

Minutes

POLICE & FIRE COMMISSION MINUTES

January 9, 2001

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at

7:10 P.M. Commissioners present were: Andries, Brejcha, Lorbiecki, O'Donnell, and Pedersen. Also present were Acting Police Chief Dan Noordyk, Acting Fire Chief Ron Rebatzke, and Director of Human Resources Tami Potkay.

APPROVAL OF MINUTES

Motion by Commissioner O'Donnell to approve the Minutes of the Meetings held on December 19, 2000. Seconded by Commissioner Brejcha and carried unanimously.

Motion by Commissioner O'Donnell to approve the Minutes of the Meetings held on December 21, 2000. Seconded by Commissioner Brejcha and carried unanimously.

COMMUNICATIONS

- 1) From Acting Police Chief Noordyk reference Termination of Probationary Status of an Officer
- 2) From Police Chief Schroeder reference his Retirement Date of January 31, 2001
- 3) From Acting Police Chief Noordyk reference Extending an Offer of Employment for Position of Police Officer
- 4) Letters from 2 Individuals reference a Request for Submitting Additional Information and Further Review of Their Background Checks, one letter dated 1-3-01, second letter has no date
- 5) Letter from an Individual reference Expressing an Opinion on Fire Department Management
- 6) Verbal Communication reference Assessment Center Dates Scheduled for January 17 & 22, 2001

BILLS

- 1) Waukesha County Law Enforcement Recruitment Association - \$859.69

Motion by Commissioner Brejcha to approve the bill from Waukesha County Law Enforcement Recruitment Association in the amount of \$859.69. Seconded by Commissioner Pedersen and

carried unanimously.

- 2) Chorus Occupational Health Services - \$40.00

Motion by Commissioner Lorbiecki to approve the bill from Chorus Occupational Health Services in the amount of \$40.00. Seconded by Commissioner Brejcha and carried unanimously.

- 3) Chorus Occupational Health Services - \$420.00

Motion by Commissioner Pedersen to approve the bill from Chorus Occupational Health Services in the amount of \$420.00. Seconded by Commissioner O'Donnell and carried unanimously.

4) Milwaukee Journal/Sentinel - Advertisement for Fire Chief - \$3,113.46

Motion by Commissioner Lorbiecki to approve the bill from Milwaukee Journal/Sentinel in the amount of \$3,113.46. Seconded by Commissioner Andries and carried with Commissioner Pedersen voting "no".

5) Organization Development Consultants, Inc. - \$1,900.00

Motion by Commissioner O'Donnell to approve the bill from Organization Development Consultants, Inc. in the amount of \$1,900.00. Seconded by Commissioner Brejcha and carried unanimously.

OLD BUSINESS - No Report

NEW BUSINESS - No Report

Motion by Commissioner Brejcha to convene into Closed Session at 7:50 p.m. Seconded by Commissioner O'Donnell and carried unanimously.

CLOSED SESSION

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) & (f) of the Wisconsin State Statutes.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- Interview Candidate for Police Lieutenant -

- Review and Action on Recommendation for Termination of 18 Month Probation for a Police Officer -

- Review of Any Police Department Disciplinary Action -

- Discussion on Upcoming Promotions - Police Department -

- Review Applications/Resumes for Position of Fire Chief -

- Review Applications and Background Investigations for Volunteer/Paid on Call and Paid Staff Members Remaining on the Deferred Status List for the Municipal Fire Department, in Order to Establish List of Eligible Candidates for Hiring -

Motion by Commissioner Brejcha to convene into Open Session at 11:45 P.M. Seconded by Commissioner Pedersen and carried unanimously.

OPEN SESSION

Possible Action on Interview of Candidate for Police Lieutenant

Motion by Commissioner Pedersen to ratify Acting Police Chief Noordyk's recommendation to promote Cpl. Linda Szewczykowski to the position of Police Lieutenant. Seconded by Commissioner Brejcha and carried unanimously.

Possible Action on Recommendation for Termination of 18 Month Probation for a Police Officer

Motion by Commissioner Andries to ratify Action Police Chief Noordyk's recommendation to terminate the probationary period for Officer Kevin Turner and grant him permanent status as Police Officer for the City of New Berlin. Seconded by Commissioner Brejcha and carried unanimously.

Possible Action on Review of Applications/Resumes for Position of Fire Chief

Packets are being assembled for candidates qualified for further processing.

Possible Action on Review of Applications and Background Investigations for Volunteer/Paid on Call and Paid Staff Members Remaining on the Deferred Status List for the Municipal Fire Department, in Order to Establish List of Eligible Candidates for Hiring

Motion by Commissioner Andries to certify 43 applicants from the deferred status list to be transferred to the eligibility list for potential hiring by the Fire Department subject to completion of drug screening. List shall be in effect for 12 months effective January 9, 2001. Seconded by Commissioner O'Donnell and carried unanimously.

Motion by Commissioner O'Donnell to adjourn the meeting at 11:55 P.M. Seconded by Commissioner Brejcha and carried unanimously.

Renee Lorbiecki, Secretary

Police & Fire Commission