

Minutes

POLICE & FIRE COMMISSION MINUTES

February 15, 2001

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at

7:20 P.M. Commissioners present were: Andries, Brejcha, Lorbiecki, O'Donnell, and Pedersen. Also present was Acting Fire Chief Ron Rebatzke.

APPROVAL OF MINUTES

Motion by Commissioner Brejcha to approve the Minutes of the Meeting held on February 8, 2001. Seconded by Commissioner O'Donnell and carried unanimously.

COMMUNICATIONS

1. From Acting Police Chief Dan Noordyk reference the Appreciation Dinner Scheduled on March 29, 2001
2. From Fire Department reference the Swearing-in of New Berlin Municipal Fire Department Administrative Staff Scheduled for February 27, 2001
3. Letter dated February 8, 2001 Addressed to Mayor James Gatzke from a New Berlin Fire Fighter reference Scheduling of EMT Personnel
4. Letter Addressed to Mayor James Gatzke from Acting Fire Chief Ron Rebatzke with Attachment Discussing Departmental Policy for Dispatching EMS Personnel on Emergency Calls

BILLS - None

NEW BUSINESS - No Report

OLD BUSINESS

Modification of Commission Rules re: Police & Fire Departments

Motion by Commissioner Brejcha to modify Rule 11.02 to read as follows:

11.02 - Each original entrance review of Volunteer/Paid on Call position shall consist of the following and shall be administered as follows:

- a. Application shall be submitted to the Commission
- b. Interview by Chief of Fire Department
- c. Conditional Offer of Employment by the Chief of Fire Department
- d. Physical performance
- e. Written examination
- f. Character investigation
- g. Oral interview by Commission and certification to eligibility list
- h. Medical examination to include Drug Screening

Seconded by Commissioner Pedersen and carried unanimously.

Motion by Commissioner Brejcha to create Rule 11.025 to read as follows:

11.025 - In the event that a full time or part time position cannot be filled from within the following procedure shall be used:

- a. Legal notice - pursuant to Section 3.01
- b. Application
- c. Written examination
- d. Oral interview with Police and Fire Commission
- e. Each applicant that is approved for further processing shall be placed on an eligibility list for a period of 12 months from the date of approval, unless continued in force for a longer period or discontinued prior thereto by order of the Commission.
- f. Following completion of a thru e above, the psychological testing, medical examination and character investigation shall be conducted in any sequence.
- g. Applicants shall be subject to all other applicable Police and Fire Commission Rules.

Seconded by Commissioner Lorbiecki and carried unanimously.

Motion by Commissioner Pedersen to convene into Closed Session at 8:45 p.m. Seconded by Commissioner Brejcha and carried unanimously.

CLOSED SESSION

The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85(1)(c) & (f) of the Wisconsin State Statutes.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

- Review of Any Police or Fire Department Disciplinary Action -

- Discussion on Upcoming Promotions - Police and Fire Departments -

- Interview Candidate for Corporal Promotion -

- Discussion on Resumes and Applications for Position of Fire Chief -

Motion by Commissioner Brejcha to convene into Open Session at 11:03 P.M. Seconded by Commissioner Pedersen and carried unanimously.

OPEN SESSION

Motion by Commissioner Pedersen to adjourn the meeting at 11:10 P.M. Seconded by Commissioner Lorbiecki and carried unanimously.

Renee Lorbiecki, Secretary
Police & Fire Commission