

**PROCEEDINGS OF THE CITY OF NEW BERLIN
POLICE & FIRE COMMISSION MEETING
Monday, March 19, 2007
6:30 P.M.
Public Safety Building/16300 W. National Avenue
(Enter at Public Entrance)**

Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.

CALL MEETING TO ORDER; ROLL CALL; PUBLIC NOTICE

The meeting of the Police & Fire Commission was called to order by Commissioner O'Donnell at 6:35 P.M. Commissioners present were: Andries, Lorbiecki, O'Donnell, Patzer and Pezze. Also Present: Police Chief Joe Rieder.

This meeting was noticed on Friday, March 9, 2007 in accordance with the Open Meeting Law.

APPROVAL OF MINUTES

Motion by Commissioner Pezze to approve the Monday, February 12, 2007 minutes as printed. Seconded by Commissioner Patzer and carried unanimously.

COMMUNICATIONS

1. Copy of a letter Commission President O'Donnell responded to a Firefighter applicant.
2. From Debbie Delikat, Fire Department Administrative Coordinator regarding ProHealth Care Corporate Health Services.

OUTSTANDING BILLS

Discussion and possible action on ordering plaques for retired police officers

Motion by Commissioner Andries to authorize Commission President O'Donnell to order plaques for 3 retiring Police Officers. Seconded by Commissioner Pezze and carried unanimously.

1. Medical Associates #238159 \$4,834.00 Sixteen FD employees' physical exams.
Motion by Commissioner Andries to approve payment to Medical Associates in the amount of \$4,834.00. Seconded by Commissioner Patzer and carried unanimously.
2. Medical Associates #240444 \$208.00 PD applicant new hire
Motion by Commissioner Pezze to approve payment to Medical Associates in the amount of \$208.00. Seconded by Commissioner Patzer and carried unanimously.
3. Wisconsin Department of Justice #G1047T \$420.00 FD new hire DOT record checks
Motion by Commissioner Patzer to approve payment to Wisconsin Department of Justice in the amount of \$420.00. Seconded by Commissioner Andries and carried unanimously.
4. Waukesha County Recruitment Association \$500.00 Spring Recruitment & Maintenance Fee
Motion by Commissioner Pezze to approve payment to Waukesha County Recruitment Association in the amount of \$500.00. Seconded by Commissioner Andries and carried unanimously.
5. Organizational Development Consultants #10171 \$500.00 One PD candidate – psychological assessment

Motion by Commissioner Andries to approve payment to Organizational Development Consultants in the amount of \$500.00. Seconded by Commissioner Lorbiecki and carried unanimously.

6. Organizational Development Consultants #10178 \$600.00 PD job trait assessment
Motion by Commissioner Pezze to approve payment to Organizational Development Consultants in the amount of \$600.00. Seconded by Commissioner Andries and carried unanimously.

7. IOD 2-medical record checks for PD CR600075-0 \$41.89
Motion by Commissioner Lorbiecki to approve payment to IOD in the amount of \$41.89. Seconded by Commissioner Pezze and carried unanimously.

OLD BUSINESS

Discussion and possible action on fees charged by local Healthcare Providers for applicant physical examinations

Proposal submitted by ProHealth Care Corporate Health Services met the needs of the PD and FD. No action taken.

Discussion and possible action on fees charged by local psychologists for applicant job trait assessments

Additional information to be sought from alternative providers of psychological assessment services. No action taken.

Note: At this point in the agenda, Fire Chief Ed Dobernig joined the meeting.

NEW BUSINESS

Discussion and possible action on PFC Rules and Regulations Sections 3.01 and 9.01 relating to applications for appointment/employment

Motion by Commissioner Patzer to amend the Police and Fire Commission Rules and Regulations Sections 3.01 and 9.01 to read as follows:

Section 3.01: "The Commission shall authorize the issuance of forms for making application for appointments. Notice of the time and place for issuance of such forms shall be given by posting the written announcement in the appropriate office(s) of the City of New Berlin and posting an electronic version of the announcement on the appropriate website(s) at least ten (10) days prior to the issuance thereof and by such other means of publicity as the Commission may direct."

