

Park & Recreation Commission

Minutes

NEW BERLIN PARKS AND RECREATION COMMISSION MEETING

Monday, June 28, 1999

The regular meeting of the Parks and Recreation Commission was called to order by Vice- Chairman Paul Gihring, at 7:10 p.m. at the New Berlin Hills Golf Course Clubhouse.

Present: Commissioners; Chuck Bedwell, Paul Gihring, Gregg Hallberg, Tony Mescher, Michael Porter, and Ralph Schroeder

Also Present: Director of Parks and Recreation Paul Leuthold and Office Coordinator Cheryl Bowers.

Excused: Chairman Bill Christel, Peter Piotrowski

Absent: Council Representative Dave Patzer

MINUTES:

Motion by Chuck Bedwell to approve the minutes of the regular Parks and Recreation Commission Meeting of May 24, 1999 as amended. Seconded by Mike Porter and carried unanimously with Gregg Hallberg and Ralph Schroeder voting present.

CORRESPONDENCE:

The dedication of Ron Pierce's service to the Parks and Recreation Commission will be conducted at the next Parks and Recreation Commission Meeting with the presentation of a Casey print on his behalf.

The Composition of the Commission will remain the same as in the past. Rick Kocchi is interested in serving on the Commission. He will resign from the Safety Commission and the Mayor's Executive Assistant has notified School Superintendent Benfield of Mr. Kocchi's interest. If the appointment is recommended by Superintendent Benfield, Mr. Kocchi's appointment will be presented by the Mayor to the Common Council for their approval.

City Clerk William Bowers made a presentation to the Commission regarding the Open Meetings Law requirements. The Commission was informed of open records, open meetings, and parliamentary procedures. The Open Meetings apply to every meeting of a governmental body and must be properly noticed and its business conducted in open session. Mr. Bowers advised the Commission to not allow observers to sit at the table with the Commissioners and participate with discussions unless approved by the Commission. These meetings may be taped by anyone as long as it does not disrupt the proceedings.

Section 19.85(1) allows the Commission to convene in Closed Session but the chief presiding officer must announce the nature of the business to be considered during the closed session and the exemption(s) under which the closed session is authorized. Motions must be made before and after going into closed session. Any votes made regarding closed session items must be made in open session.

Anything recorded or preserved that has been created and is being kept by the Commission is public record according to Section 19.32(2) of the Wisconsin State Statues. Commission was informed about open records requests and responding to these inquires. Mr. Bowers will be available should the Commissioners have any questions or concerns.

The Commissioners were distributed with the attendance records for the past few years. Consensus of Commission for Cheryl Bowers to update the list and present it at the next Commission meeting with the research of any meetings that were canceled due to lack of a quorum.

BILLS AND FINANCIAL REPORTS:

The Commission reviewed the May 1999 Expenditure Detail in the amount of \$22,4663.63. They also reviewed the copies of the May Revenues and Expenditures. After a brief discussion, motion by Tony Mescher to approve these financial documents. Seconded by Mike Porter and carried unanimously.

COMMITTEE REPORTS:

Council Representative - None

Recreation Program Committee - None

Parks and Facilities Committee - None

Planning Committee - On June 15 & 24 the Plan Committee met to discuss the updating of Park & Open Space Plan. The Committee would like to know what the residents want by sending out a survey. The cost to send the survey would be \$2,500 - \$3,200. The questions will be formatted by the University of Wisconsin. The University will also create, mail, and compile the survey results. The turnover time would take about six weeks. Paul Gihring will work with the University to complete the survey.

Golf Course Committee - None

CHAIRMAN'S REPORT:

UPDATES AND CONCERNS:

The grading work at Maple Ridge Park has begun.

The boiler repair at Hickory Grove Center will begin in the next two weeks.

DIRECTOR'S REPORT:

A. Park and Open Space Plan Update - SEWRPC originally responded that it would take two - three years to complete the Park and Open Space Plan. But just to update the plan, SEWRPC could begin mid 2000 with completion by the end of 2000. The cost with SEWRPC would be \$4,000 - \$5,000 and would be updated with zoning given to SEWRPC.

Motion by Ralph Schroeder to instruct Mr. Leuthold to negotiate with the University of Wisconsin to contract to deliver the Park and Open Space Plan survey. Seconded by Mike Porter and carried unanimously.

Motion by Ralph Schroeder to enter into negotiations with SEWRPC to update the Park and Open Space Plan. Seconded by Tony Mescher and carried unanimously.

B. Request to obtain Weston's Antique Apple Orchards - Ken Weston has approached the City to donate the Weston Apple Orchards to become part of the Historical Park. The Orchard would be maintained by the Weston Apple Foundation. Consensus for Mr. Leuthold to check with the Historical Society on benefits to the City to take over the Weston Orchard.

C. 2000 Operations and Capital Improvement Budgets - Mr. Leuthold requested the Commissioners contact him as soon as possible if they have any questions or concerns on the budget. The Capital budget will be placed in priority order and sent to the Commissioners prior to the next meeting.

D. Amending of the Athletic Field Use Guidelines - The Commissioners will review the draft of the guidelines and will be prepared to discuss this at the next meeting.

E. Discuss Continued Support of New Berlin Lakers Baseball Organization - The Land-O-Lakes umpires are subsidized \$800 every summer by the City of New Berlin through the New Berlin Athletic Association.

Motion by Ralph Schroeder for Mr. Leuthold to write letter to the New Berlin Lakers and inform them the City will no longer subsidize their league. Seconded by Gregg Hallberg and carried unanimously.

F. Seasonal Closing of Valley View Park Disc Golf Course - Request to close the disc golf course to allow the trees, brush, and other vegetation to grow and repair the course. The 18th hole will also be moved further from the nearby homes.

Motion by Mike Porter to close the Valley View Disc Golf Course from the first weekend in October through the last weekend in April. Seconded by Tony Mescher and carried unanimously.

NEW BUSINESS: None

ADJOURNMENT:

Motion by Tony Mescher to adjourn at 8:45 p.m. Seconded by Mike Porter and carried unanimously.

Respectfully submitted,

Tony Mescher, Secretary
Parks and Recreation Commission

TM/cb

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City of New Berlin

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