

**CITY OF NEW BERLIN
LANDMARKS COMMISSION MINUTES
April 15th, 2004**

Please note: Minutes are unofficial until approved by the Landmarks Commission at the next regularly scheduled meeting.

Minutes of a regular meeting of the Landmarks Commission of the City of New Berlin, Waukesha County, Wisconsin, held on Thursday April 15, 2004 at the New Berlin City Hall at 7:08 PM.

Roll call: Commissioners Hermann, Herrick, Williams, Mudek, Jashinsky, DeMoss and Alderman Harenda. Excused: Commissioners Rafel & Wicichowski

Motion by Commissioner Herrick to approve the minutes from the March 18th, 2004 meeting. Seconded by Commissioner Mudek. Motion carried unanimously.

Communications

- Commissioner Rafel talked to Mark Schroeder about our cleaning up the old Reformed Church Cemetery- Commissioner Mudek made a recommendation that the Park & Recreation department assist by spraying Roundup around the stones and all the poison ivy. We will try to get an Eagle Scout interested in the project. Commissioner Rafel would like to chair this project.
- Chairman Williams brought up that Grants are available through the Government from the Laura Bush preservation fund.
- The Mayors office is working up a New Resident Packet and we can put our new flyers in. They would need 130 every two months.

Treasurer's Report- Treasurer not here but Chairman Williams reported that we have \$1760.00 left in our account

Additions to Future Landmarks Consideration List

- Pre-settlement areas – This is a work in progress.

Old Business

- Site marker for Calhoun Station, west side of Calhoun at the railroad tracks – Commissioner Hermann talked to Fred Keller and he said that the marker should go up in a few weeks. He had to contact diggers hot line to be sure before we dig the holes.
- Landmarks "Historic Sites" Brochure - Commissioner Jashinsky brought in a very comprehensive layout that she and Cheryl Bowers had worked up. Commissioner Hermann will go over it with her to see if we have everything. Commissioner Jashinsky will make a copy for Alderman Harenda to get an approximate price with & without color.
- Request for site visit to each Landmark by New Berlin City Staff (Building & Inspection Department) during late 2003 and early 2004. - Bob Sigrist of Building, Inspections, & Zoning would like to know what the guidelines would be for a visual

drive-by inspection. We discussed this and think a photo should be sufficient. We would then check the photo to see if it meets our approval.

- Addition of language to the Landmark Nomination (application) form requiring an assessment as to the future maintainability of the proposed landmark – Chairman Williams received an E-mail from Mark Blum regarding comments on the application wording. We are to go over these and bring our thoughts to the next meeting.

Tabled Items:

- Sunnyside Cemetery
- New Berlin Center Cemetery

Motion by Commissioner Jashinsky to remove these two items from the table. Seconded by Commissioner Hermann. Motion carried unanimously.

Commissioner Herrick said that Florence Berg had submitted copy for the New Berlin Cemetery and Libbie Nolan for Sunnyside. Libbie Nolan's is much too long. Commissioner Herrick will get draft copies to us to go over. Commissioner Herrick said he talked with Holy Apostles about a marker for their cemetery and they approved. Commissioner Jashinsky will work up some copy. Commissioner's Hermann & Herrick will work on copy for the German Reformed Cemeteries.

New Business

- Discuss County marker for the William Swartz Farm and the 160-year celebration proposed for 7:00 p.m. Thur. May 20, 2004. Chairman Williams sent a letter to Mayor Wysocki on who, what, where, when, why & how, the Landmarks Commission would like to commemorate this event in the city hall. Commissioner Herrick showed the invite that he made up and the list of people he is sending it to. He also talked to Mayor Wysocki's secretary Karen and they have a coffee pot. We will get plates and forks etc. Commissioner DeMoss will get a cake and soda. We will have the marker delivered to the City Hall Council Chambers. Commissioner Herrick and Hermann had lunch with Peter Swartz and he is delighted that something is being done to carry on the Swartz heritage here in New Berlin.
- The WAHPC spring meeting will be held April 24, 2004 in Portage. **Motion by Commissioner DeMoss to spend \$50.00 to send Commissioner Herrick & Hermann to the meeting. Seconded by Commissioner Mudek. Motion carried unanimously.** Commissioner Jashinsky would like to go too and will pay her own admission. Commissioner Hermann will contact the treasurer to get this registration mailed in on time.
- Commissioner Hermann will get a small plaque made as a thank you to Fred Keller as he is retiring after he gets the Swartz marker project done. (We have five county markers in New Berlin now) This was approved at the last meeting.
- Next Regular Meeting. May 20, 2004 at **6:00 PM** before the ceremony in the Council Chambers.

Respectfully submitted as Secretary
Jackie Hermann