

PROCEEDINGS OF THE CITY OF NEW BERLIN
CIVIL SERVICE COMMISSION MEETING MINUTES
August 1, 2008 – 8:00am
NEW BERLIN CITY HALL, 3805 S. Casper Drive
Council Chambers

Please note: Minutes are unofficial until approved by the Civil Service Commission at their next regularly scheduled meeting.

Present: Virginia Moths, Bernard Kramer, Helen Uhan
Also Present: Marilyn Gauger, Pat Kure, Mark Blum, J. Chiovatero and others
Excused: Gary Gray, Kelly Parbs

Chairperson Moths called the meeting to order at 8:00 am

APPROVAL OF MINUTES: July 25, 2008

Motion by Comm Bernard Kramer to Approve minutes with the change to the next meeting date to read August 1, 2008.
Second by Comm. Virginia Moths
Approved Unanimously

PRIVILEGE OF THE FLOOR

Not in favor of sending employees comments regarding the Personnel Committee to the Council. * Recommend that all Civil Service body have a whole meeting and reference an opinion 11 people do not indicate what the body feels. * A select group of individuals had been invited especially to be there to discuss the Personnel Committee – not everyone was told about the meeting ahead of time. * The Civil Service Commission job is to protect the Civil Service employees. * Individual opinions from the CSC were e-mailed, they should have sat down as a group and sent out a message as a committee unit. Recommendations should be made as a group. * Why are we going backwards? Months were spent on Chapter 11. * Could all the Civil Service employees vote on this issue? * I have found that Friday mornings are not a good day for employee meetings. The meeting date could be made out 2 weeks before on a Wednesday and then go from there. * If we are doing a vote why not throw something else on the agenda? There has been lots of discussion about the Decision Band Group. Do they prefer to have a new plan? * Voting on paper would be better. Out of 47 employees we had 11 respond via email.

PRESENTATION AND DISCUSSION ON OPEN MEETINGS LAW

On open format is the requirement. Informational sharing of resource, soliciting an interchange between us, asking for a comment or response the public and employees would want to participate. This should be completed in an open meeting. Regarding request for information: There is nothing wrong with information being out there. The interchange electronically and soliciting this amongst ourselves and not doing this in public is not suggested. The appearance is that a poll was made, the public wasn't made aware of the discussion. The concern the Commission is a formally made body of the city and the view of the commission should be made collectively as a whole. During a meeting individual opinions are important, however, when we express this it should be one voice as a commission. No discussions electronically, or by telephone—. The Civil Service Commission is to Discharge Chapter 11.....Deal with grievance, enforce the terms of the Civil Service not to be the collective voice of the Civil Service Employees. Communication should be made by a quorum. Regarding emails.....think more than twice when replying to all.

DIRECT THE HUMAN RESOURCES DIRECTOR TO INSTRUCT CARLSON DETTMEN TO FAX TO THE CITY ATTORNEY THE RECOMMENDED SALARY RANGES AND SUPPORTING REPORTS INVOLVING THE POSITIONS UP FOR REVIEW.

