

**PROCEEDINGS OF THE CITY OF NEW BERLIN  
POLICE & FIRE COMMISSION MEETING  
Wednesday, June 18, 2008  
7:30 P.M.**

**Public Safety Building/16300 W. National Avenue  
(Enter at Public Entrance)**

***Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.***

**CALL MEETING TO ORDER; ROLL CALL; PUBLIC NOTICE**

The meeting of the Police & Fire Commission was called to order by Commissioner O'Donnell at 7:35 P.M. Commissioners present were: Lorbiecki, O'Donnell, Patzer, and Piontek. Also present was Fire Chief Ed Dobernig and Police Chief Joe Rieder. Excused: Commissioner Pezze.

*This meeting was noticed on Tuesday, June 17, 2008 in accordance with the Open Meeting Law.*

**PRESENTATION OF RETIREMENT PLAQUE- FIRE DEPARTMENT**

**Commission President O'Donnell presented retired Assistant Fire Chief Fred Schultz with a plaque recognizing him for his 35 years of service to the City of New Berlin.**

**APPROVAL OF MINUTES**

Motion by Commissioner Patzer to approve the Wednesday, May 7, 2008 minutes as printed. Seconded by Commissioner Piontek and carried unanimously.

Motion by Commissioner Patzer to approve the Thursday, May 8, 2008 minutes as printed. Seconded by Commissioner Piontek and carried unanimously.

**COMMUNICATIONS**

None.

**OUTSTANDING BILLS**

- 1. Organizational Development Consultants - #10597 for Job Trait Assessments/2 – paramedics @\$500 each - \$1,000.00**

Motion by Commissioner Piontek to approve payment to Organizational Development Consultants in the amount of \$1,000.00. Seconded by Commissioner Lorbiecki and carried unanimously.

- 2. Occupational Health Services #39241 for Physical exams for 2 paramedics @\$150 each- \$300.00**

Motion by Commissioner Piontek to approve payment to Occupational Health Services in the amount of \$300.00. Seconded by Commissioner Patzer and carried unanimously.

- 3. West Allis Fire Department for Physical Ability Test (CPAT) for 18 candidates - \$900.00**

Motion by Commissioner Patzer to approve payment to West Allis Fire Department in the amount of \$900.00. Seconded by Commissioner Piontek and carried unanimously.

- 4. Trans Union #01819807 Credit check for Police Officer candidate - \$50.10**

Motion by Commissioner Patzer to approve payment to Trans Union in the amount of \$50.10. Seconded by Commissioner Piontek and carried unanimously.

**5. Trans Union #03819373 Credit check for Police Officer candidate - \$50.25**

Motion by Commissioner Patzer to approve payment to Trans Union in the amount of \$50.25. Seconded by Commissioner Piontek and carried unanimously.

**6. Geiger Engraving for 2 retirement plaques - \$113.22**

Motion by Commissioner Piontek to approve payment to Geiger Engraving in the amount of \$113.22. Seconded by Commissioner Patzer and carried unanimously.

**7. Waukesha County Municipal Law Enforcement Recruitment Assn for maintenance fee - \$350.00**

Motion by Commissioner Patzer to approve payment to Waukesha County Municipal Law Enforcement Recruitment Assn in the amount of \$350.00. Seconded by Commissioner Lorbiecki and carried unanimously.

**8. Waukesha Memorial Corporate Health Services - #38424 for 4 paramedic exams @\$360-\$1440.00**

Motion by Commissioner Lorbiecki to approve payment in the amount of \$1,440.00 to Waukesha Memorial Corporate Health Services. Seconded by Commissioner Piontek and carried unanimously.

**OLD BUSINESS**

**Discussion and possible rule changes about recruitment strategies for police officer candidates-Police Department**

Motion by Commissioner Patzer to add Section 4.04 to the Police and Fire Commission Rules and Regulations under Section Examination – Police Services to read as follows: 4.04 Individual applicant examination may be used as an alternative process when the current pool of candidates established under the consortium process has been declared null and void by the Chief of Police, and with notification to the Commission. Individuals who apply under this section must meet all qualifications set forth by the Commission for the position applied for, and will pay a non refundable fee to cover the cost of administering the written examination. Lateral applicants may file original entrance applications, or be given special consideration under the rules specified in Section 5.021. Seconded by Commissioner Piontek and carried unanimously.

**Discussion and possible rule changes about LESB educational standards-Police Department**

Educational Standards. Motion by Commissioner Piontek to delete the current language of Section 2.01(c) of the Police and Fire Commission Rules and Regulations and replace it with the following language under Section Qualifications of Applicants – Police Service to read as follows:

2.01 (c) Have as a minimum, a 2 year associates degree from a Wisconsin technical college system district or its accredited equivalent from another state or a minimum of 60 fully accredited college level credits. Only colleges and universities that are accredited by an accrediting agency or association that is acknowledged by the United States Secretary of Education are acceptable. Seconded by Commissioner O'Donnell and carried unanimously.

**NEW BUSINESS**

**Election of PFC Officers**

Motion by Commissioner Patzer to nominate Mike O'Donnell for office of President. Seconded by Commissioner Piontek and carried unanimously.

Motion by Commissioner Patzer to close nominations. Seconded by Commissioner Piontek and carried unanimously.

Motion by Commissioner Patzer to elect Mike O'Donnell as President of the Police and Fire Commission. Seconded by Commissioner Piontek and carried unanimously.

Motion by Commissioner Patzer to nominate Renee Lorbiecki for office of Secretary. Seconded by Commissioner Piontek and carried unanimously.

Motion by Commissioner Piontek to close nominations. Seconded by Commissioner Patzer and carried unanimously.

Motion by Commissioner Piontek to elect Renee Lorbiecki as Secretary of the Police and Fire Commission. Seconded by Commissioner Patzer and carried unanimously.

**Discussion and possible rule changes regarding PFC administrative procedures**

No action taken.

**Update on Paid On Call Firefighter/EMT recruitment and hiring**

Motion by Commissioner Patzer to create an eligibility list of 12 Paid-on-Call Firefighter/EMTs. List to be effective for one (1) year from 6-18-08. Seconded by Commissioner Piontek and carried unanimously.

***Police and Fire Commission Secretary Lorbiecki read the following:***

**CLOSED SESSION PER ROLL CALL VOTE**

To deliberate in Closed Session under Section 19.85 (1) (c) Wisconsin State Statutes. The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85 (1) (c) of the Wisconsin State Statutes:

- (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically the items following on this agenda:

**Fire Department**

- Discussion and possible action on Fire Chief Dobernig's recommendation to end probationary period for Paid On Call employees

Motion by Commissioner Piontek to go to Closed Session at 8:36 PM. Seconded by Commissioner Lorbiecki and carried unanimously per roll call vote.

Motion by Commissioner Patzer to reconvene into Open Session at 8:40 PM. Seconded by Commissioner Piontek and carried unanimously.

**RECONVENE INTO OPEN SESSION**

**Fire Department**

**Discussion and possible action on Fire Chief Dobernig's recommendation to end probationary period for Paid-On-Call employees**

Motion by Commissioner Piontek to ratify Fire Chief Dobernig's recommendation to terminate probationary period for Eric Smith and reclassify him to Paid-on-Call Firefighter/EMT, effective June 19, 2008 at 0600 hours. Seconded by Commissioner Patzer and carried unanimously.

**NEXT MEETING DATE**

No date determined.

**ADJOURN**

Motion by Commissioner O'Donnell to adjourn at 8:45 PM. Seconded by Commissioner Lorbiecki and carried unanimously.

Renee Lorbiecki, Secretary  
Police and Fire Commission