

**PROCEEDINGS OF THE CITY OF NEW BERLIN
POLICE & FIRE COMMISSION MEETING
Wednesday, August 2, 2006
7:00 P.M.
Public Safety Building/16300 W. National Avenue
(Enter at Public Entrance)**

Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.

CALL MEETING TO ORDER; ROLL CALL; PUBLIC NOTICE

The meeting of the Police & Fire Commission was called to order by Commissioner O'Donnell at 7:00 P.M. Commissioners present were: Andries, Lorbiecki, O'Donnell, Patzer and Pezze. Also present: Interim Chief of Police Steve Morris and Assistant Fire Chief Joe Dallman.

This meeting was noticed on Tuesday, July 25, 2006 in accordance with the Open Meeting Law.

APPROVAL OF MINUTES

Motion by Commissioner Andries to approve the Wednesday, June 21, 2006 minutes as amended. Seconded by Commissioner Pezze and carried unanimously.

COMMUNICATIONS

1. Letter from a citizen regarding support of a candidate for the position of Police Chief.
2. From Interim Police Chief Steve Morris regarding suspension of a Police Officer.
3. Fire Department Newsletter submitted by Fire Inspector Jason Shields.
4. Budget print out.

OUTSTANDING BILLS

1. Medical Associates #228675 medical screening – Fire Department entry level
Motion by Commissioner Andries to approve payment of \$3,694.00 to Medical Associates. Seconded by Commissioner Lorbiecki and carried unanimously.
2. Waukesha County Consortium – testing of 53 Police Officer candidates/test held 6-24-06.
Motion by Commissioner Andries to approve payment of \$481.24 to Waukesha County Consortium. Seconded by Commissioner Pezze and carried unanimously.
3. Organizational Development Consultants #100006 job trait assessments/3 laterals
Motion by Commissioner Pezze to approve payment \$1, 2000.00 to Organizational Development Consultants. Seconded by Commissioner Lorbiecki and carried unanimously.

OLD BUSINESS

Police Chief qualifications/standards

Motion by Commissioner Patzer for Commission President Mike O'Donnell, on behalf of the Commission, to compose a letter to City Attorney Mark Blum to request clarification on the issues in question regarding Job Description for the Police Chief position. Also, for the Commission President to invite the City Attorney to a future meeting with the Commission to specifically discuss these same issues. Seconded by Commissioner Lorbiecki and carried with Commissioner Andries voting no.

NEW BUSINESS

Discussion and completion of budget sheets for 2006 and 2007

Budget sheets were completed.

Fire Department

Report on the Fire Committee Meeting of July 6, 2006

Assistant Fire Chief Joe Dallman gave a synopsis of the Fire Department Committee meeting.

State approval of the Paramedic Program Plan

Paramedic Program to begin August 15, 2006.

Recruiting/interview process for the open Fire Inspector position

No action taken.

Police Department

Update on recruit testing/interviews

Lateral applicants for Police Officer

Interim Police Chief Steve Morris reported that there are three (3) vacancies to be filled. The Consortium tested 53 candidates. Twenty-five (25) passed and the top twenty (20) plus three (3) laterals were invited for interviews. An Eligibility List will be established after the Commission completes oral interviews.

Police and Fire Commissioner Secretary Renee Lorbiecki read the following:

CLOSED SESSION PER ROLL CALL VOTE

To deliberate in Closed Session under Section 19.85 (1) (c) and (e) Wisconsin State Statutes. The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85 (1) (c) and (e) of the Wisconsin State Statutes, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; more specifically the following agenda items following:

Police Department

- **Termination of probation period for 2 Police Officers**
- **Review of applications for Police Chief**
- **Discussion on interview process for Police Chief applicants**
- **Development of oral interview questions for Police Chief applicants**
- **Discussion on any disciplinary action or citizen complaints.**

Motion by Commissioner Andries to go into Closed Session at 8:45 PM. Seconded by Commissioner Pezze and carried per roll call vote.

Motion by Commissioner Pezze to reconvene in Open Session at 9:05 PM. Seconded by Commissioner Patzer and carried unanimously

RECONVENE INTO OPEN SESSION

Police Department

Termination of probation period for 2 Police Officers

Motion by Commissioner Lorbiecki to ratify Interim Police Chief Steve Morris's recommendation to terminate probationary period for Officer Brad Polczynski and grant him permanent status as a Police Officer for the City of New Berlin. Seconded by Commissioner Patzer and carried unanimously.

Motion by Commissioner Andries to ratify Interim Police Chief Steve Morris's recommendation to terminate probationary period for Officer Greg Morris and grant him permanent status as Police Officer for the City of New Berlin. Seconded by Commissioner Pezze and carried unanimously.

Review of applications for Police Chief

No action taken.

Discussion on interview process for Police Chief applicants

No action taken.

Development of oral interview questions for Police Chief applicants

Each Commissioner is going to independently develop 2-3 questions to be considered during the oral interviews with Police Chief applicants and these will be reviewed by the entire Commission at a future meeting.

Discussion on any disciplinary action or citizen complaints

None.

NEXT MEETING DATE – Monday, August 14, 2006

ADJOURN

Motion by Commissioner Patzer to adjourn at 9:17 PM. Seconded by Commissioner Pezze and carried unanimously.

Renee Lorbiecki, Secretary
Police and Fire Commission