Section 9.01: "The Commission shall authorize the issuance of forms for making application for appointments. Notice of the time and place for issuance of such forms shall be given by posting the written announcement in the appropriate office (s) of the City of New Berlin and posting an electronic version of the announcement on the appropriate website(s) at least ten (10) days prior to the issuance thereof and by such other means of publicity as the Commission may direct."

Seconded by Commissioner Andries and carried unanimously.

Discussion and possible action on PFC Rules and Regulations Section 11.08 relating to medical examinations for the Fire Service

Motion by Commissioner Pezze to amend the Police and Fire Commission Rules and Regulations Section 11.08 to read as follows:

Section 11.08: "The medical examination shall be conducted by a licensed physician designated by the Commission. Applicants for the Fire Service will be evaluated using the objective medical standards adopted by the NFPA."

Seconded by Commissioner Patzer and carried unanimously.

Police and Fire Commission Secretary Renee Lorbiecki read the following:

CLOSED SESSION PER ROLL CALL VOTE

To deliberate in Closed Session under Section 19.85 (1) (c) Wisconsin State Statutes. The basis for the items to be discussed in Closed Session is as enumerated in Section 19.85 (1) (c) of the Wisconsin State Statutes, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically the items following on this agenda:

Fire Department

- Discussion on Fire Chief Dobernig's recommendation to end probationary period for Paid On Call employees
- Discussion on Fire Chief Dobernig's recommendation to extend probationary period for Paid On Call employees
- Discussion on any disciplinary action or citizen complaints

Police Department

- Interview Police Sergeant candidates for possible promotion to Police Lieutenant
- Interview former NBPD police officer for possible placement on eligibility list under re-entry provisions of PFC Rules and Regulations
- Interview Consortium applicants for the position of police officer and establish eligibility list
- Discussion on any disciplinary action or citizen complaints

Motion by Commissioner Pezze to go into Closed Session at 7:03 PM. Seconded by Commissioner Patzer and carried per roll call vote.

Note: At 7:20pm Fire Chief Dobernig was excused from the meeting.

RECONVENE INTO OPEN SESSION

Motion by Commissioner Pezze to reconvene in Open Session at 10:10 PM. Seconded by Commissioner Andries and carried unanimously.

FIRE DEPARTMENT

Discussion on Fire Chief Dobernig's recommendation to end probationary period for Paid On Call employees

Motion by Commissioner Lorbiecki to ratify Fire Chief Dobernig's recommendation to terminate probationary period for Joseph Kreuser and reclassify him to the position of Paid-on-Call Firefighter/EMT for the City of New Berlin Fire Department. Effective 0600 hours on March 20, 2007. Seconded by Commissioner Pezze and carried unanimously.

Discussion on Fire Chief Dobernig's recommendation to extend probationary period for Paid On Call employees

No action taken.

Discussion on any disciplinary action or citizen complaints

None.

POLICE DEPARTMENT

Interview Police Sergeant candidates for possible promotion to Police Lieutenant

Motion by Commissioner Lorbiecki to ratify Chief Rieder's recommendation to promote Sergeant Paul Repischak to the position of Lieutenant for the City of New Berlin Police Department. Seconded by Commissioner Patzer and carried unanimously.

Motion by Commissioner Patzer to ratify Chief Rieder's recommendation to promote Sergeant Jeff Hingiss to the position of Lieutenant for the City of New Berlin Police Department. Seconded by Commissioner Pezze and carried unanimously.

Interview former NBPB police officer for possible placement on eligibility list under re-entry provisions of PFC Rules and Regulations

Interview was conducted. No action taken.

Interview Consortium applicants for the position of police officer and establish eligibility list

Interviews were conducted. No action taken.

Discussion on any disciplinary action or citizen complaints

None.

NEXT MEETING DATE: Tuesday, March 20, 2007 at 6:30 PM.

ADJOURN

Motion by Commissioner Patzer to adjourn at 10:15 PM. Seconded by Commissioner Pezze and carried unanimously.

Renee Lorbiecki, Secretary
Police and Fire Commission