow due to inclement weather

Bridge replacement at Prospect Parkway - A group of engineering student at MSOE have adopted this project and will

make recommendations regarding replacement.

DIRECTOR'S REPORT:

A. Proposal by Pflum, Klausmeier & Gehrum Consultants, Inc. to complete a new Park and Open Space Plan in coordination with the completion of the City Master Plan - As discussed early, a new letter will be sent to the consultant regarding the updates needed for the Park & Open Space Plan. The consultant will not be conducting a survey however, Focus New Berlin has put together a survey but has not gained support from the City to send it to the residents. Paul Gihring will contact Mr. Lynch to inquire on the cost to contact the survey.

Motion by Paul Gihring to bring the issue of the survey to the Plan Committee for discussion. Seconded by Tony Mescher and carried unanimously.

B. Off-season golf course clubhouse use proposal from Crown Golf Properties L.P. - The Off-Season would be December 1 through March 31, closing at 11 PM. Crown Golf Properties will be responsible for making reservations from the public for functions which would include Corporate Christmas Parties, Family Reunions, Business Meetings and other similar events. There will be seating for 142 with no dance floor available. All entertainment must be approved by the New Berlin Hills Golf Course at the time of scheduling. Room rental fees, food and beverage service, bartender and linen fees all apply. The City of New Berlin will provide snow removal from drive, parking lot and access walks. Revenues generated from this program will be realized in the annual revenue stream as provided for in the Golf Course Lease. The City of New Berlin may use the clubhouse on four occasions during the off season on a no cost basis. The City will be responsible for paying all food and beverage costs associated with their use.

Motion by Tony Mescher to approve the Off-Season Golf Course Clubhouse use proposal from Crown Golf Properties L.P. as presented. Seconded by Mike Porter and carried unanimously.

C. Approval of most recent draft of Quarry Park (Johnson property) - The Park Plan has been updated to include additional picnic areas.

D. Naming the new neighborhood park located off Cold Spring Road (Hlavinka property) - The new neighborhood park is located on Maple Ridge and needs a name to reflect it's location.

Motion by Tony Mescher to name the neighborhood park referred to as the Hlavinka property to Maple Ridge Park. Seconded by Mike Porter and carried unanimously.

E. Potential acquisition of outlot near Westridge Business Park - Westridge Industrial Park has an outlot located east of Moorland Road and south of Grange Avenue. This is a swampy area near the relocation of Storms Driving Range that could be used as a passive area. It would be a open space for the workers in the area to go to enjoy green space. Mr. Leuthold would like to discuss the possibility of Westridge donating the outlot to the City.

Motion by Paul Gihring for Mr. Leuthold to approach Westridge for a possible donation of the outlot to the City. Seconded by Mike Porter and carried unanimously.

F. Recognition of Ron Pierce for service to Parks an Recreation Commission - A Golf Course picture of the 18 hole with the old clubhouse in the background will be placed at the Golf Course Clubhouse in honor of Ron Pierce for his dedicated service to the City of New Berlin Parks and Recreation Commission. It will be presented at the June Commission meeting.

NEW BUSINESS:

In the past, the Southeastern YMCA has used the tennis courts at Whitnall High School for their Summer Tennis Lessons. Whitnall High School is not available to the YMCA for this season and the YMCA has requested use of the tennis courts at Valley View Park from June 14 to mid-August. Motion by Paul Gihring to allow the YMCA to use Valley View Park tennis courts from June 14 to mid-August for the fee of \$200.00. Seconded by Mike Porter and carried unanimously.

Tom Alioto would like to hold a soccer clinic at Malone Park from August 2 through August 6. Motion by Mike Porter to support the use of Malone Park for Tom Alioto's Soccer Clinic for the appropriate fee. Seconded by Chuck Bedwell and carried unanimously.

Mr. Leuthold mentioned that Clerical Assistant Debra Maurer is leaving the staff to spend additional time with her family. She will be missed.

The Commissioners were distributed the New Berlin Historical Society Summer Newsletter.

ADJOURNMENT:

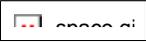
Motion by Tony Mescher to adjourn at 8:30 p.m. Seconded by Mike Porter and carried unanimously.

Respectfully submitted,

Tony Mescher, Secretary
Parks and Recreation Commission

TM/cb

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