

Minutes

POLICE & FIRE COMMISSION

February 8, 2001

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at

7:05 P.M. Commissioners present were: Andries, Brejcha, Lorbiecki, O'Donnell, and Pedersen. Also present was Acting Fire Chief Ron Rebatzke.

APPROVAL OF MINUTES

Motion by Commissioner O'Donnell to approve the Minutes of the Meetings held on February 1, 2001. Seconded by Commissioner Brejcha and carried unanimously.

COMMUNICATIONS - None

BILLS - None

NEW BUSINESS - No Report

Motion by Commissioner Brejcha to convene into Closed Session at 7:08 p.m. Seconded by Commissioner Pedersen and carried unanimously.

CLOSED SESSION

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) & (f) of the Wisconsin State Statutes.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- Review of Any Recent Citizen Complaints/Police Department -
- Review of Any Police or Fire Department Disciplinary Action -
- Interview Candidates for Fire Department Inspector Promotions -
- Discussion on Upcoming Promotions - Police and Fire Departments -
- Discussion on Resumes and Applications for Position of Fire Chief -

- Review Files, Applications and Background Investigations for Volunteer/Paid on Call and Paid Staff Members for the Municipal Fire Department for Certification by the Police & Fire Commission -

Motion by Commissioner Brejcha to convene into Open Session at 10:30 P.M. Seconded by Commissioner Pedersen and carried unanimously.

OPEN SESSION

Possible Action on Interview of Candidates for Fire Department Inspector Promotions

Motion by Commissioner O'Donnell that the Police and Fire Commissioner ratify Acting Fire Chief Ron Rebatzke's recommendation to promote Firefighter Joseph Zientek to the position of full time Fire Inspector for the New Berlin Municipal Fire Department. Seconded by Commissioner Brejcha and carried unanimously.

Motion by Commissioner O'Donnell that the Police and Fire Commission ratify Acting Fire Chief Ron Rebatzke's recommendation to promote Firefighter Jason Shields to the position of part time Fire Inspector for the New Berlin Municipal Fire Department. Seconded by Commissioner Brejcha and carried unanimously.

OLD BUSINESS

Modification of Commission Rules re: Police & Fire Departments

Motion by Commissioner Brejcha to adopt Rule 8.01 to read as follows:

Rule 8.01

Every applicant at the time of appointment to fire service shall:

- a. Be a citizen of the United States.
- b. Be able to speak the English language understandably.
- c. Have a minimum of a High School Diploma or GED Certificate.
- d. Not have been convicted of a felony, unless subsequently pardoned, and be of good character.
- e. Not have been previously rejected by the Commission's medical examiner for a cause that remains uncorrected.

Seconded by Commissioner Pedersen and carried unanimously.

Motion by Commissioner Brejcha to adopt Rule 11.01 to read as follows:

NATURE OF THE EXAMINATION PROCEDURE - FIRE SERVICE

Rule 11.01

The examinations shall be practical in their nature and relate to those matters which will fairly test the capacity of the applicants for the position they seek. Seconded by Commissioner Pedersen and carried unanimously.

Motion by Commissioner Brejcha to adopt Rule 11.02 to read as follows:

Rule 11.02

Each original entrance review shall consist of the following and shall be administered as follows:

- a. Application shall be submitted to the Commission
- b. Interview by Chief of Fire Department
- c. Conditional Offer of Employment by the Chief of Fire Department
- d. Physical performance
- e. Written examination
- f. Character investigation
- g. Oral interview by Commission and certification to eligibility list
- h. Medical examination to include Drug Screening

Seconded by Commissioner Pedersen and carried unanimously.

The next meeting will be held on February 15, 2001, at 7:00 p.m.

Motion by Commissioner Pedersen to adjourn the meeting at 10:55 P.M. Seconded by Commissioner Brejcha and carried unanimously.

Renee Lorbiecki, Secretary
Police & Fire Commission