

**PROCEEDINGS OF THE CITY OF NEW BERLIN
POLICE & FIRE COMMISSION MEETING
Wednesday, June 21, 2006
7:00 P.M.
Public Safety Building/16300 W. National Avenue
(Enter at Public Entrance)**

Please note: Minutes are unofficial until approved by the Police & Fire Commission at the next regularly scheduled meeting.

CALL MEETING TO ORDER; ROLL CALL; PUBLIC NOTICE

The meeting of the Police & Fire Commission was called to order by Commissioner Andries at 7:00 P.M. Commissioners present were: Andries, Lorbiecki, O'Donnell, Patzer and Pezze. Also present: Interim Police Captain Steve Morris and Assistant Fire Chief Joe Dallman. Excused: Fire Chief Ed Dobernig.

This meeting was noticed on Friday, May 26, 2006 in accordance with the Open Meeting Law.

APPROVAL OF MINUTES

Motion by Commissioner Patzer to approve the Tuesday, May 30, 2006 minutes as printed. Seconded by Commissioner Pezze and carried unanimously.

COMMUNICATIONS

1. Budget printout.
2. "Thank You" notes from 2 retired Officers.
3. Letter from Mayor Jack Chiovatero regarding job description for the Police Chief position.
4. From Interim Police Chief Steve Morris regarding a copy of a letter from Mayor Jack Chiovatero informing the Commission of the hiring freeze.
5. From the University of Wisconsin regarding a seminar on Police and Fire Commission responsibility.

OUTSTANDING BILLS

1. Medical Associates #227031 \$146.00/Police Department new hire
- Motion by Commissioner O'Donnell to approve payment of \$146.00 to Medical Associates of Menomonee Falls. Seconded by Commissioner Pezze and carried unanimously.

NEW BUSINESS

Election of Police and Fire Commission Officers

Motion by Commissioner Andries to nominate Mike O'Donnell for President. Seconded by Commissioner Lorbiecki and carried unanimously.

Motion by Commissioner Andries to close nominations. Seconded by Commissioner Pezze and carried unanimously.

Commissioner Mike O'Donnell was elected President unanimously.

Motion by Commissioner Andries to nominate Renee Lorbiecki for Secretary. Seconded by Commissioner Pezze and carried unanimously.

Motion by Commissioner Andries to close nominations. Seconded by Commissioner Pezze and carried unanimously.

Commissioner Renee Lorbiecki was elected Secretary unanimously.

Upon being elected President of the Police and Fire Commission, Commissioner Mike O'Donnell presided over the remainder of the meeting.

FIRE DEPARTMENT

Report on fulltime Fire Inspector position

The Fire Inspection position is open due to the retirement of Inspector William Dunn. The Fire Chief will take steps to forward to the Commission a list of names of qualified candidates for interview and creation of an Eligibility List.

Update on Paid On Call recruitment

Fire Department will begin recruiting for Paid-on-Call firefighters with special emphasis from training schools such as WCTC.

POLICE DEPARTMENT

Update on recruit testing

Consortium test for Physical Ability was held June 17 with 69 taking the test and of that 56 passed. Written test is scheduled for June 24th. Results will be available in July.

Motion by Commissioner Andries that Commission President Mike O'Donnell meets with the Interim Police Chief Steve Morris to review the test results and prepare a list of appropriate candidates for future interviews. Seconded by Commissioner Pezze and carried unanimously.

OLD BUSINESS

Discussion regarding job description for Police Chief

Based on the letter from Mayor Jack Chiovatero the Commission will move forward to fill the position of Police Chief.

Discussion on internal posting for Police Chief position, due date for submission of resumes and answers to test questions

No action taken.

Police and Fire Commissioner Secretary Renee Lorbiecki read the following:

CLOSED SESSION PER ROLL CALL VOTE

To deliberate in Closed Session under Section 19.85 (1) (c) and (e) Wisconsin State Statutes. The basis for the items to be discussed in Closed Session are as enumerated in Section 19.85 (1) (c) and (e) of the Wisconsin State Statutes, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, more specifically the items following on this agenda:

Fire Department

- Recommendation for termination of probation for individual Paid On Call employees.
- Recommendation for extension of probationary period for several Paid On Call probationary employees.
- Discussion on any disciplinary action or citizen complaints.

Police Department

- Update on Departmental Chain of Command.
- Discussion on any disciplinary action or citizen complaints.
- Develop and review test questions for qualified Police Chief applicants.

Motion by Commissioner Andries to go to Closed Session at 8:00 PM. Seconded by Commissioner Patzer and carried unanimously.

Motion by Commissioner Patzer to reconvene in Open Session at 8:25 PM. Seconded by Commissioner Pezze and carried unanimously.

RECONVENE INTO OPEN SESSION

FIRE DEPARTMENT

Recommendation for termination of probation for individual Paid On Call employees

Motion by Commissioner Andries to ratify Fire Chief Ed Dobernig's recommendation to terminate probationary period for the following personnel: Troy Kinly, James Plautz, Carlos Rodriguez, Jason Schaak, Matthew Spidell, Brian Turczynski, Mark VanderPlaats, Brian Wendlick, Bryan Zydowicz and reclassify them as Paid-on –Call Firefighters/EMT effective 0600 hours June 22, 2006. Seconded by Commissioner Patzer and carried unanimously.

Recommendation for extension of probationary period for several Paid On Call employees

Motion by Commissioner Lorbiecki to ratify Fire Chief Ed Dobernig's recommendation to grant the request for extension of Probationary Period for Joseph Rieland to January 1, 2007. Seconded by Commissioner Andries and carried unanimously.

Motion by Commissioner Pezze to ratify Fire Chief Ed Dobernig's recommendation to grant the request for extension of Probationary Period for Thomas Froeckler to January 10, 2007. Seconded by Commissioner Patzer and carried unanimously.

Discussion on any disciplinary action or citizen complaints

None.

POLICE DEPARTMENT

Update on Departmental Chain of Command

No action taken.

Discussion on any disciplinary action or citizen complaints

None.

Develop and review test questions for qualified Police Chief applicants

Commission has developed and agreed upon test questions that will be asked of qualified candidates for the position of Police Chief.

President Mike O'Donnell will contact Interim Police Chief Steve Morris to arrange for the posting of the Police Chief position.

NEXT MEETING DATE: *August 2, 2006 at 7:00 PM*

ADJOURN

Motion by Commissioner Andries to adjourn at 8:25 PM. Seconded by Commissioner Patzer and carried unanimously.

Renee Lorbiecki, Secretary
Police and Fire Commission